



# TOWN OF MILLIS

## BOARD OF HEALTH

900 Main Street • Millis, MA 02054  
Phone: 508-376-7042

## MOBILE FOOD SERVICE LICENSE PROCEDURE

The Health Department is authorized to deny an application for any license specified herein who is determined unfit for the license due to criminal history information on the applicant.

Additionally, ICE CREAM VENDORS pursuant to 520 CMR 15.05(b). shall obtain a permit from, either, the Police Department where the vendor lives or the Police Department of the city or town where they will be vending.

### LICENSE PROCEDURE FOR ICE CREAM TRUCK AND/OR PRE-PACKAGED FOOD VENDORS:

Mobile food operations not equipped with adequate water and waste systems to facilitate hand-washing and the cleaning of utensils shall be limited to the preparation and sale of non-potentially hazardous foods and the sale of pre-packaged foods.

If Applicable:

1. Obtain a Massachusetts' Hawker & Peddler License from the Massachusetts Division of Standards, One Ashburton Place, Room 1115, Boston, MA - (617)-727-3480 or [www.mass.gov](http://www.mass.gov).
2. Each and every person who intends to engage in ice cream truck vending must obtain a permit from, either, the Police Department where the employee lives or the Police Department of the town where they will be vending. The applicant shall submit a completed application pursuant to 520 CMR 15.05(b).
3. Complete an application for a Food Service License. Said application shall include and/or be accompanied by the following:
  - ☐ List Names of all Employees working for Vendor
  - ☐ Name Printed on Vehicle
  - ☐ Copy of the Vehicle Registration and License Plate #
  - ☐ Copy of State Hawker & Peddler License
  - ☐ Copy of Permit Issued by the Massachusetts Police Department where your Ice Cream Employee lives
  - ☐ Sign off by Millis Police Department of Each Employee that will be working in the Town for a Criminal History Check
  - ☐ Fee of \$33.00 (checks payable to "Town of Millis") with Food Application to Board of Health Department
4. Contact the Health Department for an appointment (at least 24 hours in advance) to have the vehicle inspected at (508)-376-7042.

## **LICENSE PROCEDURE FOR MOBILE VENDORS OF PREPARED FOOD:**

The Health Department considers prepared foods to be those that are potentially hazardous and are cooked, or prepared on the vehicle, such as hamburgers or sandwiches. VEHICLES MUST BE EQUIPPED WITH AN ADEQUATE WATER AND WASTE SYSTEM TO FACILITATE HAND-WASHING AND THE CLEANING AND SANITIZATION OF UTENSILS.

1. Obtain a Massachusetts' Hawker & Peddler License from the Massachusetts Division of Standards, One Ashburton Place, Room 1115, Boston, MA - (617)-727-3480 or [www.mass.gov](http://www.mass.gov).
2. Complete an application for a Food Service License. Said application shall include and/or be accompanied by the following:
  - ☐ List Names of all Employees working for Vendor
  - ☐ Name Printed on the Vehicle
  - ☐ Copy of the Vehicle Registration and License Plate #
  - ☐ Copy of Food Safety Certificate (ServSafe, etc.)
  - ☐ Copy of Allergen Awareness Certificate
  - ☐ Copy of State Hawker & Peddler License
  - ☐ Fee of \$130.00 (checks payable to "Town of Millis") with Food Application to Board of Health Department
3. As per 105 CMR 590.009(12), mobile food operations shall operate from a fixed, licensed food establishment or commissary, food processing plant and shall report at least daily to such locations for all food, water and supplies and for all cleaning and servicing operations.
4. Mobile units garaged outside of the Town of Millis must furnish a written certification from their local Board of Health, verifying that they operate from a licensed food service establishment.
5. Contact the Health Department for an appointment (at least 24 hours in advance) to have the vehicle inspected at (508)-376-7042

## **ADDITIONAL INFORMATION**

1. The holder of the license is the owner of the property on which the mobile vendor will be selling food to the public, or has written permission of said owner.
  2. The mobile food unit meets state regulations.
  3. The mobile food unit does not violate any applicable zoning by-laws.
  4. The mobile food unit does not block any public way
- ☐ ALL MOBILE FOOD UNITS SHALL COMPLY WITH THE REGULATIONS OF THE MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH, 105 CMR 590.000, THE 1999 FEDERAL FOOD CODE AND THE TOWN OF MILLIS FOOD SERVICE REGULATIONS.

Signature Applicant\_\_\_\_\_ Date:\_\_\_\_\_