

**TOWN OF MILLIS
BOARD OF HEALTH
Minutes of Meeting
May 21, 2018**

A meeting of the Board of Health was held on May 21, 2018 at the Veterans Memorial Building, Room 213, in Millis, Massachusetts. Present were:

- Kathleen Lannon, Chair
- JaiKaur LeBlanc, Board Member
- John McVeigh, Public Health Director
- Chris Sutherland, Quail Hill
- Jeff Gusman, Stoneybrook
- Mitchell Levy, Stoneybrook
- Karen Harrington, Stoneybrook resident
- Dedira Courtney, Stoneybrook resident
- James Levin, Frontier resident
- Ellen Rosenfeld, South End Farms

Kathleen Lannon moved and JaiKaur LeBlanc seconded that the Millis Board of Health meeting of May 21, 2018 be opened at 7:00 p.m. It was unanimously voted to open the meeting.

Administrative Business:

- I. **Nurse's Report:** The monthly report of the Public Health Nurse was reviewed.

New Business:

- I. **Complaints/Housing Inspections**– See Director's Report.
- II. **Business Licenses**- None outstanding
- III. **Miscellaneous** – Director McVeigh reported possible septic system field repair done at 174 Pleasant Street without Board of Health repair permit. He will follow up with engineer for more information concerning installer.
Public Health Nurse Position is being advertised.
Draft septic system policy reviewed.

Scheduled Public Hearings & Discussions:

7:15 PM- Show Cause Hearing Stoneybrook Apartments Sanitary Code Violations

Director McVeigh reported that he has received multiple complaints of roof leaks in apartments of 3rd floor residents at Stoneybrook. He has spoken with Universal Properties Management about these leaks over the last several months and has

seen some repairs of indoor apartment roofing. He reports that he has repeatedly requested that he be provided a timeline for outdoor roof repairs.

Mr. Mitchel Levy, Universal Property Management stated that though he has not done a survey of all 3rd floor apartment roofs he has received complaints for fifteen units and repairs have been done. He states that the roof leak problem started shortly after solar panels were installed on the roofs of all unit buildings. He stated that he has had a roof assessment done by a roofing contractor but he has not provided this complete assessment to the Director to date. He said he would email the information to the Director on Tuesday May 21st. He also reported other roof work is being done by a different roofing contractor relating to gutters and drip edges. He reports that he has received no complaints in the last month. The Director also confirms that he has not received any complaints concerning Stoneybrook roof leaks in the past month.

Mr. Levy said that he would provide a timeline for roof repairs to the Director in the next two weeks.

8:15 PM – Lot 1 Southend Farm Subdivision local regulation variance request

Variance request for placement of a new septic system installation with a 40 minute per inch design was reviewed. No other viable lot design appeared to be available. Abutters within 100 feet had been notified by certified mail. Proposed placement of the system was as far as possible from the Bogastow Brook. The Director recommended allowing the variance as Title V now allows new construction septic systems designs for up to 90 minutes per inch. On a motion made by Kathleen Lannon and seconded by JaiKaur LeBlanc the variance to allow a 40 minute per inch septic system was approved unanimously.

Semi Public Pool Discussion:

Chris Sutherland the CPO for Quail Hill Condo Association reported that he planned on opening the Quail Hill pool on June 23, 2018. He stated that bacteriologic testing will be completed and reported prior to the pool opening and that monthly testing will be reported to the Board of Health.

Stoneybrook public pool inspected by the Director and repair work is necessary. Continental Pools to be the CPO for this season. Pool to be opened after work is completed and inspected by Director.

8:20 PM- Motion to close the meeting was made by Kathy Lannon seconded by JaiKaur LeBlanc, meeting was closed.

Next Regularly Scheduled Meeting: June 11, 2018

Documents and Submittals of Meeting:

Meeting notice agenda posted, May 16, 2018

Public Health Nursing Report, May 16, 2018

Draft January and February 2018 Meeting Minutes

Memo department bill approval, Kathy LaPlant, Finance Director 11/7/2016

Non-Criminal Disposition ticketing process letter 4/3/2018 John McVeigh