

**TOWN OF MILLIS
BOARD OF HEALTH
Minutes of Meeting September 11, 2017**

A meeting of the Board of Health was held on September 11, 2017 at the Veterans Memorial Building, Room 213, Millis, Massachusetts. Present were:

- Kathleen Lannon, Chair
- Bonnie Hilton, Board Member
- JaiKaur LeBlanc, Board Member and
- Barbara Thissell, Director

Ms. Hilton moved and Ms. Lannon seconded that the Millis Board of Health meeting of September 11, 2017 be opened at 7:00 p.m. It was unanimously voted to open the meeting.

Administrative Business:

- I. August 2017 Minutes:** After review Ms. Hilton moved and Ms. Lannon seconded that the minutes of August 17, 2017 be accepted as presented. It was unanimously voted to approve the Minutes of August 17, 2017.

II. Temporary Food Event Permits:

A. The Millis High School Concession Stand

- III. Nurse's Report:** The monthly report of the Public Health Nurse was reviewed. Flu Clinics are scheduled to take place October 21 and November 18. The October 21 clinic will include a Health Fair. The Board would like the Public Health Nurse to provide in-depth information on a health topic such as Lyme disease, emergency planning or high blood pressure at both events.

The Board requested that the Public Health Nurse coordinate training events for Medical Reserve Corps volunteers. Cardiopulmonary resuscitation (CPR) refresher courses and training on the use of Narcan were suggested.

In addition the Board would like the Public Health Nurse to research the availability of Narcan within the community. The Board would like to know where Narcan is being stored in municipal buildings and who is trained to administer the emergency treatment.

- IV. Temporary Food Permits:** The Board and the Department are continuing to work together to remind event organizers of their requirement to obtain a temporary food event permit for events that serve food. Ms. LeBlanc spoke with Ms. Harkey, Millis High School Guidance Secretary about assisting with this effort. The Department will prepare a temporary food permit guide that will clarify when a permit is required. Once generated, Ms. Harkey will post the guide and temporary food permit application on the school's website.

New Business:

I. Food Recalls: see attached

II. Food Service Inspections –

- A. Lilac House, 8/31 and 9/5
- B. Subway, 8/31
- C. High School Concession Stand, 9/7

III. Septic Happenings -

- A. Local Upgrade Request granted 47 Causeway St on 8/17
- B. Local Upgrade Request granted 129 Middlesex St on 8/17
- C. Disposal System Construction Permit (DSCP) issued 129 Middlesex St on 8/18
- D. DSCP issued 26 Acorn St on 8/24
- E. Title 5, 75 Norfolk Rd passed Title 5 inspection on 6/30
- F. Soil Testing 138 Pleasant St on 8/28
- G. Soil Testing 316-318 Village St on 9/7

IV. Complaints –

- A. None

Miscellaneous:

- I. 10-Day Emergency Beaver Removal Permit issued to 101 Orchard St on September 6.
- II. Ms. Lannon stated that cars are being allowed to park over the septic system serving 352 Village St. Ms. Thissell will check to see if the system is designed to accommodate vehicular loading.
- III. Ms. Lannon questioned what work was being done in the King Street Café parking lot. Ms. Thissell stated the restaurant is in the process of connecting to Town sewer.
- IV. Ms. Lannon questioned if Saint Thomas Church is in the process of connecting to Town Sewer. Ms. Lannon will research.

Scheduled Public Hearings & Discussions:

I. 7:05 Environmental Health Permit Application for new Clyde Brown School

In Attendance were:

- Steve Agostini – Agostini Bacon
- Jeff D’Amico – Compass Project Management
- David Warner – Warner Larson
- Thomas Donatelli – Agostini Bacon
- Michelle Callahan, P.E. – Nitsch Engineering

- Josh Millonig – Warner Larson
- Matt Barnhart – Tappe Architects
- Zulfikaiz Mahmulsin – Nitsch Engineering
- Mike Berlin – Compass Project Management
- Wayne Klocko – Elementary School Building Committee
- Denise Gibbons – Elementary School Building Committee
- Melissa Recos, P.E. – BETA Engineering

The applicant's representatives provided an overview of the proposed project. Mr. Donatelli described the anticipated construction schedule. Phased construction is proposed to minimize disruption to the students throughout construction. It is proposed to begin utility work in November 2017. Earthwork is proposed after utilities have been protected or removed and replaced. The project will require the removal of approximately 30,000 cubic yards of earth material from a wooded knoll near the tennis courts. Construction of the new building will begin after the building pad has been rough graded. Occupancy of the new building is scheduled in the fall of 2019.

The existing building is to be demolished once the new building becomes occupied. Once the existing building has been razed, proposed circulation drives and parking facilities will be constructed.

Mr. Donatelli noted that construction fencing will be installed around all active construction areas throughout construction.

Ms. Callahan described the proposed stormwater management systems. Subsurface infiltration chambers and bioretention areas are proposed to mitigate possible stormwater impacts. Ms. Callahan stated that the stormwater management system is designed to mitigate stormwater impacts throughout all phases of development. Stormwater runoff from the proposed building area will be routed through a subsurface detention system proposed east of the building. Stormwater management of the new building will be accomplished prior to development of the new parking area.

Ms. Thissell stated that she had several stormwater concerns. Stormwater calculations provided assume that the watershed contributing runoff to the northwest corner of the Clyde Brown soccer field flows through the existing drainage system unmitigated by the limited capacity of the existing drainage system and surface ponding. Ms. Thissell also stated that she was concerned that school maintenance personnel may not have the equipment necessary to maintain the bioretention basins proposed in the new school parking area.

Ms. Lannon expressed concern that heavy rains may cause sedimentation from the stripped knoll to drain onto the Middle/High School property during construction. Ms. Lannon questioned where it is proposed to stockpile snow.

Ms. Lannon made a motion to waive the EHIR application fee for the Clyde Brown school project. Ms. Hilton seconded and it was voted 3-0 to waive the application fee.

Ms. Lannon made a motion to continue the hearing for the Clyde Brown EHIR permit. Ms. LeBlanc seconded the motion and it was voted 3-0 to continue the discussion at the September meeting.

Ms. Hilton moved and Ms. Lannon seconded that the Board of Health meeting of September 11, 2017 be closed at 9:30 p.m. The Board voted unanimously to close the meeting.

Next Scheduled Meeting: October 16, 2017 at 7:00 p.m. in Room 206.

Respectfully Submitted,

Barbara Thissell
Millis Health Department

Documents and Submittals of Meeting:

- Detail Discussion dated September 11, 2017
- Agenda dated September 11, 2017
- Public Health Nursing Report, August 18 to September 6, 2017
- Food Recalls August 18 to September 11, 2017
- Draft September 2017 Meeting Minutes
- Clyde Brown School documents
 - Application for Environmental Health Permit
 - Letter from BETA to Board of Health dated August 29, 2017
 - Letter from Compass to Board of Health dated August 8, 2017
 - Letter from Nitsch Engineering to Board of Health dated August 9, 2017
 - Letter from BOS to BOH dated August 18, 2017 – School waiver request