

**TOWN OF MILLIS
BOARD OF HEALTH
Minutes of Meeting
January 16, 2018**

A meeting of the Board of Health was held on January 16, 2018 at the Veterans Memorial Building, Room 213, in Millis, Massachusetts. Present were

- Kathleen Lannon, Chair
- JaiKaur LeBlanc, Board Member
- Bonnie Hilton, Board Member
- John McVeigh, Public Health Director
- Melissa Recos, BOH engineering consultant – Beta Group
- Robert Sullivan, developer 62 Dover Rd.
- Bruce Wilson, engineering consultant 62 Dover Rd. - Guerriere & Halnon
- Dan Merriken, engineering consultant 1525 Main St. - Merriken Engineering

Ms. Hilton moved and Ms. LeBlanc seconded that the Millis Board of Health meeting of January 15, 2018 be opened at 7:00 p.m. It was unanimously voted to open the meeting.

Administrative Business:

- I. December 11, 2017 Minutes:** After review, Ms. Hilton moved and Ms. LeBlanc second that the minutes of 12/11/17 BOH meeting be approved as presented. It was unanimously voted to approve minutes.
- II. Temporary Food Event Permits:**
Millis Lions Club Super Bowl Breakfast 2/4/18
- III. Nurse's Report:** The monthly report of the Public Health Nurse was reviewed. 6 adult doses of flu vaccine and 1 dose of child vaccine are currently available
- IV. Bonnie Hilton requested that upcoming meetings be entered in the town website (agendas currently posted under BOH agenda tab)**
- V. There are two in house applicants for the BOH administrative assistant position, the Director will conduct interviews**
- VI. Field change request for change in size of Clyde Brown grease tank from proposed 3500 gal to 3000 gal with supporting data reviewed by Melissa Recos, board members had no issues with food consultants data**

New Business:

- I. Food Recalls:** see attached
- II. Food Service Inspections**
Clyde Brown Cafeteria 12/21/17 K. Lannon/K. D'angelo

III. Septic Happenings

- A. Perc test for SS upgrade 61 Bullard Lane done by Beth Hallal 12/22
- B. Bottom inspection 54 Dover Rd. Beth Hallal 12/15
- C. Final inspection 160 Dover Rd./138 Pleasant St. Beth Hallal
- D. Sieve analysis results 54 Dover Rd. 12/18
- E. DSCP upgrade revised plan received 12/18
- F. As-Built's received 316-318 Village St. and 138 Pleasant St. 12/20
- G. Title 5 Reports 23 Crestview Drive and 205 Orchard St.(failed) 12/26
- H. DSCP upgrade 12/26

VII. Complaints/Housing Complaints

Stoneybrook Building 45 Apt 9. inspection 1/12/18 after complaint

VIII. Miscellaneous:

- A. Building Permit sign offs: 43 VanKleeck Units 3 & 8 12/18: 39 Main St. 12/21:725 Main St. 12/27
- B. Conservation COC's received: 84 Orchards St.: Town sewer 217 Farm St.
- C. Planning Board: site plan approval: 62 Dover Rd, 34-32 Exchange St: 1370-1372 Main St. ANR plan Acorn St. Map31/Parcels 64 & 66 12/18
- D. Summary of Conflict of Interest Laws for Municipal Employees received 12/27
- E. Revised plans for 1525 Main St EHIR 12/11 and 1/02/18 received: Revised plans for 62 Dover Rd. EHIR received 12/28
- F. Millis Sanitary Landfill Gas and Groundwater Monitoring and Inspection Report dated 10/31/17 received 12/20/17
- G. Long term Care and Assisted Living Facilities Illness Cluster Reporting Guidelines received 1/1/18, copy forwarded to Karen D'Angelo
- H. Request for plan change Clyde Brown grease tank size

VI. Business Licenses

In progress

Scheduled Public Hearings & Discussions:

7:15 PM- 62 Dover Rd. EHIR application

On motion made by Ms. Lannon and seconded by Ms. Hilton and unanimously approved hearing was opened at 7:15 pm. Bruce Wilson, applicant's engineer

provided overview of plan. Threshold for EHIR application was triggered by proposed volume of earth removal and proposed four home development of site. Project includes three street front new homes and one new home in back of property, all will have individual driveways. Applicant is requesting waivers to BOH EHIR regulations Section XII.2e that require a maximum 1' foot rise to 4' horizontal distance for any bank left after the completion of earth removal operations, discussion concerning this request was that the area of 1 to 3 is a small area on the edge of one of the proposed properties and Section XII 1 and Section XIII b requesting waiver that post development peak run off rates and volumes are less than pre-development for the required storm events for design point DP-1 in all cases except for the 2 year storm where volume is 0.003 af more in the post condition and the 10 year storm where the rate is 0.04 cfs higher in the post condition. Melissa Recos commented that the slight increase in volumes are within the standard deviation of the measurements. The development will require an O&M plan for drainage structures and the one provided to the BOH states that the property developer would be responsible for drainage structure maintenance, an updated plan with information concerning development of home owner's association and plan for when transition from developer to homeowners association will occur. It was moved by Ms. Hilton and seconded by Ms. LeBlanc and unanimously approved that the hearing would be continued to 2/12/18 at 7:15 pm, it was stated that potential EHIR final approval was conditional on all outstanding documentation being provided to our consulting engineer at least two weeks prior to the next meeting.

7:45 PM – 1525 Main Street, Commercial Building, Environmental Health Permit Application

On a motion made by Ms. Lannon, seconded by Ms. Hilton, and unanimously approved the hearing was reopened at 7:55 pm. Melissa Recos, BOH consultant engineer provided review of project and a draft EHIR permit for review. She stated that Condition #10 on the draft that "A minimum 4 inch high berm shall be constructed and maintained around the wetland replication area to contain and slow runoff from this area" can be removed as the condition was added the latest plan dated 1/12/18. Draft permit was reviewed and on a motion made by Ms. Lannon, seconded by Ms. Hilton and unanimously approved with the removal of Condition #10 and renumbering. A variance from Section XII.1 of the Millis Board of Health, Public and Environmental Health Review Regulations" to allow a decrease in the rate and volume of stormwater runoff from the overall project area was unanimously approved after a motion made by Ms. Lannon and seconded by Ms. LeBlanc. A Variance from Section XII.4 of the Millis Board of Health, Public and Environmental Health Review Regulations which requires that bottom slope for "dry" detention basin areas shall be 2 per cent. The applicant is requesting a waiver to allow for a flat bottom basin to allow the broadest possible distribution of runoff over the basin bottom for more effective infiltration. On a motion made by Ms. Lannon and seconded by Ms. Hilton and unanimously approved the variance was granted. A third variance request to Section XIII.2.a of the Millis Board of Health Public and Environmental Health Review Regulations which prohibits excavation to within 7.5 feet of maximum groundwater was reviewed and considered. Since the building is to

be connected to town and sewer the variance is considered to be non-detrimental. On a motion made by Ms. Lannon, seconded by Ms. Hilton and unanimously voted the variance request was approved.

Miscellaneous:

Monthly activity report was reviewed.

Board welcomed our new Director John McVeigh

Next Regularly Scheduled Meeting: February 12, 2018

Respectfully Submitted,

Kathleen Lannon
Millis Board of Health Chair

Documents and Submittals of Meeting:

Detail discussion dated 1/16/2018

Agenda posted 1/11/2018

Public Health Nursing Report, December 7 – January 9, 2018

Draft December 2017 Meeting Minutes

Draft EHIR 1525 Main Street – Melissa Recos BOH consulting engineer

1525 Main Street peer review document dated 12/18/17

1525 Main Street peer review document dated 1/11/18

Draft EHIR 62 Dover Road- Melissa Recos BOH consulting engineer

62 Dover Road peer review document dated 12/07/17

62 Dover Road peer review document dated 1/11/18