

**TOWN OF MILLIS
BOARD OF HEALTH
Minutes of Meeting
June 11, 2018**

A meeting of the Board of Health was held on June 11, 2018 at the Veterans Memorial Building, Room 213, in Millis, Massachusetts. Present were:

- Kathleen Lannon, Chair
- Bonnie Hilton, Board Member
- JaiKaur LeBlanc, Board Member
- John McVeigh, Public Health Director
- Laurie Carter, 214 Pleasant Street
- Sarina Carter, 214 Pleasant Street

Kathleen Lannon moved and Bonnie Hilton seconded that the Millis Board of Health meeting of June 11, 2018 be opened at 7:04 p.m. It was unanimously voted to open the meeting.

Administrative Business:

- I. Discussion of potable drinking well at 214 Pleasant Street application was approved. Director McVeigh proposed a final sign off of well construction (Certificate of Compliance) by the director. This addition will be made to Board of Health Application to construct a well.
- II. Discussion concerning roof leaks at Stoneybrook apartment complex. Director McVeigh reported another roof leak at the complex in the last month. He also reported that he has not received information concerning hiring a contractor and action plan and timelines for roof repair as discussed at the May Board of Health meeting. The director will send a certified letter to Universal Property management requesting above mentioned information. If it is not received a continued Show Cause Hearing will be held at the July, 2018 Board of Health meeting.
- III. Discussion concerning Republic Services residential trash pickup problems. The Director has tried to contact the responsible division for residential trash pickup in Millis through email, certified mail and phone calls unsuccessfully. Trash was not picked up for a month but apparently is being picked up at present. The Director will notify the Auburn division by certified mail to provide the Board of Health and the DPW with a list of Millis customers as required and how to contact them if this re-occurs. Letter to Republic area representative (if necessary) to appear before the Board the next meeting regarding for a Show Cause Hearing reading the same and current licensing.
- IV. Discussion concerning interviewing Public Health nurse candidates. Nine resumes or letters of interest have been received. It was agreed that the Director and Kathleen Lannon, RN, MS will do initial interviews and potential candidates will be interviewed at the July Board of Health meeting.

- V. As the first Board of Health meeting since the election with all members in attendance it was proposed by Kathleen Lannon and seconded by Bonnie Hilton and voted unanimously that JaiKaur LeBlanc be appointed Board of Health Chairman.
- VI. The board agreed unanimously to designate Kathleen Lannon to review and approve departmental bills as discussed in prior meetings. Departmental bill sign-offs will be available for review at monthly meetings.
- VII. Discussion concerning Director's memo on 174 Pleasant Street. The Director will contact DEP CERO concerning Title 5 inspector who verbally reported conditional passes to Board of Health but did not submit Title 5, and Title 5 inspection done by inspector who admitted to making unpermitted repairs on the system. Board will follow up based on DEP's recommendations.
- VIII. Discussion concerning 347 Village Street Director will check Title 5 regulations and require system pumping until system is repaired.
- IX. **Nurse's Report:** The monthly report of the Public Health Nurse was reviewed.
- X. April 9, 2018 Board of Health meeting minutes unanimously approved as presented on a motion made by Bonnie Hilton and seconded by Kathleen Lannon. January 16, 2018 Board of Health meeting minutes unanimously approved as presented on a motion made by Kathleen Lannon and seconded by JaiKaur LeBlanc.

New Business:

None

Scheduled Public Hearings:

None

Next Regularly Scheduled Meeting: July 9, 2018

Documents and Submittals of Meeting:

Meeting notice agenda 6/7/2018 Board of Health meeting posted, June 7, 2018

Public Health Nursing Report, May 11 – June 11, 2018

Draft January and April 2018 Meeting Minutes approved

Director's memo 6/11/2018 347 Village Street & 174 Pleasant Street

Director's report 6/11/2018