

**TOWN OF MILLIS  
BOARD OF HEALTH  
Minutes of Meeting  
September 11, 2023 – Approved**

A meeting of the Board of Health was held on Monday, September 11th, 2023 6:00 PM  
<https://us02web.zoom.us/j/89120734415>

**Present were:**

- John McVeigh, Public Health Director
- Matthew Fuller, Board Member
- Donna Scotland, Chair
- JaiKaur LeBlanc, Board Member
- Sarah Ward, Public Health Nurse
- Paul Desimone, Colonial Engineering
- Paul Saunier, P.E.

Chair Scotland moved, and Member Fuller seconded, and it was unanimously voted to open the Millis Board of Health meeting of September 11, 2023 at 6:10 PM.

**Administrative Business:**

- a. The monthly Public Health Nurse report.
- b. The meeting minutes for August 7, 2023, and August 21, 2023 were approved with noted corrections.

**6:10 PM – MEETING MINUTES**

Chair Scotland proposed moving the meeting minutes to the end of the agenda, and this change was unanimously approved, making it a permanent adjustment.

**6:12 PM– Discussion COVID/Flu update:**

Public Health Nurse Ward (PHNW) updated the Board on health concerns in the town. Tick-related disease cases are at 9 for the month of August and COVID-19 cases are at 8. COVID-19 cases have been trending up in the last several weeks. Discussion followed as to cost, availability, and avenues regarding updated COVID-19 vaccination.

Fall Flu clinic dates are mostly finalized and will include Millis COA (high dose), Millis Public School teachers, Town employees, and citizens. In the fall, the Town of Millis Health Fair/Flu Clinic has not been well attended. The PHNW proposed a Health and Wellness Fair in May (mental health awareness month). Discussion ensued as to whether said event would be better attended in April or May.

Please see the PHNW report regarding vendor ideas for the Health and Wellness Fair.

**Agenda:****6:28 PM – 375 Orchard Street – Septic Variance**

Paul Saunier, P.E. of Civilized Solutions, and Paul Desimone of Colonial Engineering presented a modified tight tank septic design for 375 Orchard St. The design that was submitted is an Eljen System with a tight tank attached to the system. The site has an over 90 percolation rate and would require a tight tank under Title V. The owner earlier inquired about the abutter's system at 377 Orchard Street which was determined to be a modified tight tank. The 377 Orchard St. system was approved by both the DEP and the Board of Health in October of 2000.

Director McVeigh sent an email on July 25<sup>th</sup> to Paul Saunier and Paul Desimone that a Board of Health variance was needed for the tight tank design, a letter from the homeowner explaining the need to install a modified system and abutter notification is required. None of the proceeding documentation was presented at the meeting. Colonial Engineering was told to contact DEP-CERO on the issue for further clarification. The BOH determined that they could not vote on the modified system due to the process not being followed. The matter was tabled until the next meeting in October.

**8:10 PM – Groundwater Foundation**

The Board of Health reviewed potential rewording of the EHIR Policy to include wording requiring a minimum of 2-foot foundation to groundwater separation. After further research on the issue a presentation to the Planning Board in the near future was discussed as well.

**8:29 PM – Discussions**

BOH went over the August 7 and August 21, 2023 meeting minutes and made corrections.

A motion was made by Member LeBlanc, seconded by Member Fuller, and it was unanimously voted to close the Board of Health meeting of September 11, 2023 at 8:47 PM. The next meeting is scheduled for October 17, 2023 at 6:00 PM via Zoom.

Documents and Submittals of Meeting:

Meeting agenda notice was posted on September 5, 2023

Director's Report September 11, 2023

Public Health Nurse Report September 11, 2023