

## **Capital Planning Advisory Committee**

March 28, 2018 Meeting Minutes  
Veterans Memorial Building Room 206  
1003 Main St., Millis, MA 02054

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 6:33 PM. Those present included Mr. Barry, Peter Jurmain, Jim McCaffrey, John Corcoran, Kerri Roche, Wayne Carlson and Town Administrator Mike Guzinski. Heidi Perkins was unable to attend.

The Committee reviewed the latest version of the capital planning bylaw to be submitted as part of the annual Town Meeting warrant. The group made several edits to the document and finalized a new draft. Mr. McCaffrey made a motion to submit the recommended bylaw as amended to the Board of Selectmen for their approval and inclusion in the annual warrant. The motion was seconded by Mr. Jurmain, and all committee members present voted in favor of the motion. Mr. Barry indicated he would send the draft to Mr. Guzinski for him to present to the Board of Selectmen.

Mr. Guzinski briefly reviewed a number of capital items that were intended to be on the upcoming warrant, including HVAC and Drainage improvements to the Veterans Memorial Building, ALS equipment and a new vehicle for the fire department, a fuel dispense system and excavator for the DPW, a senior van for the Council on Aging, and school bus leases, auditorium repairs, bathroom upgrades and baseball field improvements for the schools. This was informational only, and the Committee did not have any formal recommendations regarding these items.

It was suggested that committee members attend upcoming Finance Committee meetings if possible, as department heads would be presenting information on these capital items in more detail.

The meeting adjourned at 7:26 PM.