

Capital Planning Committee
February 2, 2023 Meeting Minutes
Via Zoom

CALL TO ORDER

Committee Chair Jonathan Barry called the meeting to order at 7:01 PM. Those also present included Committee Members: Chair Jonathan Barry, James McCaffrey, Mike Guzinski, Jonathan Loer, and Craig Schultze.

Chair Barry gives a brief update regarding the submissions they have received so far, he mentioned they are still expecting capital needs from police and school.

SCHEDULED BUSINESS

- I. Review of Prior Meeting Minutes
Mr. McCaffery made a motion to approve the Capital Planning Committee Minutes for November 17, 2022, as written. Mr. Schultze seconded the motion. Chair Barry polled the Committee and the motion passed unanimously.

- II. Review Current Bylaw for Capital Planning Committee
Mr. McCaffery suggested on Form 7 the department head fills out the portion regarding information on why this item is needed.
The Committee agreed that moving forward this should be filled out.
The Committee discussed raising the \$10,000 minimum to a higher number.

- III. Discuss Capital Planning Process for Spring 2023
Chair Barry shared his excel spreadsheet and the Committee reviewed each item they have received so far.
The Committee discusses the organization of the list and how long-term projects should be categorized and prioritized.
Town Administrator Mike Guzinski stated Tri-County is looking for financial help with building a new school and potentially having it adding it to the list.

- IV. Any Other Business
The Committee discussed future meeting dates and asked the Town Administrator to talk with Department heads to attend a meeting to discuss their requests.

ADJOURNMENT

Mr. Loer made a motion to adjourn at 7:20 PM. Mr. McCaffrey seconded the motion. Chair Barry polled the Committee and the motion passed unanimously.

Respectively submitted by Victoria Schindler