

Capital Planning Committee

September 17, 2019 Meeting Minutes
Veterans Memorial Building Room 206
1003 Main St., Millis, MA 02054

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 6:30 PM. Those present included Mr. Barry, Peter Berube, Jim McCaffrey, Town Administrator Mike Guzinski and Finance director Carole Johnston. Kerri Roche was unable to attend.

Mr. Guzinski confirmed that the DPW would be seeking funding for an engineering study for stormwater work on Village street, safety crossing signs, and road work for a section of Main street that would be above and beyond what could be funded with Chapter 90 funds.

The committee then continued the prioritization of projects on the November 2019 town warrant. In total, the committee developed prioritization scores for 16 projects, and a copy of the prioritization workbook will be made available on the town website. The committee also created a summary spreadsheet that would be shared with the tri-board for their meeting on September 23. This sorted the various capital items to be considered for the November warrant by their prioritization score.

The committee discussed the upcoming presentation to the tri-board. Mr. Berube volunteered to put together a brief Powerpoint presentation that outlines the process the committee followed to come up with the capital priorities. The committee agreed to meet at 6:30 on September 23 in advance of the tri-board meeting to review the presentation and make any final edits to the prioritization list.

The meeting was adjourned at 8:50pm.