

Capital Planning Committee

October 17, 2019 Meeting Minutes
Veterans Memorial Building Room 206
1003 Main St., Millis, MA 02054

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 7:06 PM. Those present included Mr. Barry, Peter Berube, Jim McCaffrey, John Corcoran, Town Administrator Mike Guzinski and Finance director Carole Johnston. Kerri Roche was unable to attend.

The committee reviewed the report to be included as an appendix to be included in the Finance Committee report which would be presented to the Town in advance of the November 4 Town Meeting. After incorporating a number of suggested edits by various members of the group, the committee voted to adopt the document and present it to the Finance Committee and request that they include the document in their report to the Select Board. All were in favor with none against. Mr. Barry agreed to send the final document to the chair of the Finance Committee (Jodie Garzon) within the next day.

The group also discussed which items should be updated in the master capital planning workbook, and Ms. Johnston agreed that she would get those edits made and present them back to the group at the next planning meeting, at which the committee would finalize that document and discuss the creation of a consolidated document that could be presented to the town that gave a good overview of the overall capital plan.

It was agreed the next meeting would be on November 21st at 7:00pm.

The capital planning meeting was adjourned at 8:26pm.