

Capital Planning Committee

March 18, 2021 Meeting Minutes
Remote meeting via Zoom

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 6:32 PM. Those present included Mr. Barry, Peter Berube, Jim McCaffrey, John Corcoran, Kerri Roche, Mike Guzinski, and Carol Johnston. Chief Soffayer was also present.

The Chief clarified his request for a new police car, as the committee had seen some conflicting documents where it was not clear if the request was for 1 car or two. The chief discussed that the request was for just one car which would replace the existing Car 50 and that this request is consistent with the car replacement schedule that the chief had previously provided to the committee. The chief also noted that delivery times have gotten longer as a result of COVID and that once approved, he would anticipate it taking 7-8 months to get a car delivered. The committee thanked the chief for his time and moved on to the next item.

The committee approved the minutes for the March 4 meeting with all in favor and none opposed.

Mr. McCaffrey discussed developments around the Lansing Millis building and noted that a study has been done that suggested that approximately \$340,000 be spent to secure the envelope of the building to prevent further deterioration. This \$340k would be a subset of the \$2 million placeholder that the committee had added to the long term capital master planning spreadsheet.

Mr. Guzinski noted that there was another item related to PFAS remediation for approximately \$200k that would be added to the upcoming town warrant. The committee added that item to the master workbook and report.

Ms. Roche noted that the school is still in early stages of determining the long term needs for a major renovation of the Middle High School and was not yet ready to present to the capital planning committee, but it was likely that a significant amount (>\$10M) would be added to the capital planning outlook. The committee agreed it would make sense for the school committee to present to the CPC once they had more information.

The committee reviewed the latest version of the capital planning master workbook as well as a draft of the capital planning committee report for the May town meeting and made some minor wording adjustments and clarified some points in the document. The committee voted to share a draft of the capital planning report and schedule in its current form to the Select Board on March 22 with all in favor and none opposed.

The committee agreed to meet on March 30 to finalize the report which would be presented to the Finance Committee on March 31.

The meeting was adjourned at 7:45pm.