

August 30, 2021 Meeting Minutes
Veterans Memorial Building
Via ZOOM

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 6:32 PM via ZOOM. Those present included Mr. Barry, Peter Berube, Jim McCaffrey, Erin Underhill, Mike Guzinski, Carol Johnston and Clerk, Maureen Canesi.

Mr. Berube made a motion to approve the minutes of August 11, 2021. Mr. McCaffrey seconded the motion. A roll call vote was taken and the Committee voted unanimously in favor of the motion.

Chair, Jonathan Barry, reviewed capital items that are currently on the capital planning master list for FY 2022 and FY 2023. The committee discussed the plan for distribution to department heads for any changes or updates including dates for responses due to the Committee for review. As part of the process Mr. Guzinski and Ms. Johnston advised the Committee on some updates/notes for various departments listed in the plan and the inventory was updated accordingly.

Committee member, John Corcoran, joined the meeting at 7:00pm.

Mr. Corcoran mad a motion to adjourn at 7:30pm. The motion was seconded by Ms. Underhill. A roll call vote was taken and the Committee voted unanimously in favor of the motion.

Respectively submitted by Maureen Canesi