

Capital Planning Committee

September 29, 2020 Meeting Minutes
Remote meeting via Zoom

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 7:00 PM. Those present included Mr. Barry, Peter Berube, Jim McCaffrey, John Corcoran, and Kerri Roche.

The first part of the meeting was held in conjunction with the school committee. The school's finance director, Mr. Wiggin, clarified the school's capital request for \$99,000 related to repairs related to the school's HVAC system. The school has been working to improve overall airflow in the middle/high school in advance of students coming back to school part or full time and identified the opportunity to make improvements to the current HVAC system. The school believes that these repairs could potentially be funded through a CARES Act grant, and is working with the Town Administrator to determine if that funding is available.

The capital planning committee then convened separately to discuss other issues including cost overruns that have been identified in conjunction with the new DPW building construction. The overruns are primarily due to issues related to soil contamination at the site as well as an increase in building materials that has occurred over the past year. This discussion was informational only and no votes were taken by the committee related to this matter.

The committee reviewed an updated draft of the capital planning report which reflected prioritization scores from the prior meeting. The committee identified some minor items to be updated and agreed to meet one more time to finalize the report in advance of the upcoming town meeting.

Mr. Barry indicated that he would present the draft report to the finance committee at their September 30 meeting.

The meeting was adjourned at 8:07pm.