

September 28, 2021 Meeting Minutes
Veterans Memorial Building
Via ZOOM

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 6:32PM via ZOOM. Those present included Mr. Barry, Peter Berube, Erin Underhill, Mike Guzinski, Carol Johnston and Clerk, Maureen Canesi.

Chair Barry opened the meeting by reviewing what the Committee's Agenda would be with regards to the 2021 Capital Request Summary. He explained the process that the Committee uses to prioritize requests from Town Departments and Commissions.

The following is a list of department heads/meeting participants and their requests/summaries to submit more specific content and background for the Capital Planning Committee to consider. This also was an opportunity for the Committee to ask questions.

Chief Barrett, Fire Department

- Fire Alarm Master Box – Library
- A-1 Ambulance
- Engine 1 Replacement

Bob Weiss, Economic Development Committee

- Charging Station

John McAvoy, Oak Grove Commission

- Playground Renovation

Kim Tolson, Library Director

- Lighting System

Kris Forgarty, Recreation Director

- Sound Proofing the Pickle Board Courts (wind screen and landscaping)

Chief Soffayer, Police Department

- Cruiser – Car 44

Jim McKay, DPW Director

- Snow Plow
- Message Board
- Excavator
- Water Treatment Plant – Wells 1 & 2

Patty Kayo, Council on Aging Director

- Senior Center Upgrades
- Freezer

John Steadman, Conservation Commission

- Land Maintenance

Mike Giampietro, Building Department

- Filing System

Mr. Berube made a motion to approve the minutes of September 20, 2021. Ms. Underhill seconded the motion. A roll call vote was taken and the Committee voted unanimously in favor of the motion.

Mr. Corcoran made a motion to adjourn at 8:40pm. The motion was seconded by Ms. Underhill. A roll call vote was taken and the Committee voted unanimously in favor of the motion.

Respectively submitted by Maureen Canesi