

Capital Planning Committee  
September 29, 2022 Meeting Minutes  
Veterans Memorial Building  
Via Zoom

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 7:07 PM. Those present included Committee Members: Craig Schultze, Pete Berube, James McCaffrey, John Corcoran, Town Administrator, Mike Guzinski and Finance Director, Carol Johnston.

SCHEDULED BUSINESS

Discussion with Permanent Building Director, Wayne Kloko along with Council on Aging Director, Patty Kayo and Council on Aging Committee Members, Chris McCaffrey and Elizabeth Derwin who presented and reviewed the Senior Center Project Overview. Ms. Derwin stated that the COA Committee is looking for prioritization and support from the Capital Planning Committee. Ms. Kayo addressed questions from the CPC Committee.

The Capital Planning Committee worked on the Priority Ranking Worksheet for the COA Project.

DPW Compressor: reviewed memo from DPW Director, Jim McKay.

Chair Barry asked the Committee to discuss and review the Rankings of High, Medium and Low for the Capital Planning Report Items.

Chair Barry reviewed the Draft of the November 2022 Capital Planning Report

Next Capital Planning Meeting tentatively scheduled for October 6, 2022.

**Mr. Schultze made a motion that the Capital Planning Committee will only consider articles by Town Boards and Committees and not by Citizens Petitions.**

**Mr. Berube seconded the motion.**

**Chair Barry polled the Committee and the motion passed unanimously.**

Mr. Berube stated for the record that Citizens Petitions will get other considerations from other Boards and Committees.

**Chair Barry made a motion to adjourn at 8:46 PM.**

**Mr. Schultze seconded the motion.**

**Chair Barry polled the Committee and the motion passed unanimously.**

Respectively submitted by Maureen Canesi.