

Capital Planning Committee
October 6, 2022 Meeting Minutes
Veterans Memorial Building
Via Zoom

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 7:02 PM. Those present included Committee Members: Craig Schultze, Pete Berube, James McCaffrey, Marc Conroy, Town Administrator, Mike Guzinski and Finance Director, Carol Johnston.

SCHEDULED BUSINESS

Chair Barry reviewed the Agenda:

- WORK ON CAPITAL PLANNING REPORT
- MIDDLE/HIGH SCHOOL ASSESSMENT
- PFAS RELATED ARTICLE ON THE WARRANT
- APPROVE AUGUST 16, 2022 MEETING
- CHAIR BARRY TO ATTEND THE FINANCE COMMITTEE AND SELECT BOARD MEETINGS

Minutes to be approved at a future meeting.

Chair Barry asked the Town Administrator to update the PFAS Item which will be on the Warrant why it is not on the Capital Planning Committee Agenda.

Mr. Guzinski stated that Articles 13-17 Engineering and Study are work related to DPW funds.

\$165,000 for Well #3: Mr. Guzinski stated that the Town's Consulting Engineers, Kleinfelder, recommended that the Town add and approve this Article at this Fall Town Meeting. This Article is essentially a Phase II of the construction process of a new PFAS Plant. He also stated that one reason Kleinfelder is recommending this is so that the Town is prepared for future grant opportunities that be present themselves to assist in funding in the construction of the project Kleinfelder will be attending and doing a presentation at the Select Board meeting on October 17th. At that time the Select Board will decide whether to keep or remove from the Warrant.

It was thought that CPC discussions for the FY23 budget process regarding different engineering projects funded through enterprise accounts would be part of the DPW Enterprise Budget and would not be formally ranked by the CPC but he requested that the CPC could discuss further.

Mr. Guzinski has spoken with DPW Director, Mr. McKay who stated that he would be willing to come before the committee to discuss further.

Mr. Guzinski stated that a couple of the Articles have been approved at the Spring 2022 Meeting.

Chair Barry stated that a new PFAS well is a CPC item for discussion.

The committee members gave their opinions regarding these issues.

Mr. Berube made a motion that the Capital Planning Committee assess all plans and studies regardless of funding sources, provided that the plan has the potential to resolve in an outlay of over \$25,000 or greater in a future Capital item.

Mr. Conroy seconded the motion.

Mr. Barry polled the Committee and the motion passed unanimously.

Ranking process on Article for \$165,000 with input from Select Board Member Mr. Schulte and Mr. Guzinski

Chair Schultze made a motion to consider whether or not the Committee rank the PFAS Study with input from Mr. Guzinski and Mr. Schulte and not that of Mr. McKay (who was not present).

Mr. Berube seconded the motion.

Chair Barry polled the Committee and the votes were as follows: Mr. Berube; yay, Mr. Schultze; yay, Mr. Conroy; yay, Mr. McCaffrey; nay and Mr. Barry; yay. The motion passed by majority.

Mr. McCaffrey stated that he would not participate in the ranking process.

There was discussion on the PFAS study with input and comments from Mr. Schultze and Mr. Guzinski.

The Committee then decided that they could wait and rank the PFAS Study at the next meeting when Mr. McKay will be available to comment and address questions.

Mr. McCaffrey made a Motion withdraw his previous motion on ranking the PFAS Study.

Mr. Schultze seconded the motion.

Chair Barry polled the Committee members and the motion passed unanimously.

Middle/High School Assessment of 1.3 Million

There was much discussion on this item:

Memo regarding School Feasibility Scoring (attached with minutes) from Mr. McCaffrey which was sent to the Committee.

Chair Barry asked that Mr. Conroy consolidate the information needed to complete the form required for the scoring process.

Mr. Conroy stated he will get information, ie. application which was submitted to the MSBA and provided to the Finance Committee, so that the Committee will have more information, back-up and documents to assist in the prioritization and ranking process.

Senior Center

Memo from Mr. McCaffrey provided to the Committee with the suggested language (attached here with minutes) to be included in the Capital Planning Committee Report.

Need more feedback from some of the Committee Members.

Next Meeting

Scheduled for October 13th at 9:00AM

Chair Barry made a motion to adjourn at 8:40 PM.

Committee Member, Jim McCaffrey seconded the motion.

Chair Barry polled the Committee and the motion passed unanimously.

Respectively submitted by Maureen Canesi.