

TOWN OF MILLIS  
PROSPECT HILL CEMETERY

Rules and Regulations

1. All unsold plots, including the Veteran's section, are to be sold to residents (or their children) or former residents (or their children) of the town of Millis. Unused lots may not be resold to anyone except the town of Millis.
2. Sites shall be set aside for any Veteran without funds.
3. All plots shall be recorded by the Millis Town Clerk and become part of the permanent record of the town.
4. The Select Board or Department of Public Works shall first approve any change of any plot.
5. Residents without funds shall be buried in a plot to be determined by the Department of Public Works.
6. All cemetery charges are to be collected by the Department of Public Works prior to burial.
7. Weekend burials shall be requested no later than 3:00 p.m. on the Thursday before the weekend burial.
8. "Pre-Need" plots will be sold Monday through Friday between the hours of 9:00 a.m. to 2:30 p.m. and shall be paid at the time of selection. No plots will be held or reserved without payment in full.
9. Gathering flowers; breaking or cutting trees, shrubs, or plants; or defacing or damaging any monument, fence, or other structure is forbidden.
10. Trees or shrubs may not be planted.
11. Placement of flowers, plants, or adornments are restricted to a space not to exceed twelve (12) inches in front of the monument or gravestone. Winter covering must be removed from the gravesite by March 1. Any adornment which is deemed inappropriate or hazardous will be removed.

12. Discharging firearms unless it is in connection with a ceremony is prohibited.

13. Any funeral or burial procession entering the cemetery shall be under the direction of the Department of Public Works.

14. No horse(s) shall be allowed in any part of the cemetery unless they are part of a funeral cortege. Dogs will always be leashed in the cemetery and allowed on the roads only. Violations will be referred to the Animal Control Officer.

15. All noisy and disorderly persons will be removed from the cemetery.

16. Six cremations or one full burial (one body/casket) is allowed per plot, which measures 3 1/2' x 10'. A maximum of two (2) additional cremations may, under the discretion of the DPW, be placed with a full burial for an additional fee.

17. The maximum size of stone monument or bench permitted on one grave plot shall consist of: a base of two feet by one foot (2' x 1') and a stone of one and one-half feet by two feet (1 1/2' x 2'). The maximum size of stone monument or bench permitted on two grave or more grave plots shall consist of: a base of four feet by one and one-half feet (4' x 1 1/2') and a stone of three feet by three feet (3' x 3').

18. When placing or replacing a headstone, the headstone should reflect the period of the burial to keep with the beauty of Prospect Hill Cemetery.

19. Any funeral director, vault company, monument company, or anyone doing work in the cemetery must give the Department of Public Works adequate notice before entering (forty-eight hours if possible).

20. Cement vaults shall be used in all graves for the interment of a casket except in the baby section. All cremation remains must be in a secured vessel suitable for burial.

21. Plot owners and/or funeral directors are responsible for the purchase and placement of concrete vaults. Vault companies are responsible for delivery and installation. Vault company trucks shall be permitted only on roadways within the cemetery.

22. It shall be the responsibility of the funeral director or vault company to provide a lowering device and personnel to lower the casket into the vault after the service.

23. Persons in violation of these rules and regulations will be referred to proper authorities, with fines that apply to violations.

24. Fee Schedule:

Price per Lot	\$ 900.00
Perpetual Care Fee:	\$ 100.00
Total:	\$1,000.00

Standard Fees: (Weekdays until 3:00 PM)

Opening and Interment:	\$ 600.00
Cremation Opening and Interment:	\$ 300.00
Cremation opening and Interment:	
over full burial:	NEW \$ 400.00
Infant Internment (children under two years Of age):	No Charge
Casket Removal (Performed during normal hours):	\$1,500.00
Urn Removal (Performed during normal Hours):	\$ 300.00

Non-Standard Fees:

Weekend/Holiday Opening with Weekday Interment:	\$ 900.00
Weekend/Holiday Interment with Weekday Opening:	\$ 900.00
Weekend/Holiday Opening and Interment:	\$1,500.00
Weekend Cremation Interment:	\$ 450.00
After 3:00 PM Weekdays add per hour:	\$ 100.00
Over 4 hours on Weekends/Holidays add per hour:	\$ 125.00
Additional Fee for Openings between December 1 <sup>st</sup> and April 1 <sup>st</sup>	\$ 200.00

Foundations Per Square Foot:	\$ 50.00
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