

**MILLIS COMMUNITY PRESERVATION COMMITTEE  
MEETING MINUTES  
DECEMBER 10, 2020  
VIRTUAL/REMOTE MEETING VIA ZOOM PLATFORM**

The remote ZOOM meeting was called to order at 6:35 p.m. by Mr. Nathan Maltinsky, Chair.

Members present:     Nathan Maltinsky, Chair  
                             Wendy Barry, Treasurer  
                             David Baker , At-Large Member  
                             Carol Hayes, Conservation Commission Rep.  
                             James McKay, At-Large Member  
                             Erin Underhill, Select Board Rep.  
                             Shawn Power, Finance Comm. Rep.

Members absent:     Pamela Rheaume-Mustard, Recreation Dept. Rep.  
                             Raymond Normandin, Housing Authority Rep.  
                             Nicole Riley, Planning Board Rep.

Also present:           Michael Rand, Millis Girls Softball League

**Memorial Field Improvements Project**

**Millis Girls Softball League**

CPA Funds in the amount of \$74,558.49 were approved at the June 29, 2020, Town Meeting. Another \$25,000.00 from the Planning Board were also approved for the project. Mr. Rand summarized the status of the fields project. Renovations to fields one, two and four are 95% complete, he said. The work was performed “without any issues,” Mr. Rand stated. Diamond Athletic Turf, Inc. submitted an invoice in the amount of \$38,150.00. They will come back in the spring to open the fields and install new bases, plates, etc. Drainage will also be addressed when they return to complete the work. Fencing work should start shortly, he said.

Mr. Rand stated that \$25,000.00 of the invoice will be paid with the Planning Board funds. He is requesting that the remaining \$13,150.00 be paid with the CPA funds. There was discussion regarding withholding \$2,000.00 until Diamond Athletic Turf, Inc. comes back in the spring. Mr. Rand stated that would not be an issue.

On a motion made by Mr. Baker, seconded by Ms. Barry, it was unanimously voted (6-0) in favor of paying \$11,150.00 to Diamond Athletic Turf, Inc. By Roll Call Vote: Maltinsky – aye; Barry – aye; Baker – aye; Hayes – aye; McKay – aye; Underhill – aye.

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**Conservation Commission Properties – Creating Usable Walking Trails**

**Informal Discussion – Carol Hayes**

Ms. Hayes, representing the Conservation Commission, presented information on Conservation Commission owned properties in Town. She presented information on downed trees at 72 Pleasant Street which destroyed the shelter/lean-to on the property, which was used by scouting groups. Ms. Hayes stated that that Conservation Commission seeks CPA funding to work through its properties, making improvements (trail markers/signage) and performing maintenance for each site as needed. The CPC's help could be instrumental in maintaining these open spaces for the Millis community, she said. The Conservation Commission requests funding of \$5,000.00 for this year.

There was discussion regarding the lean-to being covered by the Town's insurance policy. (Note: it was determined that this shelter/lean-to was not listed under the Town of Millis umbrella policy.) Mr. Baker and Ms. Barry raised concerns over the use of CPA funds for maintenance, as this is not considered an allowable use. Signage and trail markers could be considered, however. Mr. Maltinsky will contact Stuart Saginor of the Community Preservation Coalition for clarification. The CPC believes that part of the proposed project could be funded, however, more details would need to be provided; what type of signage/markers, cost, and on which property, for example.

**Minutes**

On a motion made by Mr. Maltinsky, seconded by Ms. Underhill, it was voted unanimously to approve the ZOOM meeting minutes of October 1, 2020 as written. By Roll Call Vote: Maltinsky – aye; Barry – aye; Baker – aye; Hayes – aye; McKay – aye; Underhill – aye.

**Adjourn**

There being no further discussion and, on a motion, made by Mr. Baker, seconded by Ms. Underhill, and voted unanimously, the ZOOM meeting was adjourned at 7:10 p.m. By Roll Call Vote: Maltinsky – aye; Barry – aye; Baker – aye; Hayes – aye; McKay – aye; Underhill – aye.

Respectfully submitted,

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*Camille Standley*  
*Administrative Assistant*