

**MILLIS COMMUNITY PRESERVATION COMMITTEE
MINUTES
MARCH 5, 2020
Room 104 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:04 p.m. by Mr. Nathan Maltinsky, Chair.

Members present: Nathan Maltinsky, Chair
 Wendy Barry, Treasurer
 James McKay
 Raymond Normandin
 Anne Rich

Members absent: David Baker
 Loring Barnes (Peter Jurmain attended on Ms. Barnes' behalf)
 Pamela Rheume-Mustard

Also present: Michael Rand, Millis Girls Softball

**Memorial Field Improvements Project Request
Michael Rand, President - Millis Girls Softball League**

Mr. Rand summarized his funding request application. As representative of the Millis Girls Softball League, they are requesting \$153,350.00 in CPA funds for improvements to the Town Memorial Fields. He stated that they have been allocated \$25,000.00 from the Planning Board to support the work and are "waiting to hear back" from the Select Board on the status of \$50-\$60,000.00 in possible funding. The current conditions of the fields are in great disrepair and are a safety hazard to the players, he said.

Mr. McKay and Mr. Rand provided background on the previous Field Committee objectives and funding sources. Emails from CPC members David Baker (dated 2/27/2020) and Loring Barnes (dated 2/27/2020) were discussed.

Mr. Rand stated that the proposal addresses existing recreation space that is used by local youth/adult sports, the general community, and "pay for use" organizations. The proposed improvements will make the fields safer and open the availability of additional playing opportunities. He stated that the work proposed will "bring the fields up to playable standards." This is "not a Band-Aid proposal," Mr. Rand said.

Ms. Barry requested more information on safety codes and standards, along with details on maintenance. She also requested letters be provided to the CPC from the high school and all groups that will benefit from and support the project.

Mr. Rand will prepare an addendum to the request proposal and provide the documentation requested; another estimate/bid (for a total of three); maintenance plan projections & longevity plan; letters of support.

On a motion made by Ms. Barry, seconded by Ms. Rich, it was voted unanimously to table the discussion until the next meeting on Thursday, April 2, 2020, at 7:00pm.

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Other Business:

**Annual CPC Housekeeping Article
Appropriation of FY2021 Funds**

The Committee reviewed the article amounts as prepared by the Finance Department. On a motion made by Mr. Maltinsky, seconded by Ms. Barry, it was unanimously voted (5-0) in favor making the following appropriations and transfers as provided by the Finance Department from the Community Preservation Fund as follows:

Appropriations:

From 2021 estimated revenues for Committee Administrative Expenses	\$10,746.00
(To be divided equally: \$5,373.00 CPC Salary Account: \$5,373.00 CPC Expenses)	
From Undesignated Fund Balance for Long Term Debt- Principal	\$25,000.00
From Undesignated Fund Balance for Long Term Debt- Interest	\$11,075.00

Reserves:

From FY2021 estimated revenues for Historic Resources Reserve	\$21,492.00
From FY2021 estimated revenues for Community Housing Reserve	\$21,492.00
From FY2021 estimated revenues for Open Space Reserve	\$21,492.00
From FY2021 estimated revenues for Budgeted Reserve	\$80,000.00

The Community Preservation Committee **recommends approval** of the above article as written above at the Town Meeting to be held on Monday, May 11, 2020.

CPC Accounts – Reconciliation

Ms. Barry stated that she would be working with the Finance Department to go over “trueing up” the CPC account balances.

Minutes

On a motion made by Mr. Maltinsky, seconded by Mr. McKay, it was voted unanimously to approve the minutes of January 23, 2020 as written.

Adjourn

There being no further discussion and on a motion made by Mr. Maltinsky, seconded by Ms. Barry, and voted unanimously, the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Camille Standley
Administrative Assistant