

**COUNCIL ON AGING BOARD  
REGULAR SESSION MEETING MINUTES  
Veteran's Memorial Building, Rm 19  
2900 Main Street, Millis, MA 02054  
MEETING NOTES FROM February 14 2020**

CALL TO ORDER: Bert called meeting to order at 9:09

The following persons were present:, COA Director Patty Kayo, Secretary Helen Daly, Bill Brown, Lisette Walter, Bert Lannon, Becky Poynot, Elizabeth Derwin, Maria Neville, Chris McCaffrey, Friends Treasurer Brooks Corl

Secretary's Report

Motion to accept - made by Lis second Bill

Treasurer's Report

Formula Grant received \$17,508/00 covering Dispatcher wages, 8 hours of Patty's salary, Newsletter and postage

Spent down the municipal funds and will start to use revolving funds

Brooks noted that the mailbox pick up outside the Town Hall is now 9AM

HESSCO Report

5K Mick Morgan's race will be held on 3/14

Becky and her family (5 members) will participate to help benefit HESSCO's efforts

Next Wednesday the committee will meet with HESSCO lawyers regarding union questions

Maria suggested that Elizabeth Derwin could take over HESSCO position. Further discussion at the next meeting.

Outreach Report:

Donation of Trader Joe's flowers on Wednesdays is a big success. Becky has been picking up the flowers and will continue to do so with Lisette's help indefinitely

Planning to start a meditation class in April – Becky will lead and announce the date and time

Fuel Assistance has had 8 NEW applicants – former applicants go through a recertification process separate from the COA – Becky will receive the exact number of Millis residents at the end of the program

Becky met with Emily (nurse at the Senior Housing) who held an info program regarding shingles – about 18 residents came – Candice was there as well as members of the Fire Department. They plan to do again in March to discuss some other topics – time not yet set. Medicare is NOT covering the new shingles shot which is said to be 90% more effective than the original – must get this shot at a pharmacy.

Cat toys workshop – 8 people participated, planning to do again on 2/14 at 10AM

Director's Report:

See Old and New Report

Chairman's Report: -

Bert went with Patty to the Select Board's meeting to present the new budget request and found unanimous support from the Board – Patty and Bert to go before Finance Committee date to be announced.

Bert noted that the Feasibility survey was complete and thanked Patty and the board members who helped in completing it.

## Old Business

Senior Prom discussion – Contract was received from Music Matters – will supply DJ, uplights and Bose System – total quote is \$500.00 This will be held 5/29/ 2020 at the Clyde Brown school. Chris will approach the Select Board regarding a one day license to serve wine and beer. Patty will check with the Clyde Brown to make sure they will allow beverages to be served. If approved, Helen will ask both Larry of Fifth Ave Liquors and Bob Harkey of Harkey Liquors if they would be willing to donate to the cause.

Prom pictures – Casey (Chris's daughter) will be willing to stage and bring her printer to use if needed. She will not be able to do the actual picture taking. Suggestion was made that the high school audio-visual class be asked to volunteer to take the pictures – Patty will get in touch with Danielle Manion, head of that department, to ask for their help.

Chris will ask Paul's flowers if they would be willing to donate flower for the event.

Patty and Lisette will contact Roche Bros to ask if they can help with finger foods and desserts

Becky will work the bar

High school students could be asked to handle food distribution and handing out corsages and flowers to the attendees.

The crafty ladies will be asked to make centerpieces for the tables.

Brooks will contact our AV department regarding taking pictures or movies

Decorations? Becky will talk to the craft ladies about decorations for the evening.

Newsletter Format – Chris has not had time to work on this – will address it at a later date

Helen suggested we have a 1/month meeting with the Police, Fire Depts, the Members of the Select Board and Jim McKay to have time to meet over coffee with the seniors to answers any questions or concerns they may have about town issues. Helen has already spoken to Chief Sofayer and Jim McKay who are very willing to participate. Chris guarantees that members of the Select Board would also like to participate.

John Moore is the new Veteran's agent replacing Cynthia Harris as of 2/14/2020. Patty will reach out to him regarding an opportunity to meet with the seniors.

Discussion re: cabinet space in Room 21 – they are full – Patty and Lisette will look into emptying them out if not needed by the crafty ladies or Chris.

St Patrick's Day Feast – high school students will help serve. Patty needs help with food prep – Becky, Lis and Bert will help with potato peeling and whatever else she needs. Helen requested that our publicity report that Roy Kelley will be the accompanist to Ruth Harcovitz, sighting that he has been a huge presence in the town of Millis for many years as Church organist and choir director of the Congregation Church as well as found and director of the Charles River Chorale for 30 years. There would probably be many Millis people who would enjoy seeing Roy again. Helen will contact Ruth regarding adding his name to her publicity poster.

Helen will send an e-mail to Donna Higgins to cancel the 3/18 scheduled Pre Diabetes meeting as this will be in conflict with the luncheon and entertainment. Discussion as to whether this program will continue as attendance has fallen off.

April events – Easter luncheon is planned DTBA, ham and scalloped potatoes on the menu. Further discussion at the next meeting.

#### Old Business

Helen asked if we could schedule a Balance Class which is offered at other Senior Centers – she will contact other Centers to see what program they use.

Shine is still scheduled to be in Millis 2X's per month.

New volunteer driver is now on the books for use when needed.

Meeting adjourned at 10:20 AM

**Next COA Board Meeting: March 13, 202**

**9:00 AM– VMB Room 19**