

COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM May 10, 2019

CALL TO ORDER: Helen called meeting to order at 9:10

The following persons were present:, COA Director Patty Kayo, Secretary Helen Daly, Bill Brown, Brooks Corl, Lisette Walter, Bert Lannon, Chris McCaffrey

Secretary's Report

Motion to accept as written made by Lis second Bert

Treasurer's Report

- Municipal Funds had \$700.00 remaining till the end of Fiscal Year 6/30. Formula and municipal funds will be zeroed out by 6/30

HESSCO

- No Report

Outreach Report:

- April was a busy month for Fuel assistance as the last day to apply was 4/30.
- Millis Fund had 2 referrals
- 91 contacts with 46 individuals

Director's Report:

- Patty wants to do something for Father's Day – will plan a hot dog luncheon on 6/14, Bert and Liz will help
- Volunteer luncheon set for 6/11 @ Skye Buffet in Milford

Chairman's Report: -

- No Report

Old Business

- Patty has a quote from Joecy Business Services to paint the hallway and ½ up the stairs. She will present to the Friends at their next meeting for approval of funding..

New Business:

- Rebecca Poynot will be appointed at the next Selectmen's meeting for 17.5 hours – she will work Mon, Wed and Fri. Allison Smith will also be appointed to fill the Receptionist/Dispatch position at 16 hrs per week.
- The Supportive Day Program had been discontinued Patty has been able to cover Outreach duties for 8 hours per week. Once the new Outreach Worker comes aboard, Director will drop to 27.5 hours per week and a 4 day work week. Patty feels she cannot do the job properly in that time and will discuss with Town Administrator the possibility of using monies from the Formula Grant to cover 8 additional hours for this fiscal year.
- The Exercise Room will be dedicated to The Middlesex Bank. We have been in touch with Curves in Medway to purchase 5 pieces of their equipment:
 - a. Dip Shrug
 - b. Stepper
 - c. Squat

- d. Glute
- e. Pec Dec

- Paul will pick up the above pieces the end of this month and deliver to the center. Friends have already OK'd the purchase for \$345.00
- Discussion regarding handling the use and charge for the exercise room. Patty has a locksmith coming to put in new door lock and swipe cards for this door. Suggestions were made to charge \$100.00 yearly fee for use of all cardio and Curves equipment. The room would be open the same hours as the Town Hall, including Monday night and closing at noon on Fridays. Patty will talk to Safety Signal to try to determine the best computer access information for usage per person. She is hoping to have the room set up by the end of June.
- Tasty Tuesdays will continue through the end of June, There are 8-10 people who attend every week and they enjoy the pizza
- Memorial Service – Brooks will check with Rev Jen for availability on either 6/4 or 6/6. Patty will invite Selectmen to attend.
- Volunteer Luncheon – Patty needs help stuffing the envelopes for invitations – Chris volunteered to do them while she baby sits her adorable granddaughter.
- There is an Open Space Study currently on the Town Website. Selectmen have asked that we put in newsletter asking all seniors to please voice their interests as it seems a great many of the younger population have already replied.

Meeting adjourned at 10:25 AM

**Next COA Board Meeting: June 14, 2019
9:00 AM– VMB Room 19**