

**COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM November 8, 2019**

CALL TO ORDER: Bert called meeting to order at 9:06

The following persons were present:, COA Director Patty Kayo, Secretary Helen Daly, Bill Brown, Lisette Walter, Bert Lannon, Becky Poynot, Chris McCaffrey, Brooks Corl

Secretary's Report

Motion to accept - made by Bert second Bill

Treasurer's Report

- No Report

HESSCO

- No Report

Outreach Report:

- Facebook account has 78 followers
- Fuel Assistance – 7 completed apps. Becky is finding SMOC very easy to work with
- Holiday Market Day is planned for Monday 12/9 from 10am – Noon. So far we have Mary Kay, Avon, Tracks of Hope, homemade soaps – hoping to attract some small vendors. Chris will contact her daughter and a friend who does pottery. Helen will ask the Garden Club if they would like to participate. It will be on Facebook and we should ask the Town Clerk to put out the white sign to promote this event.
- It was noted that The Charles River Chorale Concert will be held on Dec. 4th at 4pm at the Medfield High School.
- Monday morning movies will be held 12/16, 23rd, 30th at 9am. Chris has some Christmas movies she will bring.

Director's Report:

- Chris, Helen, Patty and Bert attended the Permanent Building Committee meeting held on 11/6. Three applicants will be interviewed by the Committee and Patty is asking all COA Board members to formulate a list of needs for a new Sr. Center to be discussed at the next meeting on 12/13. Check with other centers by visit or through their newsletters.
- Questions about "Open Meeting" laws – Chris will have Jim e-mail the Board Members
- Health Fair to be held on 11/9 from 10am – 1pm It was noted that the Senior version of the Flu shot is NOT given at this Health Fair.
- Patty has started the process for the FY21 Tax Work Off Program – deadline is 11/8 – mandated paper work scheduled for 9am on 11/18/19
- Both Chris and Liz have renewed their terms
- Patty will request the Friends to pay for a "Life Line" for the exercise room.

Chairman's Report: -

- Permanent Building interviews will be held in Rm 18 – open meeting
- We have 2 sets of seniors to consider – the older and the younger seniors – what are their different needs?
- We need to contact our Representatives to help with this process.

Old Business

- Senior Prom discussion – Chris will ask her daughter Casey to offer formal pictures and she will also get in touch with Mike Terrara
- Debbie Varga has given up the leadership role of local trips – Patty will seek a new coordinator to work on this
- Senior Reading Program at Clyde Brown – Patty has received 2 people who are interested – she will get contact information to them this week
- Thanksgiving Dinner – will be held on 11/20 at Noon. The Police and Fire Departments as well as some high school student will help again this year. The members of the Select Board will be invited to help as well. Approx. 70 people are expected

New Business

- The Annual Christmas Party will once again be hosted by the Millis Police Dept. at Primavera Restaurant. It will be held on 12/13 at 11/30
- The Annual Lions Christmas Party is scheduled for 12/15 at Noon at the High School
- Chris will get together with Becky after Thanksgiving to come up with a revised newsletter format.
- Bill raises the question about offering transportation to the weekly Bingo Games? He currently drives 2 people. It is held weekly at 12:15pm
- The Friends Board proposes having an Annual Meeting for all dues payers in the early Spring. They will offer refreshments.
- A notice will be put in the next newsletter that the annual \$6.00 dues is what helps to support our Senior Center – request that all seniors pay their dues.

Meeting adjourned at 10:21 AM

**Next COA Board Meeting: December 13, 2019
9:00 AM– VMB Room 19**