

Town of Millis

Elementary School Building Committee

Meeting Minutes of Tuesday, November 7, 2017

Call to Order: ESBC Chairman, Wayne Klocko, called the meeting to order at 6:35 p.m.

Meeting Attendees:

Elementary School Building Committee Voting Members

Denise Gibbons, Diane Jurmain, Wayne Klocko (Chairman), Craig Schultze, Jon Wine

Elementary School Building Committee Ex-Officio Members

Mike Banks, Sean Doherty, John Engler, Nancy Gustafson, Richard Nichols, Kerri Roche, Jeanne Thompson

Compass Project Management Representative

Mike Berlin, Tim Bonfatti

Tappe Architect Representative

Matt Barnhart

Additional Attendees

Steven Agostini, Julie Allen

Review Town Meeting Results

Last night at Town Meeting, the two citizens' petitions to stop the project were defeated by wide margins. The vote to affirm the Town's commitment to the project passed by a vote of 442 in favor, 21 against (95%). The plaintiff in the federal court suit that remains, said after the meeting that he would not oppose a motion to dismiss, without prejudice.

The Selectmen voted to approve the Project Scope and Budget Agreement, which has been signed and forwarded on to the MSBA.

Permitting

Permitting for the project continues with a hearing with the Board of Health tonight and the Planning Board on November 14. The communication with the BOH has been good with no issues, it is believed that they will vote to approve at tonight's meeting. The last issue that remains with the Planning Board is traffic. Chairman Klocko expressed disapproval that this issue is still going on and asked Tappe to make sure Nitsch is doing everything in its power to keep things moving. Klocko would like confirmation by the end of the week that Nitsch and BETA have reached an agreement. Rich Nichols asked for the Planning Board to receive the information packet ahead of the meeting so that they have a chance to review. Compass agreed to forward.

Groundbreaking

Nancy Gustafson to organize a groundbreaking ceremony in early December. Some dates being considered are December 5, 6, and 7. We need to check with the MSBA about their availability as they usually need about a month's notice. Compass offered to send Nancy Gustafson a checklist that they have used in the past for groundbreaking ceremonies.

Early Site Package Review

With the GMP set coming out in January, it won't be ready until the February or March timeframe. This necessitates an early bid package for site work and foundation in order to maintain the targeted opening date of September 2019. Agostini presented the Clyde F. Brown Elementary School Project Early Site Work Package GMP. (Exhibit A) The Early Sitework GMP comes in below the 60% Construction Document Estimate. After extensive, face to face meetings to

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review scope, six bidders were narrowed down to two. After arriving at the final two, Agostini recommends awarding the contract to J. Derenzo Company in the sum of \$4,342,500.00. They were the lower priced option of the final two. Additional costs that include General Conditions, insurance, overhead & profit, performance & payment bond and a construction contingency brings the total to \$5,563,892.00.

Craig Schultze made a recommendation to the Selectmen to approve an amendment to Agostini's contract for \$5,563,892.00 for an early site work package that will later be included in the GMP. Denise Gibbons seconded the motion and it passed unanimously.

Invoices

A bills payable schedule for Compass Project Management for project management services rendered through October 31, 2017 was reviewed.

Jon Wine made a motion to pay Compass Project Management \$22,228.87 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for Tappé Architects, Inc. for design services rendered through October 31, 2017 was reviewed.

Jon Wine made a motion to pay Tappé Architects \$501,370.75 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for KP Law for legal services was reviewed.

Denise Gibbons made a motion to pay KP Law \$227.50 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for Agostini Construction for estimating fees through November 4, 2017 was reviewed.

Jon Wine made a motion to pay Agostini Construction \$11,500.00 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for BETA for peer review services was reviewed.

Jon Wine made a motion to pay BETA \$8,468.96 for services provided. The motion was seconded by Denise Gibbons and passed unanimously.

A bills payable schedule for Integrity for a firewall and internet services necessitated by the building of the new school was reviewed.

Jon Wine made a motion to pay Integrity \$12,341. 97 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

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Minutes

The ESBC minutes from 10/30/17 were presented to the committee and reviewed.

Denise Gibbons made a motion to approve the minutes of 10/30/17 as written. Diane Jurmain seconded the motion. The motion passed unanimously.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 7:20 p.m. The motion was seconded by Denise Gibbons and passed unanimously.

Submitted by:

Kimberly Borst
Department Assistant
Elementary School Building Committee
Town of Millis

The next meeting of the Elementary School Building Committee will be held on Tuesday, December 12, 2017 at 7:00 p.m.