

# Town of Millis

## Elementary School Building Committee

### Meeting Minutes of Tuesday, November 17, 2020

#### Virtual Meeting

**Call to Order:** Wayne Klocko called the meeting to order at 7:04 p.m.

#### **Meeting Attendees:**

#### **ESBC Voting Members:**

Diane Jurmain, Wayne Klocko (Chairman), Richard Nichols, Craig Schultze

#### **ESBC Ex-Officio Member:**

Jim McCaffery

#### **Additional Attendees**

Kimberly Borst – ESBC Department Assistant

Chris Eberly – Compass Project Management

#### Punch list Items

There are only two remaining punch list items, landscaping and tennis court repair paint. The landscaping will continue into the Spring. On Thursday, the list of items that the landscape architect wants to change will be reviewed and a path forward will be determined. The plan will be reviewed with the Committee at the December ESBC meeting. The ponding issue at the tennis courts has been fixed but the repair paint is a slightly different shade than the original. They will return in the Spring to try for a better match.

#### Budget

The ESBC attended a Select Board meeting to publicly announce that the project is significantly under budget and that the town will not need to borrow \$3.5 million dollars of the money originally allocated for the project.

#### CHPS

The project received final approval from CHPS. One million dollars in reimbursement hinged on that approval.

#### Change Orders

There were no change orders this month.

#### Invoices

A bills payable schedule for Agostini Construction for construction fees for the month of October was reviewed.

**Richard Nichols made a motion to pay Agostini Construction \$30,652.24 for services provided. The motion was seconded by Wayne Klocko. By roll call vote: Craig Schultze – aye, Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye. The motion passed unanimously.**

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A bills payable schedule for Compass Project Management for project management services for the month of October was reviewed.

**Craig Schultze made a motion to pay Compass Project Management \$11,588.00 for services provided. The motion was seconded by Richard Nichols. By roll call vote: Craig Schultze – aye, Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye. The motion passed unanimously.**

A bills payable schedule for GZA for services rendered was reviewed.

**Diane Jurmain made a motion to pay GZA \$5,994.38 for services provided. The motion was seconded by Richard Nichols. By roll call vote: Craig Schultze – aye, Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye. The motion passed unanimously.**

Meeting Minutes

Meeting minutes from 10/20/20 were presented to the Committee for approval.

**Wayne Klocko made a motion to approve meeting minutes from 10/20/20 as written. Richard Nichols seconded the motion. By roll call vote: Craig Schultze – aye, Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye. The motion passed unanimously.**

Adjournment

**Wayne Klocko made a motion to adjourn the meeting at 7:35 p.m. The motion was seconded by Richard Nichols. By roll call vote: Craig Schultze – aye, Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye. The motion passed unanimously.**

Submitted by:

Kimberly Borst  
Department Assistant  
Elementary School Building Committee  
Town of Millis