

Town of Millis

Elementary School Building Committee

Meeting Minutes of Tuesday, August 25, 2020

Virtual Meeting via Zoom

Call to Order: Wayne Klocko called the meeting to order at 7:05 p.m.

Meeting Attendees:

ESBC Voting Members:

Diane Jurmain, Wayne Klocko (Chairman), Richard Nichols

Additional Attendees

Julie Allen – Agostini Construction

Kimberly Borst - ESBC Department Assistant

Chris Eberly – Compass Project Management

John Engler – Millis Public Schools

Charlie Hay – Tappé Architects

Jim McCafferty – Select Board Member and Ex-Officio ESBC Member

Update on Construction

The project is winding down. Most punch list items have been completed, outstanding items include:

- Fire lane gate by tennis courts should be complete by tomorrow.
- Punchlist items on tennis court fencing should be finished by Thursday.
- Fan in boiler room has been installed, wiring is scheduled for Wednesday.
- Vinyl floor in the main lobby is puckering, pieces of the floor have been ripped up to see what the issue is. A crack was sealed, and the adhesive is not sticking to the seal. Pavilion is coming out to fix the issue.
- Ponding on the tennis/pickleball courts – waiting for a determination from Warner Larson and Cape and Islands on whether the ponding is within tolerance.
- Trying to get a definitive schedule from Central Nurseries on landscaping. Once the nights get cooler, they will do some more seeding. By the beginning of October, the lawns should be in acceptable condition and dead trees will be replaced.

Radon

The installation of the radon remediation system is moving along faster than anticipated. Completion was originally targeted for September 4th but it is looking like it could be finished by tomorrow (August 26th).

Once the system has been completed and running for two weeks, testing can begin. GZA to develop a proposal for how and when to do testing. The School needs to be involved and on board with the testing plan.

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Short term testing can begin as soon as the two weeks are up and can be compared to the first tests to see where things stand. A longer-term testing plan will be developed by GZA, and agreed upon by the ESBC and the School.

Change Orders

Change order 33 in the amount of \$12,526.10 for ventilation to reduce the heat in the boiler room was presented to the Committee.

Diane Jurmain made a motion to approve change order 33 for \$12,526.10 for boiler room ventilation. Rich Nichols seconded the motion.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye

Invoices

A bills payable schedule for Agostini Construction for construction fees for the month of July was reviewed.

Wayne Klocko made a motion to pay Agostini Construction \$121,049.12 for services provided. The motion was seconded by Richard Nichols.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye

A bills payable schedule for Compass Project Management for project management services for the month of July was reviewed.

Wayne Klocko made a motion to pay Compass Project Management \$12,954.00 for services provided. The motion was seconded by Diane Jurmain.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye.

A bills payable schedule for Tappé Architects, Inc. for design services for the month of July was reviewed.

Diane Jurmain made a motion to pay Tappé Architects \$9,064.45 for services provided. The motion was seconded by Wayne Klocko.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye

A bills payable schedule for GZA for radon remediation work through June 26, 2020 was reviewed.

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Wayne Klocko made a motion to pay GZA Environmental \$5,802.14 for services provided. The motion was seconded by Richard Nichols.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye

A bills payable schedule for GZA for radon remediation work through July 24, 2020 was reviewed.

Diane Jurmain made a motion to pay GZA Environmental \$3,154.14 for services provided. The motion was seconded by Richard Nichols.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye

Minutes

Meeting minutes from 7/21/20 were presented to the Committee for approval.

Wayne Klocko made a motion to approve meeting minutes from 7/21/20 as written. Richard Nichols seconded the motion.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye.

Meeting minutes from 7/27/20 were presented to the Committee for approval.

Wayne Klocko made a motion to approve meeting minutes from 7/27/20 as written. Richard Nichols seconded the motion.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:04 p.m. The motion was seconded by Diane Jurmain.

By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye

Submitted by:

Kimberly Borst

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Department Assistant
Elementary School Building Committee
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