

Town of Millis

Elementary School Building Committee

Meeting Minutes of Tuesday, February 25, 2020

Clyde F. Brown Cafeteria

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

ESBC Voting Members:

Denise Gibbons, Diane Jurmain, Wayne Klocko (Chairman), Richard Nichols, Craig Schultze

ESBC Ex-Officio Members:

John Engler, Nancy Gustafson, James McCaffery

Additional Attendees

Kimberly Borst - ESBC Department Assistant

Chris Eberly – Compass Project Management

Charlie Hay – Tappé Architects

Update on Construction Progress

Agostini has been onsite working, taking advantage of the mild weather. The majority of the curbing in the parking lot has been completed, as well as the light pole bases, and grading. They will be working on the sidewalks within the next few days.

One row of the temporary parking at the tennis courts will be disrupted for approximately one week while a drain is installed. The drain will be above the current grade of the temporary lot so it will need to be barricaded off so that it doesn't get damaged in the event of snow.

The town and school need to come to a decision by 3/2 about the tennis court/pickle ball court issue in order to keep to the project timeline. The original plan for this project was to replace the tennis courts that were there. The possibility of adding pickle ball courts was brought up and has been in discussion. There are currently two options on the table. The first option is to add pickle ball striping to the tennis courts so that either game could be played on any court. The second option being discussed is to have three tennis courts lined for tennis play only and, in the area, where the fourth court would have been, putting four pickle ball specific courts. The stakeholders, town and school, need to come to an agreement on what it is they want and if it involves additional funding, bring it before the Committee for approval.

After months of looking at options for the water pressure issue at the Clyde Brown School, the school endorsed the installation of a booster pump system to increase the average pressure of the domestic hot and cold water.

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Work on the project is targeted for completion by May 24th.

Change Orders

Change order 26 totaling \$71,939.53 for a domestic water booster pump at the Clyde Brown School was presented to the Committee.

Craig Schultz made a motion to recommend to the Select Board that they approve change order 26 in the amount of \$71,939.5 for a domestic water booster pump at the Clyde Brown School. Wayne Klocko seconded the motion and it passed unanimously.

Change order 27 totaling \$76,861.77 for a new irrigation shed, power supply and water supply to feed the existing lower field irrigation system was presented to the Committee. This amount does not include the Eversource fee.

Diane Jurmain made a motion to recommend to the Select Board that they approve change order 27 for irrigation supply and shed for the lower field at Clyde Brown School. Wayne Klocko seconded the motion and the motion passed unanimously.

Change order 28 totaling \$9,807.99 was presented to the Committee. It is comprised of the following change order requests:

#126r1 – hardware to improve door security at bottom rods, \$9,807.99

#138r1 – replace bollard with gate at fire lane, \$13,562.20

#143 – additional playground signage at the request of the school, \$4,371.63

#144 – Spanish language signage, \$2,355.17

Craig Schultze made a motion to approve change order 28 totaling \$30,096.99 which includes change order requests 126r1, 138r1, 143, and 144. Wayne Klocko seconded the motion and the motion passed unanimously.

The change order percentage on this 52-million-dollar project is 1.19%. .44% of that were security changes. This brings the change order percentage to less than one percent without the additional security features. The project team worked well together to keep costs down.

7:42 p.m. Nancy Gustafson and Denise Gibbons left the meeting.

Invoices

A bills payable schedule for Agostini Construction for construction fees through January 31, 20230 was reviewed.

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Richard Nichols made a motion to pay Agostini Construction \$282,142.41 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for Compass Project Management for project management services for the month of January was reviewed.

Richard Nichols made a motion to pay Compass Project Management \$16,042.50 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.

A bills payable schedule for Tappé Architects, Inc. for design services rendered through January 31, 2020 was reviewed.

Richard Nichols made a motion to pay Tappé Architects \$25,383.26 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for NextGen Supply Group for various cleaning machines and maintenance supplies

Richard Nichols made a motion to pay NextGen Supply Group \$38,769.00 for materials provided. The motion was seconded by Diane Jurmain and passed unanimously.

A bills payable schedule for CDW-G for a return credit for printer.

Richard Nichols made a motion to accept a credit in the amount of \$226.27 from CDW-G for a printer return. The motion was seconded by Diane Jurmain and passed unanimously.

Minutes

Meeting minutes from 1/21/20 were presented to the Committee for approval.

Wayne Klocko made a motion to approve meeting minutes from 1/21/20 as written. Richard Nichols seconded the motion. Diane Jurmain abstained. The motion passed.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:24 p.m. The motion was seconded by Diane Jurmain and passed unanimously.

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Submitted by:

Kimberly Borst
Department Assistant
Elementary School Building Committee
Town of Millis

The next meeting of the Elementary School Building Committee will be held on Tuesday, March 24, 2020 at 7:00 p.m.