

# Town of Millis

## Elementary School Building Committee

### Meeting Minutes of Tuesday, June 23, 2020

#### Virtual Meeting

**Call to Order:** Wayne Klocko called the meeting to order at 7:04 p.m.

**Meeting Attendees:**

**ESBC Voting Members:**

Denise Gibbons, Diane Jurmain, Wayne Klocko (Chairman), Richard Nichols

**ESBC Ex-Officio Members:**

Nancy Gustafson, Jim McCaffery, Terry Wiggins

**Additional Attendees**

Kimberly Borst - ESBC Department Assistant

Chris Eberly – Compass Project Management

Charlie Hay – Tappé Architects

Radon Update

Radon testing took place today at Clyde Brown School. GZA was onsite with two technicians. Good air movement was detected under the slab which is important in drawing the radon out to vent. GZA will deliver a buildable solution to Tappe. The goal is to have a completed design with a price attached within a month. Tappe was asked to come up with some options for the stacks keeping cost in mind and asked to try to limit demo as much as possible.

Construction Update

Fencing at the tennis courts should begin tomorrow. Nets and posts will not be put in right away in an effort to keep people off the courts until the fencing work is complete. The fire lane gates and final fire lane pavement surfacing are still outstanding. Irrigation is close to being completed. The fence at the soccer field will be installed after the July 4<sup>th</sup> holiday.

The Recreation Department requested signs for the tennis courts stating the rules, a storage box and net adjusters for the pickleball courts. Agostini confirmed that the nets already have adjusters on them so those are not needed.

**Richard Nichols made a motion to authorize expenses in the not to exceed amount of \$400.00 for signs and a storage box at the courts. Diane Jurmain seconded the motion.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

# Town of Millis

## Elementary School Building Committee

### Meeting Minutes of Tuesday, June 23, 2020

#### Virtual Meeting

The project should be substantially completed within a few weeks. When substantially complete, Warner Larson can come back and do the punch list.

#### Change Orders

The green screen for the STEAM room could not act as intended as it was slightly transparent and shorter than what was needed. The current quote for replacing the screen itself and building the surround and enclosure is \$12,377.02. Concern was expressed over the price to build the surround/enclosure. Agostini to look into more a most cost-effective way to do it.

**Richard Nichols made a motion to approve CO 152 to modify the green screen projection in the STEAM room in the amount of \$12,377.02. The cost of wood and building the projector enclosure should not exceed \$2,500.00. Diane Jurmain seconded the motion.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

#### Community Communications Update

The next Community Communications update will be when the project is substantially complete and will include communication regarding the tennis/pickleball courts.

#### Construction Administration

The school has requested a special lawn mower for hill mowing. The quote came in at approximately \$4,000.00. It is specifically designed for hill work with a variety of safety measures. The previous quote that was discussed at an earlier ESBC meeting was for the incorrect mower, not designed for hill work.

**Richard Nichols made a motion to approve \$4,044.00 for a Kawaski lawn mower with bagger. Denise Gibbons seconded the motion.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

A public records request relative to a lawsuit was received by the Town Clerk's office and forwarded to the ESBC. This lawsuit doesn't involve the town directly but does involve contractors that worked on the school project. The amount of information they were requesting will take a lot of time to gather. The ESBC responded to the lawyer requesting the information with what was readily available and a cost estimate for the time it would take to gather the additional information that was requested. After discussion, it was determined that the Committee will run the request and response by town council for further review.

#### Invoices

A bills payable schedule for Agostini Construction for construction fees for the month of May was reviewed.

**Town of Millis**  
**Elementary School Building Committee**  
**Meeting Minutes of Tuesday, June 23, 2020**  
**Virtual Meeting**

**Richard Nichols made a motion to pay Agostini Construction \$139,787.45 for services provided. The motion was seconded by Denise Gibbons.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

A bills payable schedule for Compass Project Management for project management services for the month of May was reviewed.

**Richard Nichols made a motion to pay Compass Project Management \$15,055.50 for services provided. The motion was seconded by Denise Gibbons.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

A bills payable schedule for Tappé Architects, Inc. for design services for the month of May was reviewed.

**Richard Nichols made a motion to pay Tappé Architects \$26,289.79 for services provided. The motion was seconded by Denise Gibbons.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

Minutes

Meeting minutes from 5/19/20 were presented to the Committee for approval.

**Wayne Klock made a motion to approve meeting minutes from 5/19/20 as written. Diane Jurmain seconded the motion.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

Adjournment

**Wayne Klocko made a motion to adjourn the meeting at 8:25 p.m. The motion was seconded by Diane Jurmain.**

**By Roll Call Vote: Diane Jurmain – aye, Wayne Klocko – aye, Richard Nichols – aye, Denise Gibbons – aye**

Submitted by:

**Town of Millis**  
**Elementary School Building Committee**  
**Meeting Minutes of Tuesday, June 23, 2020**  
**Virtual Meeting**

Kimberly Borst  
Department Assistant  
Elementary School Building Committee  
Town of Millis

The next meeting of the Elementary School Building Committee will be held on Tuesday, July 21 2020 at 7:00 p.m.