



TOWN OF MILLIS

Finance Committee
900 Main Street • Millis, MA 02054

*Peter Berube, Chair
Jodie Garzon, Vice Chair
Peter Underhill, Clerk
Joyce Boiardi
Jim Borgman
Jonathan Loer
Cathy MacInnes
Sara Reyes
John Steadman*

Meeting Agenda

Date: Wednesday, April 13, 2022
Time: 7:00 PM
Location: 900 Main Street – Room #229

Committee Attendees:

Peter Berube, Chair ☐; Jodie Garzon, Vice Chair ☐; Peter Underhill, Clerk ☐; Joyce Boiardi ☐; Jim Borgman ☐; Jonathan Loer ☐; Cathy MacInnes ☐; Sara Reyes ☐; John Steadman ☐

Non-Committee Attendees: Deirdre Gilmore

Invited Guests: Mike Guzinski ☐; Carol Johnston ☐; Select Board Member ☐; Donna Cabibbo ☐

Current Reserve Fund Balance: \$ 50,000.00
Free Cash Balance: \$1,190,059.20
Stabilization Fund Balance as of March 31, 2022: \$1,841,788.29

Agenda		
Time	Topic	Speaker
~7:00	Call Meeting to Order	Peter Berube
~7:05	May 2022 Town Meeting Warrant Articles – Discussion and Vote	Committee
~9:45	Old Business/New Business	Committee
~9:55	Finance Committee Meeting Minutes Approval: April 6, 2022	Committee
~10:00	Adjourn	Committee

Important Dates:

April 18, 2022 Finance Committee Report to Printer
May 2, 2022 Spring Town Meeting
November 7, 2022 Fall Town Meeting

Upcoming Meetings:

Wednesday, April 27, 2022 7:00 PM Pre-Town Meeting/Public Hearing
Monday, May 2, 2022 6:30 PM Middle/High School Room #104

To view Meeting Materials please click on the link: <https://www.millisma.gov/meeting-materials/pages/fy22-meeting-materials>



May 2, 2022

**ANNUAL
TOWN MEETING WARRANT**

**TOWN OF MILLIS
COMMONWEALTH OF MASSACHUSETTS**

NORFOLK, SS.

GREETING:

To either of the Constables of the Town of Millis in said county, in the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millis qualified to vote in elections and in town affairs, to meet on Monday, the second day of May, AD 2022 at 7:30 p.m. in the Middle-Senior High School Auditorium in said Millis:

**FOR THE BUSINESS MEETING, THEN AND THERE,
TO ACT ON THE FOLLOWING ARTICLES, VIZ**

SPRING 2022 TOWN MEETING ARTICLE LIST

1. Unpaid Bills
2. FY22 Additional Wages and Expenses
3. FY23 Operating Budget
4. SEIU #888, Firefighters Local #4704, AFSCME Council 93 Local #1301 Contract Ratifications
5. Sewer Enterprise Fund
6. Water Enterprise Fund
7. Stormwater Enterprise Fund
8. Consent Agenda:
 - Amendments to Personnel Plan
 - Board of Health Appointing Authority
 - Revolving Funds
 - Community Preservation Fund
9. Community Preservation Open Space/Recreation Reserve Fund – Soundproofing for Pickleball/Tennis Courts
10. Community Preservation Open Space/Recreation Reserve Fund – Town-Owned Properties Inventory and Management Plan
11. Community Preservation Open Space/Recreation Reserve Fund – Oak Grove Farm Trail Improvement Project
12. FY23 Recertification Process (BOA) - for remaining \$17,800
13. Capital Items
14. PFAS Water Treatment Bonding Amendment
15. Design and Construction of Sidewalks and Roads
16. Tree Removal/Maintenance
17. New Computer Lease for Schools – Year One
18. New Police Cruiser Lease – Year One
19. General Bylaw – Powers and Duties of the Town Administrator
20. Charter Amendment – Change Town Clerk from Elected to Appointed
21. Zoning Bylaws Amendment – Amendment to Associate Planning Board Member
22. Zoning Bylaws Amendment – Add I-P-2 District to Tables 2 & 3

23. Acceptance of MGL Ch. 71 Section 37M Authorization for Consolidated Town wide Facilities Maintenance
24. Unemployment Insurance
25. OPEB Fund
26. Stabilization Fund
27. Petition Article
28. Petition Article

TOWN OF MILLIS

May 2, 2022 SPRING ANNUAL TOWN MEETING WARRANT

ARTICLE 1. To see if the Town will vote to transfer from available funds the sum of **\$3,464.51** to pay the following **unpaid bills** incurred by Town departments from previous fiscal year(s), or take any other action in relation thereto.

COA/BOH	WB Mason	\$399.96
COA/BOH	WB Mason	\$599.94
COA/BOH	WB Mason	\$919.98
COA/BOH	WB Mason	\$199.98
COA/BOH	WB Mason	\$199.98
COA/BOH	WB Mason	\$399.96
Building	Timothy Costello	\$100.00
DPW	WB Mason	\$18.66
BOH	Biscom	\$33.48
Fire	Comcast	\$555.25
DPW/WE	WB Mason	\$18.66
DPW/SE	WB Mason	\$18.66

(Submitted by The Select Board)

4/5 majority

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of money for **additional wages or expenses** not sufficiently funded under Article 3, Operating Budget, of the May 1, 2021 Annual Town Meeting, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 3. To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, by transfer from available funds, and/or the Stabilization Fund to **defray charges and expenses to the Town, including debt and interest, and a reserve fund**, for the fiscal year beginning July 1, 2022, or take any other action in relation thereto.

(Submitted by The Select Board) *2/3 majority if stabilization funds used*

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$115,000** to fund the estimated first-year cost items contained in the contracts between the **Town of Millis and SEIU Local 888, Professional Firefighters of Millis Local #4704, and AFSCME Council 93 Local 3901**, all to be effective July 1, 2022, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the sewer enterprise fund beginning July 1, 2022**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the water enterprise fund beginning July 1, 2022**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the stormwater enterprise fund beginning July 1, 2022**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

CONSENT ARTICLE 8. To see if the Town will vote the following consent articles:

1. To see if the Town will vote to adopt **amendments to Schedule A-Salary Plan of the Town of Millis Personnel Plan** effective July 1, 2022, as shown in the FY23 Finance Committee Report, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

2. To see if the Town will vote in accordance with M.G.L., Chapter 41, section 4A, and Chapter 268A, to authorize the **Board of Health to appoint any of its members to another town office or position for which it has appointing authority**, for the term provided by law, if any, otherwise for a term not exceeding one year, and fix the salary of such appointee, notwithstanding the provision of M.G.L. Chapter 41, Section 108, or act in any manner in relation thereto.

(Submitted by the Board of Health)

Simple majority

3. To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E½, to:

Amend Article VI, Section 12 of the Town's General Bylaws by deleting the following revolving fund from the existing table of revolving funds as follows:

Recreation Fund - Fees from Recreation Programs - Recreation Department

And to establish the following fiscal year spending limit for the Town's established revolving funds for Fiscal year 2023:

AUTHORIZED REVOLVING FUNDS	FISCAL YEAR EXP. LIMIT
Oak Grove Farm Maintenance Fund	\$ 35,000.00
Animal Control Shelter Fund	\$ 3,000.00
Fire Alarm Fund	\$ 10,000.00
Historical Commission Fund	\$ 12,000.00
Ambulance Department Fund	\$ 20,000.00
Council on Aging Transportation Fund	\$ 5,000.00
VMC Custodial/Maintenance Fund	\$ 6,000.00
School Food Service Fund	\$360,000.00
School Transportation Fund	\$500,000.00
Stormwater Management Fund	\$ 10,000.00
BOH Medical Services/Vax Fund	\$ 20,000.00
BOH Rabies Clinic/Program Fund	\$ 2,500.00
School Athletic Fields Fund	\$ 35,000.00
School Extracurricular Fund	\$ 8,000.00

Library Special Use Fund	\$ 10,000.00
Tobacco Control Program	\$ 1,000.00

(Submitted by The Select Board)

Simple majority

4. To see if the Town will vote to raise and appropriate a sum of money or reserve a sum of money from the **Community Preservation Fund**, for the Historic Resources Reserve, the Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve from annual revenues in the amounts recommended by the Community Preservation Committee for administrative expenses, community preservation projects and/or other expenses in fiscal year 2023, with each item to be considered a separate appropriation or act in any manner in relation thereto.

Appropriations:

From 2023 estimated revenues for Committee Administrative Expenses	\$13,734.00
(To be divided equally: \$6,867.00 CPC Salary Account: \$6,867.00 CPC Expenses)	
From Undesignated Fund Balance for Long Term Debt- Principal	\$20,000.00
From Undesignated Fund Balance for Long Term Debt- Interest	\$ 8,950.00

Reserves:

From FY2023 estimated revenues for Historic Resources Reserve	\$27,469.00
From FY2023 estimated revenues for Community Housing Reserve	\$27,469.00
From FY2023 estimated revenues for Open Space Reserve	\$27,469.00
From FY2023 estimated revenues for Budgeted Reserve	\$80,000.00

(Submitted by the Community Preservation Committee)

Simple majority

ARTICLE 9. To see if the Town will vote to appropriate the sum of **\$21,035.16** from the Community Preservation Open Space/Recreation Reserve Fund for **Soundproofing for the Pickleball/Tennis Courts**, or take any other action in relation thereto.

(Submitted by the Community Preservation Committee)

Simple majority

ARTICLE 10. To see if the Town will vote to appropriate a sum of money from the Community Preservation Open Space/Recreation Resource Reserve Fund for the **Millis Town Owned Properties Inventory and Management Plan**, or take any other action in relation thereto.

(Submitted by the Community Preservation Committee)

Simple majority

ARTICLE 11. To see if the Town will vote to transfer the sum of **\$16,900** from the **Community Preservation Open Space Reserve Fund** for the **Oak Grove Farm Trail Improvement Project**, or take any other action in relation thereto.

(Submitted by the Community Preservation Committee)

Simple majority

ARTICLE 12. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of **\$17,800 to conduct the FY23 Recertification Process**, or take any other action in relation thereto.

(Submitted by Board of Assessors) *Simple majority*

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$264,095 to fund the following capital items:**

Department	Capital Item	Amount
Police/Fire	Public Safety Radio Console Update	\$112,580
Emerg. Man.	Public Safety Radio Backup Generators	\$25,000
DPW/Enterprises	Chevy Silverado with Plow	\$54,416
DPW/Enterprises	Skid Steer	\$52,699
DPW/Enterprises	Message Board	<u>\$19,400</u>
Total		\$264,095

And to authorize the Select Board to dispose of old vehicles or equipment by outright sale, trade, auction, or otherwise and that the proceeds from such disposal be applied to the purchase price of the vehicle or equipment, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 14. To see if the Town will vote to appropriate **\$500,000** or any other amount, to pay additional costs of making water treatment plant improvements at the D'Angelis Water Treatment Plant to address excessive levels of PFAS identified in Wells 1 and 2, including the payment of all costs incidental and related thereto, which amount shall be expended in addition to the \$5,600,000 previously appropriated for this project under Article 4 of the Warrant at the Fall Annual Town Meeting; to determine whether this amount shall be raised by borrowing or otherwise, or to take any other action relative thereto.

(Submitted by Select Board) *2/3 majority if stabilization funds or borrowing used*

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of **\$160,000 for the Design and Construction of Sidewalks and Roads**, or take any other action in relation thereto.

(Submitted by Select Board)

Simple majority

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of **\$50,000 for Tree Removal/Maintenance**, or take any other action in relation thereto.

(Submitted by Select Board)

Simple majority

ARTICLE 17. To see if the Town will vote to borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of **\$69,900 for a new lease/purchase(s) for computers for the Millis Schools**, or take any other action in relation thereto.

(Submitted by the School Committee)

2/3 majority

ARTICLE 18. To see if the Town will vote to borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, the sum of **\$104,000 for the lease/purchase(s) of two Police Cruisers**, or take any other action in relation thereto.

(Submitted by Select Board)

2/3 majority

ARTICLE 19. To see if the Town will vote to establish the following General Bylaw:

“ARTICLE V. TOWN OFFICERS Section 31. Town Administrator

In addition to the powers and duties enumerated in Section III-4 of the Millis Town Charter “Position of Town Administrator”, the Town Administrator shall have the following powers and duties:

Subsection 1: POWERS AND DUTIES

The town administrator shall be the chief administrative officer of the town, directly responsible to the select board for the administration of all town affairs for which the office of town administrator is given responsibility by this Charter. The powers and duties of the town administrator shall include, but are not intended to be limited to the following:

(a) To supervise, direct, and be responsible for the efficient administration of all functions and activities for which the office of town administrator is given authority, responsibility or control by the Charter, by this by-law, by town meeting vote, by vote of the select board, or otherwise.

(b) To appoint, and in appropriate circumstances, to remove, subject to ratification by the Select Board, all department heads, officers, and employees for whom no other method of selection is provided by the Charter and this Bylaw. Except as otherwise provided herein, all offices under the supervision of the town administrator as set forth in this section shall have the powers and duties set forth in the General Laws, the town bylaws and the Charter.

(c) To be entrusted with the administration of the town personnel system; to administer the personnel policies and procedures and rules and regulations; and to administer the personnel by-law, the personnel plan, and collective bargaining agreements entered into by the town.

(d) To keep the select board fully advised as to the needs of the town and recommend to the select board and to other elected town officers and agencies for adoption such measures requiring action by them or by the town meeting as the town administrator may deem necessary or expedient. The town administrator shall keep the select board informed regarding issues affecting the administration and governance of the town, in a timely manner.

(e) The town administrator shall be responsible for the maintenance, repair, and use, of all town land and buildings which fall under the jurisdiction of the select board.

(f) To prepare and present to the select board an annual operating budget for the town; and to work in conjunction with the capital planning committee and the finance director to prepare a proposed capital improvement plan for the five (5) fiscal years next ensuing.

- (g) To negotiate, on behalf of the select board, all personnel contracts and collective bargaining agreements involving any subject within the jurisdiction of the office of the town administrator or select board, including contracts with town employees involving wages, hours and other terms and conditions of employment. All such contracts and agreements shall be subject to the approval of the select board.
- (h) To coordinate the activities of all town agencies serving under the office of the town administrator and the office of the select board with those under the control of other officers and multiple member bodies elected directly by the voters.
- (i) To perform any other duties as are required to be performed by the town administrator by by-laws, administrative code, votes of the town meeting, or votes of the select board, or otherwise.
- (j) To be the chief procurement officer for the town, in accordance with the provisions of the Massachusetts General Laws, and to appoint such assistant procurement officers as provided in Chapter 30B of the Massachusetts General Laws.
- (k) To see that the provisions of the general laws, the Charter, town by-laws, votes of the town meeting and of the select board which require enforcement by the town administrator are faithfully executed, performed or otherwise carried out.
- (l) To prosecute, defend and compromise, subject to the approval of the select board, all litigation to which the town is a party, and to direct Town or Special Counsel with respect to such litigation.
- (m) To inquire and make investigation, at any time, into the conduct and operation of office or performance of duties of any officer or employee, department, board, commission or other town agency.
- (n) To coordinate the activities of all town agencies serving under the office of the town administrator and the office of the select board with those under the control of other officers and multiple member bodies elected directly by the voters.
- (o) To seek out and work to obtain resources from federal, state and other governmental jurisdictions that further town purposes.
- (p) To perform any other duties as are required to be performed by the town administrator by by-laws, administrative code, votes of the town meeting, or votes of the select board, or otherwise.

Subsection 2: ACTING TOWN ADMINISTRATOR

- (a) Temporary Absence - With the approval of the select board, the town administrator may designate a qualified town administrative officer or employee to exercise the powers and perform the duties of the town administrator during an absence of the town administrator of not more than twenty (20) days, including Saturdays, Sundays and

holidays. Such delegation shall be made by letter filed with the town clerk, the municipal finance director, and the select board.

(b) Powers and Duties - The powers and duties of the temporary or acting town administrator, under subsection (a), above, shall be limited to matters not admitting of delay and shall include authority to make temporary, emergency appointments or designations to town office or employment but not to make permanent appointments, and designations, or to effectuate terminations.

(c) Interim Town Administrator. In the event of resignation or termination of the Town Administrator, the select board may appoint an Interim Town Administrator to serve in such position until a permanent Town Administrator is appointed. Such Interim Town Administrator shall have all the powers of the Town Administrator, except as may be limited by the engagement with the Select Board.

Or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 20. To see if the Town will vote to make the following changes to the Town Charter (with ratification by Annual Election):

Section IV-2: Other Elected Officers

By amending the language as follows:

- a. The Town Clerk shall be appointed, with said appointment to be made following the end of the term of Town Clerk who was elected as of the date of this amendment.

Or take any other action related thereto.

(Submitted by Select Board)

2/3 Majority

ARTICLE 21. To see if the Town will vote to amend the Zoning By-Laws, as most recently amended, by amending the section identified herein as follows, or to take any other action related thereto.

- 1) By amending Section XII Administration and Enforcement, T. Associate Member to the Planning Board:

From:

“An associate Member to the Planning Board shall be appointed by the Board of Selectmen for a term of one year, such Associate Member to act on Special Permits.”

To:

“An Associate Member to the Planning Board shall be appointed by the Select Board for a term of one year, such Associate Member to act on Special Permits and Site Plans.”

(Submitted by Planning Board)

2/3 Majority

ARTICLE 22. To see if the Town will vote to amend Table 2: Area Regulations and Table 3: Height and Bulk Regulations in Section VI of the Town of Millis Zoning By-Law to insert I-P-2 District to the I-P

Column shown below, or take any action relative thereto.

Table 2. Area Regulations

(See following page for notes.)

(Amended May 13, 1985) (Amended May 10, 2004) (Amended May 9, 2005)

(Amended May 8, 2006) (Amended June 14, 2010)(Amended May 12, 2014)

District	Use	Area (sq. ft.)	Base Density ¹ (units per acre or FAR) (10)	Lot (2) Frontage (ft.)	Lot Depth (ft.)	Yards ⁽³⁻⁷⁾		
						Front (ft.)	Side (ft.)	Rear ¹¹ (ft.)
R-T	Any permitted principal	60,000		200	30 0	40	40	40

¹ Base density refers to the allowable density before any density bonus.

	structure or use							
R-S	Any permitted principal structure or use	25,000		125	20 0	40	20	40
R-V	1-family dwelling	15,000		100	15 0	40	15	20
	2-family dwelling	18,750		125	15 0	40	15	20
				250		50	50	50
	Multi- family dwellings	217,800		40 0				
5 acres (for develop ments of up to 22 dwelling units) Each dwelling unit thereaft er 10,000								
R-V-C ⁽¹²⁾	1-family dwelling	15,000	2.9	100	15 0	40	15	20
	2-family dwelling	18,750	4.7	125	15 0	40	15	20
				250		50	50	50

	Multi-family dwellings	217,800	5 acre minimum area and not to exceed 4 units/acre		400			
C-V	Any permitted principal structure or use	30,000	---	150	200	40	20	30
C-V-2 ⁽¹²⁾	As-of-Right Development, Commercial	30,000	0.20 ⁽¹⁰⁾	150	200	40	20	30
C-V/MCEOD Millis Center Economic Opportunity District	Mixed use development under Section XIII.P	30,000		120	25	Minimum 5 to Maximum 15	0 (zero)	25
I-P/I-P-2	Any permitted principal structure or use	43,560 (1 acre)		200	250	40	20	30
V-B	Any permitted structure or use	90,000		150	200	50	30	30

Table 3. Height and Bulk Regulations

(Amended May 13, 1985) (Amended May 10, 2004) (Amended May 9, 2005)

(Amended May 8, 2006) (Amended June 14, 2010)(Amended May 12, 2014)

(See notes)

District	Maximum Permitted Height (1) (ft.)	Maximum Permitted Height (stories)	Maximum Building Coverage of Lot⁽⁴⁾(covered area as percent of total lot area)	Minimum net floor area per unit for multi-family use or residential unit in mixed use (sq. ft.)
R-T	35	2 ½	20	
R-S	35	2 ½	25	
R-V	35	2 ½	35	500
R-V-C	35	2 ½ /3	35 ⁽³⁾	500
C-V	30	2	50	Not Permitted
C-V-2	30/35	2/3	50 ⁽³⁾	500
C-V/ MCEOD	35	2 ½	50	500
I-P/I-P-2	45	3	40	Not permitted
V-B	35	2 ½	50	Not permitted

(Submitted by Planning Board)

2/3 Majority

ARTICLE 23. To see if the Town will vote to accept the provisions of M.G.L. Chapter 71 Section 37M and **authorize the consolidation of the facilities maintenance functions of the school committee with those of the town**, provided that such consolidation only occur upon a majority vote of the School Committee. If so accepted by the Town Meeting and School Committee. Or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money **for the Unemployment Insurance Fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the **Other Post-Employment Benefits (OPEB) fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the **Stabilization Fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 27. To see if the Town will vote to amend the Town of Millis Home Rule Charter, as most recently amended, as follows:

Article IV. Elections and Other Elected Offices

Section IV-2: Other Elected Offices.

By adding a new subsection h. as follows:

h. There shall be a board of water and sewer commissioners composed of three members, each elected for a term of three years, so arranged that the term of one member expires each year.

The approval of this Charter amendment is contingent upon acceptance by majority vote of the whole town at regular or special election of the town officers in accordance with the General Laws, or act in any manner related thereto.

(Submitted by Petition)

2/3 Majority

ARTICLE 28. To see if the Town will vote to amend the General Bylaws, as most recently amended, as follows:

By adding a new Article as follows:

ARTICLE XXV – BOARD OF WATER AND SEWER COMMISSIONERS

Section 1. Composition: Term of office. There shall be a Board of Water and Sewer Commissioners consisting of three (3) members, each elected by vote of the registered voters of the Town for a three (3) year term. At the next regular election after approval of the Home Rule Charter amendment, one member shall be elected for a one-year term, one member shall be elected for a two-year term, and one member shall be elected for a three-year term.

Section 2. Powers and Duties.

1. The Board of Water and Sewer Commissioners shall have exclusive charge and control of the Water Department and water systems and pursuant thereto, may establish fountains and hydrants, may take by eminent domain or acquire by purchase or otherwise the waters or any portion thereof of any pond, brook, spring, stream, or ground water sources within the limits of the Town for the purpose of establishing and/or maintaining a water supply system or a water distribution system; may hold all lands, rights of way, and other easements necessary for collecting, storing, holding, purifying thereof, and for conveying the same to any part of the Town, provided that no source of water supply and no lands necessary for protecting and preserving the purity of the water shall be used without first obtaining the advice and approval of the Department of

Environmental Protection; may regulate the use of the water and fix and collect just and equitable prices and rates; may cooperate or act jointly with any other city or town in the Commonwealth of Massachusetts in carrying out the powers and duties as herein set forth; and may make reasonable rules and regulations in connection with any of the duties and responsibilities hereinabove set forth.

2. The Board of Water and Sewer Commissioners shall have exclusive charge and control of the installation and maintenance of the sewers, sewage treatment plants and appurtenances located in the Town, and in connection with said responsibilities , shall have all the powers reasonably necessary to effectuate same, and may from time to time adopt reasonable rules and regulations.

The Board of Water and Sewer Commissioners shall have all the powers and duties given to sewer and water commissioners under the Constitution and General Laws of the Commonwealth and such additional powers and duties as may be authorized by the Home Rule Charter, by by-law, or by other vote of the Town Meeting. The Board of Water and Sewer Commissioners shall assign all work and maintenance projects to the Town Administrator or the Town Administrator's designee for performance as its Agent.

And further, amending Article V, number 27, to delete the words, "and shall be authorized to act as Water and Sewer Commissioners" and "water and sewer maintenance."

And further, amending Article V, to delete number 28. Water and Sewer Advisory Committee

(Submitted by Petition)

Simple Majority

And, you are hereby directed to serve this Warrant by posting attested copies hereof fourteen days before time of said meeting as directed by the vote of the Town. Hereof fail not and make due return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 11th day of April in the year two thousand and twenty-two.

**TOWN OF MILLIS
SELECT BOARD**

Peter C. Jurmain, Chair

Erin T. Underhill, Vice-Chair

Craig W. Schultze, Clerk

A True Copy, Attest

Lisa J. Hardin, Town Clerk

**Helen R. Kubacki, Constable
Town of Millis**



SPRING 2022 TOWN MEETING MOTION LIST

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26. Stabilization Fund
27. Petition Article
28. Petition Article

ARTICLE 1. MOTION

I move that the Town vote to transfer from Free Cash the sum of **\$3,427.19**, and transfer from **Water Enterprise Reserves the sum of \$18.66**, and transfer from **Sewer Enterprise Reserves the sum of \$18.66**, for a total sum of **\$3,464.51** to pay the following **unpaid bills** incurred by Town departments from the previous fiscal year.

COA/BOH	WB Mason	\$399.96
COA/BOH	WB Mason	\$599.94
COA/BOH	WB Mason	\$919.98
COA/BOH	WB Mason	\$199.98
COA/BOH	WB Mason	\$199.98
COA/BOH	WB Mason	\$399.96
Building	Timothy Costello	\$100.00
DPW	WB Mason	\$18.66
BOH	Biscom	\$33.48
Fire	Comcast	\$555.25
DPW/WE	WB Mason	\$18.66
DPW/SE	WB Mason	\$18.66

4/5 Majority

ARTICLE 2. MOTION

*******PENDING*******

I move that the Town vote to transfer from the following accounts the sums of money listed below to fund additional wages and expenses to the accounts listed below which were not sufficiently funded under Article 3, Operating Budget, of the May 1, 2021 Annual Town Meeting:

Transfer From:		<u>??????</u>
	Total	\$??????
Transfer To:		<u>\$??????</u>
	Total	\$??????

Simple Majority

ARTICLE 3. MOTION

I move that the Town vote to fix the compensation of elected officers, provide for a reserve fund, and to raise and appropriate, including appropriations from taxation, by transfer from available funds, the sum of **\$39,781,035** to defray charges and expenses to the Town, including debt and interest, and a reserve fund, for the general fund, for the fiscal year beginning July 1, 2022 as outlined in Table 2 of the Finance Committee Report with the following revenue sources:

Taxation	\$37,801,118
Ambulance Fund	\$412,234
Perpetual Care Interest	\$332
Sale of Cemetery Lots	\$7,212
Cell Tower Revenue	\$55,224
Bond Premium Release	\$114,831
Marijuana Impact Fees (FC)	\$303,449
Free Cash	\$375,899

And to Authorize the following transfers:

Sewer Fund Indirect Costs to General Fund \$247,258

Water Fund Indirect Costs to General Fund \$302,204

Stormwater Fund Indirect Costs to General Fund \$161,274

Simple Majority

ARTICLE 4. MOTION

I move that the Town vote to transfer from Free Cash the sum of \$100,000, and transfer from Sewer Enterprise Reserves the sum of \$5,100, and transfer from Water Enterprise Reserves the sum of \$6,400, and transfer from Stormwater Enterprise Reserves \$3,500, for a total sum of **\$115,000** to fund the estimated first-year cost items contained in the contracts between the **Town of Millis and SEIU Local 888, Professional Firefighters of Millis Local #4704, and AFSCME Council 93 Local 3901**, all to be effective July 1, 2022.

Simple Majority

ARTICLE 5. MOTION

I move that the Town vote to raise and appropriate from Sewer Department Receipts, the following sums to **operate the sewer enterprise fund beginning July 1, 2022:**

Salaries/Wages	\$293,966
<u>Expenses</u>	<u>\$1,472,889</u>
Total	\$1,766,855

Simple Majority

ARTICLE 6. MOTION

I move that the Town vote to raise and appropriate from Water Department Receipts, the following sums to **operate the water enterprise fund beginning July 1, 2022:**

Salaries/Wages	\$390,694
<u>Expenses</u>	<u>\$2,103,534</u>
Total	\$2,494,228

Simple Majority

ARTICLE 7. MOTION

I move that the Town vote to raise and appropriate from Stormwater Department Receipts, the following sums to **operate the stormwater enterprise fund beginning July 1, 2022:**

Salaries/Wages	\$186,021
<u>Expenses</u>	<u>\$444,252</u>
Total	\$630,273

Simple Majority

CONSENT ARTICLE 8. MOTION

I move that the Town vote to approve the items as written in the Warrant as Consent Article 8.

Simple Majority

ARTICLE 9. MOTION

I move that the Town vote to appropriate the sum of **\$21,035.16** from the Community Preservation Open Space/Recreation Reserve Fund for **Soundproofing for the Pickleball/Tennis Courts.**

Simple Majority

ARTICLE 10. MOTION

*******PENDING*******

I move that the Town vote to appropriate the sum of ?????????? from the Community Preservation Open Space/Recreation Resource Reserve Fund for the **Millis Town Owned Properties Inventory and Management Plan.**

Simple Majority

ARTICLE 11. MOTION

I move that the Town vote to transfer the sum of **\$16,900** from the **Community Preservation Open Space Reserve Fund** for the **Oak Grove Farm Trail Improvement Project**.

Simple Majority

ARTICLE 12. MOTION

I move that the Town vote to transfer from Free Cash the sum of **\$17,800 to conduct the FY23 Recertification Process.**

Simple Majority

ARTICLE 13. MOTION

I move that the Town vote to transfer from Free Cash the sum of **\$169,209**, and transfer from **Sewer Enterprise Reserve** the sum of **\$31,629**, and transfer from **Water Enterprise Reserve** the sum of **\$31,629**, and transfer from **Stormwater Enterprise Reserve** the sum of **\$31,628**, for a total sum of **\$264,095** to fund the following capital items:

<u>Department</u>	<u>Capital Item</u>	<u>Amount</u>
Police/Fire	Public Safety Radio Console Update	\$112,580
Emerg. Man.	Public Safety Radio Backup Generators	\$25,000
DPW/Enterprises	Chevy Silverado with Plow	\$54,416
DPW/Enterprises	Skid Steer	\$52,699
DPW/Enterprises	Message Board	<u>\$19,400</u>
Total		\$264,095

And to authorize the Select Board to dispose of old vehicles or equipment by outright sale, trade, auction, or otherwise and that the proceeds from such disposal be applied to the purchase price of the vehicle or equipment.

Simple Majority

ARTICLE 14. MOTION

I move that the Town appropriates **\$500,000** to pay additional costs of making water treatment plant improvements at the D'Angelis Water Treatment Plant to address excessive levels of PFAS identified in Wells 1 and 2, including the payment of all costs incidental and related thereto, which amount shall be expended in addition to the \$5,600,000 previously appropriated for this project under Article 4 of the Warrant at the Fall Annual Town Meeting, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44, §8(4) or any other enabling authority, and to issue bonds or notes of the Town therefor. All or any portion of the borrowing authorized by this vote may be obtained through the Massachusetts Clean Water Trust. The Select Board is authorized to apply for, accept and expend any state or federal aid that is or may become available for these purposes and the total amount authorized to be borrowed by this vote shall be reduced to the extent of any federal or state grants received on account of this project.

2/3 Majority

ARTICLE 15. MOTION

I move that the Town vote to transfer from Free Cash, the sum of **\$160,000 for the Design and Construction of Sidewalks and Roads.**

Simple Majority

ARTICLE 16. MOTION

I move that the Town vote to transfer from Free Cash, the sum of **\$50,000 for Tree Removal/Maintenance.**

Simple Majority

ARTICLE 17. MOTION

I move that the Town vote to borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of **\$69,900 for a new lease/purchase(s) for computers for the Millis Schools.**

2/3 Majority

ARTICLE 18. MOTION

I move that the Town vote to borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, the sum of **\$104,000 for the lease/purchase(s) of two Police Cruisers.**

2/3 Majority

ARTICLE 19. MOTION

I move that the Town vote to establish a Town Administrator Bylaw as written in the warrant.

Simple Majority

ARTICLE 20. MOTION

I move that the Town vote to make the following changes to the Town Charter (with ratification at an Annual Election):

Section IV-2: Other Elected Officers

By amending the language as follows:

- a. The Town Clerk shall be appointed, with said appointment to be made following the end of the term of Town Clerk who was elected as of the date of this amendment.

2/3 Majority

ARTICLE 21. MOTION

I move that the Town vote to amend the Zoning By-Laws, as most recently amended, by amending the section identified herein as follows:

- 1) By amending Section XII Administration and Enforcement, T. Associate Member to the Planning Board:

From:

“An associate Member to the Planning Board shall be appointed by the Board of Selectmen for a term of one year, such Associate Member to act on Special Permits.”

To:

“An Associate Member to the Planning Board shall be appointed by the Select Board for a term of one year, such Associate Member to act on Special Permits and Site Plans.”

2/3 Majority

ARTICLE 22. MOTION

I move that the Town vote to amend Table 2: Area Regulations and Table 3: Height and Bulk Regulations in Section VI of the Town of Millis Zoning By-Law to insert I-P-2 District to the I-P Column as written in the warrant.

2/3 Majority

ARTICLE 23. MOTION

I move that the Town vote to accept the provisions of M.G.L. Chapter 71 Section 37M and **authorize the consolidation of the facilities maintenance functions of the school committee with those of the town**, provided that such consolidation only occur upon a majority vote of the School Committee.

Simple Majority

ARTICLE 24. MOTION

I move that the Town vote to transfer from Free Cash, the sum of **\$10,275 for the Unemployment Insurance Fund.**

Simple Majority

ARTICLE 25. MOTION

I move that the Town vote to postpone Article 25 indefinitely.

Simple Majority

ARTICLE 26. MOTION

I move that the Town vote postpone Article 26 indefinitely.

Simple Majority

ARTICLE 27. MOTION

I move that the Town vote to

*******PENDING*******

2/3 Majority

ARTICLE 28. MOTION

I move that the Town will vote to

*****PENDING*****

Simple Majority

Department Detail for Reference

<i>Department Breakdown</i>		FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
GENERAL GOVERNMENT							
SELECTMEN/TA							
	SALARIES	\$283,942.15	\$304,505.74	\$352,443.41	\$385,807.08	\$33,363.67	9.5%
	EXPENSES	\$80,465.85	\$61,975.92	\$68,785.00	\$124,365.00	\$55,580.00	80.8%
	TOTAL	\$364,408.00	\$366,481.66	\$421,228.41	\$510,172.08	\$88,943.67	21.1%
FINANCE DIR/ACCOUNTANT							
	SALARIES	\$249,301.00	\$253,131.66	\$267,703.14	\$275,451.50	\$7,748.36	2.9%
	EXPENSES	\$6,529.43	\$2,639.61	\$6,538.00	\$9,515.00	\$2,977.00	45.5%
	TOTAL	\$255,830.43	\$255,771.27	\$274,241.14	\$284,966.50	\$10,725.36	3.9%
ASSESSORS							
	SALARIES	\$120,584.05	\$125,012.33	\$137,494.00	\$136,739.47	-\$754.53	-0.5%
	EXPENSES	\$7,079.65	\$9,411.00	\$9,736.00	\$37,842.00	\$28,106.00	288.7%
	TOTAL	\$127,663.70	\$134,423.33	\$147,230.00	\$174,581.47	\$27,351.47	18.6%
TREASURER/COLLECTOR							
	SALARIES	\$217,017.37	\$224,008.66	\$236,529.47	\$239,629.66	\$3,100.19	1.3%
	EXPENSES	\$36,355.07	\$40,241.27	\$41,090.00	\$46,090.00	\$5,000.00	12.2%
	TOTAL	\$253,372.44	\$264,249.93	\$277,619.47	\$285,719.66	\$8,100.19	2.9%
IT ADMINISTRATION							
	SALARIES	\$612.28	\$0.00	\$82,000.00	\$78,418.88	-\$3,581.12	-4.4%
	EXPENSES	\$147,631.64	\$172,113.33	\$255,045.07	\$259,850.28	\$4,805.21	1.9%
	TOTAL	\$148,243.92	\$172,113.33	\$337,045.07	\$338,269.16	\$1,224.09	0.4%
TOWN COUNSEL							
	EXPENSES	\$101,032.79	\$81,943.73	\$95,000.00	\$95,000.00	\$0.00	0.0%
	TOTAL	\$101,032.79	\$81,943.73	\$95,000.00	\$95,000.00	\$0.00	0.0%
TOWN CLERK							
	SALARIES	\$100,685.90	\$106,466.05	\$103,752.72	\$109,775.93	\$6,023.21	5.8%
	EXPENSES	\$6,852.18	\$8,951.61	\$11,450.00	\$17,100.00	\$5,650.00	49.3%
	TOTAL	\$107,538.08	\$115,417.66	\$115,202.72	\$126,875.93	\$11,673.21	10.1%

Department Detail for Reference

<i>Department Breakdown</i>		FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
REGISTRARS							
	SALARIES	\$663.00	\$757.54	\$1,298.00	\$1,414.10	\$116.10	8.9%
	EXPENSES	\$3,755.44	\$4,136.48	\$4,060.00	\$4,800.00	\$740.00	18.2%
	TOTAL	\$4,418.44	\$4,894.02	\$5,358.00	\$6,214.10	\$856.10	16.0%
ELECTIONS							
	SALARIES	\$18,284.47	\$18,720.64	\$15,949.00	\$32,192.50	\$16,243.50	101.8%
	EXPENSES	\$12,428.63	\$11,214.49	\$12,350.00	\$14,300.00	\$1,950.00	15.8%
	TOTAL	\$30,713.10	\$29,935.13	\$28,299.00	\$46,492.50	\$18,193.50	64.3%
PLANNING BOARD							
	SALARIES	\$22,370.20	\$22,035.98	\$23,516.51	\$23,512.75	-\$3.76	0.0%
	EXPENSES	\$3,189.81	\$7,181.99	\$9,425.00	\$9,425.00	\$0.00	0.0%
	TOTAL	\$25,560.01	\$29,217.97	\$32,941.51	\$32,937.75	-\$3.76	0.0%
CONSERVATION							
	SALARIES	\$16,921.15	\$16,505.08	\$17,736.72	\$17,733.90	-\$2.82	0.0%
	EXPENSES	\$2,396.11	\$3,905.07	\$4,777.00	\$4,777.00	\$0.00	0.0%
	TOTAL	\$19,317.26	\$20,410.15	\$22,513.72	\$22,510.90	-\$2.82	0.0%
ZONING BOARD							
	SALARIES	\$4,810.68	\$4,987.58	\$5,144.35	\$5,144.00	-\$0.35	0.0%
	EXPENSES	\$1,674.86	\$1,435.68	\$1,900.00	\$1,900.00	\$0.00	0.0%
	TOTAL	\$6,485.54	\$6,423.26	\$7,044.35	\$7,044.00	-\$0.35	0.0%
TOWN BUILDINGS							
	SALARIES	\$84,217.72	\$84,666.70	\$92,800.13	\$38,323.15	-\$54,476.98	-58.7%
	EXPENSES	\$229,370.40	\$222,358.89	\$208,480.00	\$203,000.00	-\$5,480.00	-2.6%
	TOTAL	\$313,588.12	\$307,025.59	\$301,280.13	\$241,323.15	-\$59,956.98	-19.9%

Department Detail for Reference

<i>Department Breakdown</i>		FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
FINANCE COMMITTEE							
	SALARIES	\$7,323.54	\$8,478.50	\$6,970.00	\$8,650.00	\$1,680.00	24.1%
	EXPENSES	\$14,368.25	\$15,183.77	\$17,300.00	\$15,620.00	-\$1,680.00	-9.7%
	TOTAL	\$21,691.79	\$23,662.27	\$24,270.00	\$24,270.00	\$0.00	0.0%
RESERVE FUND							
	EXPENSES	\$42,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.0%
	TOTAL	\$42,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.0%
GENERAL INSURANCE							
	EXPENSES	\$505,272.00	\$529,283.00	\$569,040.82	\$623,900.00	\$54,859.18	9.6%
	TOTAL	\$505,272.00	\$529,283.00	\$569,040.82	\$623,900.00	\$54,859.18	9.6%
EMPLOYEE BENEFITS							
	EXPENSES	\$5,143,037.11	\$5,495,989.84	\$6,026,267.63	\$6,410,848.73	\$384,581.10	6.4%
	TOTAL	\$5,143,037.11	\$5,495,989.84	\$6,026,267.63	\$6,410,848.73	\$384,581.10	6.4%
LINE 1 - GENERAL GOVT		\$7,470,172.73	\$7,887,242.14	\$8,734,581.97	\$9,281,125.93	\$546,543.96	6.3%
PUBLIC SAFETY							
POLICE DEPARTMENT							
	SALARIES	\$1,818,448.41	\$1,914,030.65	\$2,092,442.54	\$2,169,342.70	\$76,900.16	3.7%
	EXPENSES	\$243,401.57	\$275,849.61	\$241,524.00	\$315,602.61	\$74,078.61	30.7%
	TOTAL	\$2,061,849.98	\$2,189,880.26	\$2,333,966.54	\$2,484,945.31	\$150,978.77	6.5%
FIRE/RESCUE DEPARTMENT							
	SALARIES	\$1,498,613.59	\$1,632,067.23	\$1,618,659.59	\$1,663,317.83	\$44,658.24	2.8%
	EXPENSES	\$186,568.96	\$234,864.14	\$277,350.00	\$284,600.00	\$7,250.00	2.6%
	TOTAL	\$1,685,182.55	\$1,866,931.37	\$1,896,009.59	\$1,947,917.83	\$51,908.24	2.7%

Department Detail for Reference

<i>Department Breakdown</i>	FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
DISPATCH						
SALARIES	\$254,952.80	\$288,041.51	\$286,677.68	\$298,940.01	\$12,262.33	4.3%
EXPENSES	\$10,707.00	\$6,232.88	\$9,250.00	\$10,500.00	\$1,250.00	13.5%
TOTAL	\$265,659.80	\$294,274.39	\$295,927.68	\$309,440.01	\$13,512.33	4.6%
BUILDING DEPT.						
SALARIES	\$242,467.80	\$241,515.79	\$234,949.59	\$255,006.36	\$20,056.77	8.5%
EXPENSES	\$8,395.36	\$7,178.88	\$8,775.00	\$9,675.00	\$900.00	10.3%
TOTAL	\$250,863.16	\$248,694.67	\$243,724.59	\$264,681.36	\$20,956.77	8.6%
SEALER W&M						
SALARIES	\$3,262.92	\$3,345.00	\$3,428.63	\$3,429.00	\$0.37	0.0%
EXPENSES	\$63.07	\$0.00	\$150.00	\$150.00	\$0.00	0.0%
TOTAL	\$3,325.99	\$3,345.00	\$3,578.63	\$3,579.00	\$0.37	0.0%
EMERG MGMT COMM						
SALARIES	\$756.00	\$1,500.00	\$1,537.50	\$1,500.00	-\$37.50	-2.4%
EXPENSES	\$0.00	\$2,263.76	\$2,500.00	\$2,500.00	\$0.00	0.0%
TOTAL	\$756.00	\$3,763.76	\$4,037.50	\$4,000.00	-\$37.50	-0.9%
ANIMAL CONTROL						
SALARIES	\$79,824.91	\$83,565.54	\$84,952.15	\$72,640.40	-\$12,311.75	-14.5%
EXPENSES	\$10,812.35	\$9,743.75	\$11,300.00	\$11,200.00	-\$100.00	-0.9%
TOTAL	\$90,637.26	\$93,309.29	\$96,252.15	\$83,840.40	-\$12,411.75	-12.9%
LINE 2 - PUBLIC SAFETY	\$4,358,274.74	\$4,700,198.74	\$4,873,496.68	\$5,098,403.91	\$224,907.23	4.6%

Department Detail for Reference

<i>Department Breakdown</i>		FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
EDUCATION							
MILLIS SCHOOLS							
	SALARIES	\$13,355,755.27	\$14,433,529.46	\$14,198,696.94	\$15,474,593.76	\$1,275,896.82	9.0%
	EXPENSES	\$2,377,414.25	\$1,986,712.25	\$3,042,435.61	\$3,108,176.51	\$65,740.90	2.2%
	TOTAL	\$15,733,169.52	\$16,420,241.71	\$17,241,132.55	\$18,582,770.27	\$1,341,637.72	7.8%
LINE 3 - MILLIS SCHOOLS		\$15,733,169.52	\$16,420,241.71	\$17,241,132.55	\$18,582,770.27	\$1,341,637.72	7.8%
TRICOUNTY SCHOOL							
	EXPENSES	\$807,957.00	\$1,049,674.00	\$955,936.00	\$876,556.00	-\$79,380.00	-8.3%
	TOTAL	\$807,957.00	\$1,049,674.00	\$955,936.00	\$876,556.00	-\$79,380.00	-8.3%
LINE 4 - TRI-COUNTY		\$807,957.00	\$1,049,674.00	\$955,936.00	\$876,556.00	-\$79,380.00	-8.3%
PUBLIC WORKS							
DPW HIGHWAY							
	SALARIES	\$249,292.76	\$257,945.96	\$338,416.79	\$337,298.00	-\$1,118.79	-0.3%
	EXPENSES	\$400,348.06	\$389,623.60	\$386,771.00	\$388,271.00	\$1,500.00	0.4%
	TOTAL	\$649,640.82	\$647,569.56	\$725,187.79	\$725,569.00	\$381.21	0.1%
STREET LIGHTS							
	EXPENSES	\$37,564.40	\$43,383.52	\$38,850.00	\$38,850.00	\$0.00	0.0%
	TOTAL	\$37,564.40	\$43,383.52	\$38,850.00	\$38,850.00	\$0.00	0.0%
TRANSFER STATION							
	SALARIES	\$24,530.07	\$25,216.90	\$60,821.04	\$58,754.26	-\$2,066.78	-3.4%
	EXPENSES	\$83,517.20	\$80,448.12	\$88,148.00	\$92,148.00	\$4,000.00	4.5%
	TOTAL	\$108,047.27	\$105,665.02	\$148,969.04	\$150,902.26	\$1,933.22	1.3%

Department Detail for Reference

<i>Department Breakdown</i>	FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
SNOW & ICE						
SALARIES	\$53,342.69	\$96,443.81	\$48,000.00	\$48,174.83	\$174.83	0.4%
EXPENSES	\$152,440.09	\$201,093.19	\$170,727.00	\$170,727.00	\$0.00	0.0%
TOTAL	\$205,782.78	\$297,537.00	\$218,727.00	\$218,901.83	\$174.83	0.1%
LINE 5 PUBLIC WORKS	\$1,001,035.27	\$1,094,155.10	\$1,131,733.83	\$1,134,223.09	\$2,489.26	0.2%
HEALTH & HUMAN SERVICES						
BOARD OF HEALTH						
SALARIES	\$129,283.82	\$127,700.88	\$142,606.12	\$147,724.72	\$5,118.60	3.6%
EXPENSES	\$5,319.09	\$3,576.29	\$11,575.00	\$16,775.00	\$5,200.00	44.9%
TOTAL	\$134,602.91	\$131,277.17	\$154,181.12	\$164,499.72	\$10,318.60	6.7%
COUNCIL ON AGING						
SALARIES	\$92,268.13	\$100,055.65	\$141,385.21	\$150,932.05	\$9,546.84	6.8%
EXPENSES	\$12,262.00	\$8,148.71	\$9,934.00	\$9,934.00	\$0.00	0.0%
TOTAL	\$104,530.13	\$108,204.36	\$151,319.21	\$160,866.05	\$9,546.84	6.3%
VETERANS						
SALARIES	\$9,630.12	\$11,195.00	\$18,000.00	\$18,000.00	\$0.00	0.0%
EXPENSES	\$22,073.97	\$38,065.04	\$48,130.00	\$48,000.00	-\$130.00	-0.3%
TOTAL	\$31,704.09	\$49,260.04	\$66,130.00	\$66,000.00	-\$130.00	-0.2%
LINE 6 HLTH/HUMN SERV	\$270,837.13	\$288,741.57	\$371,630.33	\$391,365.77	\$19,735.44	5.3%

Department Detail for Reference

<i>Department Breakdown</i>		FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
CULTURE & RECREATION							
MEMORIAL DAY							
	EXPENSES	\$1,797.46	\$1,690.28	\$1,828.00	\$2,000.00	\$172.00	9.4%
	TOTAL	\$1,797.46	\$1,690.28	\$1,828.00	\$2,000.00	\$172.00	9.4%
LEGION							
	EXPENSES	\$4,053.00	\$4,053.00	\$4,053.00	\$4,100.00	\$47.00	1.2%
	TOTAL	\$4,053.00	\$4,053.00	\$4,053.00	\$4,100.00	\$47.00	1.2%
LIBRARY							
	SALARIES	\$268,378.02	\$270,807.48	\$324,677.30	\$329,301.15	\$4,623.85	1.4%
	EXPENSES	\$140,297.14	\$142,506.54	\$152,709.00	\$161,223.00	\$8,514.00	5.6%
	TOTAL	\$408,675.16	\$413,314.02	\$477,386.30	\$490,524.15	\$13,137.85	2.8%
RECREATION							
	SALARIES	\$45,411.18	\$31,303.83	\$60,699.49	\$101,041.70	\$40,342.21	66.5%
	EXPENSES	\$0.00	\$9,997.97	\$9,200.00	\$58,798.30	\$49,598.30	539.1%
	TOTAL	\$45,411.18	\$41,301.80	\$69,899.49	\$159,840.00	\$89,940.51	128.7%
HISTORICAL							
	EXPENSES	\$6,432.17	\$6,523.22	\$6,493.00	\$8,993.00	\$2,500.00	38.5%
	TOTAL	\$6,432.17	\$6,523.22	\$6,493.00	\$8,993.00	\$2,500.00	38.5%
OAK GROVE FARM COMM							
	EXPENSES	\$4,809.20	\$4,980.80	\$5,636.00	\$23,055.00	\$17,419.00	309.1%
	TOTAL	\$4,809.20	\$4,980.80	\$5,636.00	\$23,055.00	\$17,419.00	309.1%
LINE 7 CULTURE & RECREATION		\$471,178.17	\$471,863.12	\$565,295.79	\$688,512.15	\$123,216.36	21.8%

Department Detail for Reference

<i>Department Breakdown</i>	FY20 ACTUAL	FY21 ACTUAL	FY22 TM ADOPTED	FY23 TA/SB BUDGET	FY23 vs FY22 \$ Variance	FY23 vs FY22 % Variance
DEBT SERVICE						
PRINCIPAL	\$2,192,800.50	\$2,210,933.00	\$2,274,052.33	\$2,272,452.67	-\$1,599.66	-0.1%
INTEREST	\$2,307,682.92	\$1,681,004.06	\$1,548,762.20	\$1,455,625.16	-\$93,137.04	-6.0%
TOTAL	\$4,500,483.42	\$3,891,937.06	\$3,822,814.53	\$3,728,077.83	-\$94,736.70	-2.5%
LINE 8 DEBT SERVICE	\$4,500,483.42	\$3,891,937.06	\$3,822,814.53	\$3,728,077.83	-\$94,736.70	-2.5%
TOTAL BUDGET	\$34,613,107.98	\$35,804,053.44	\$37,696,621.68	\$39,781,034.96	\$2,084,413.27	5.5%
TOTAL BUDGET	\$34,613,107.98	\$35,804,053.44	\$37,696,621.68	\$39,781,034.96	\$2,084,413.27	5.5%
DISCRETIONARY	\$23,656,358.45	\$24,837,169.54	\$26,322,562.70	\$28,141,652.39	\$1,819,089.69	6.9%
NON-DISCRETIONARY** Includes						
General Insurance, Benefits,						
Tri-County & Debt	\$10,956,749.53	\$10,966,883.90	\$11,374,058.98	\$11,639,382.56	\$265,323.58	2.3%
	\$34,613,107.98	\$35,804,053.44	\$37,696,621.68	\$39,781,034.96	\$2,084,413.27	5.5%

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MILLIS PERSONNEL PLAN SCHEDULES

FY2023

7/1/22 Effective Date

**SCHEDULE A
CLASSIFICATION PLAN
SALARIED-WEEKLY AND STIPENDS
GRADE POSITION**

	STEP	1	2	3	4	5	6	7	8	9	10
17	DIRECTOR OF PUBLIC WORKS	\$ 2,279.90	\$ 2,338.25	\$ 2,398.22	\$ 2,459.83	\$ 2,523.07	\$ 2,585.90	\$ 2,650.78	\$ 2,716.87	\$ 2,784.60	\$ 2,854.37
16	ASSISTANT TOWN ADMINISTRATOR	\$ 2,058.29	\$ 2,099.46	\$ 2,141.44	\$ 2,184.27	\$ 2,227.96	\$ 2,272.52	\$ 2,317.97	\$ 2,364.33	\$ 2,411.61	\$ 2,459.85
15	VACANT	\$ 1,735.77	\$ 1,775.38	\$ 1,814.99	\$ 1,856.21	\$ 1,897.93	\$ 1,940.77	\$ 1,984.64	\$ 2,028.56	\$ 2,074.58	\$ 2,121.66
12	VACANT	\$ 1,417.80	\$ 1,450.03	\$ 1,481.86	\$ 1,516.54	\$ 1,549.18	\$ 1,584.26	\$ 1,620.17	\$ 1,656.89	\$ 1,693.20	\$ 1,731.55
11	COA DIRECTOR* (35.5hour/wk)	\$1,164.88	\$1,192.04	\$1,218.48	\$1,246.35	\$1,273.15	\$1,303.56	\$1,330.97	\$1,362.88	\$1,391.82	\$1,424.12
9C*	PLUMBING&GAS INSPECTOR ELECTRICALINSPECTOR	Stipend of \$6,566/year plus \$40 per inspection Stipend of \$6,566/year plus \$40 per inspection									
8A*	DEP. BUILDING INSPECTOR DEP. PLUMB/GAS INSPECTOR 1 DEP. PLUMB/GAS INSPECTOR 2 DEP. ELECTRICAL INSPECTOR 1 DEP. ELECTRICAL INSPECTOR 2 LOCAL BUILDING INSPECTOR	Stipend of \$12,839/year plus \$40 per inspection Stipend of \$628/year plus \$40 per inspection Stipend of \$628/year plus \$40 per inspection Stipend of \$628/year plus \$40 per inspection Stipend of \$628/year plus \$40 per inspection Stipend of \$628/year plus \$40 per inspection									

* = Part time

**HOURLY
GRADE POSITION**

	1	2	3	4	5	6	7	8	9	10
4 DISPATCHER/PART TIME	\$ 19.29	\$ 19.73	\$ 20.21	\$ 20.66	\$ 21.12	\$ 21.61	\$ 22.09	\$ 22.59	\$ 23.10	\$ 23.63

PUBLIC SAFETY

GRADE	POSITION	1	2	3	4	5	6	7	8	9	10
PS9	DEPUTY FIRE CHIEF/EMT*										
	FF STIPEND/YEAR	\$ 33.93	\$ 34.68	\$ 35.48	\$ 36.24	\$ 37.09	\$ 37.89	\$ 38.76	\$ 39.64	\$ 40.53	\$ 41.42
		\$ 1,596.48									
PS8	VACANT										
		\$ 31.43	\$ 32.12	\$ 32.83	\$ 33.58	\$ 34.33	\$ 35.10	\$ 35.88	\$ 36.70	\$ 37.53	\$ 38.36
PS6	FIRE CAPTAIN/EMT										
	FF STIPEND/YEAR	\$ 27.99	\$ 28.62	\$ 29.25	\$ 29.92	\$ 30.58	\$ 31.27	\$ 31.97	\$ 32.69	\$ 33.42	\$ 34.18
		\$ 1,017.28									
PS4	FIRE LIEUTENANT/EMT										
	FF STIPEND/YEAR	\$ 24.69	\$ 25.23	\$ 25.81	\$ 26.37	\$ 27.00	\$ 27.56	\$ 28.20	\$ 28.82	\$ 29.47	\$ 30.13
		\$ 813.40									
PS2	FIREFIGHTER/EMT										
	FF STIPEND/YEAR	\$ 21.98	\$ 22.48	\$ 22.82	\$ 23.48	\$ 24.00	\$ 24.54	\$ 25.10	\$ 25.64	\$ 26.22	\$ 26.83
		\$ 607.44									
PS2	PERM. INTER. POLICE OFFICER LOCKUP KEEPER	\$ 21.33	\$ 21.80	\$ 22.14	\$ 22.81	\$ 23.32	\$ 23.83	\$ 24.36	\$ 24.92	\$ 25.46	\$ 26.04
	EMT STIPEND	\$ 1,199.19									
	SCHOOL TRAFFIC SUPERVISORS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

APPOINTED SPECIALS

EMERG. MGMT DIR. Fire Chief Contract	\$ 1,500	PER	YEAR	CLASS A MOTOR VEHICLE OPERATOR	\$ 1,141.11	PER	YEAR
EMERG. MGMT CLERICAL	\$ -	PER	YEAR	DIR. VETERANS SERVICES	\$ 18,360	PER	YEAR
SEALER WEIGHTS MEASURE	\$ 3,498	PER	YEAR	ELECTION WORKER-CENSUS TAKER	STATE MIN. WAGE		

MILLIS PERSONNEL PLAN SCHEDULES

FY2023

7/1/22 Effective Date

SCHEDULE A

CLASSIFICATION PLAN

SALARIED-WEEKLY AND STIPENDS

GRADE POSITION

PART TIME IT ADMINISTRATOR	\$	46	PER	HOUR	ON-CALL LIBRARY ASSISTANT	\$	15.85	ER	HOUR	
ASST. DATA PROC. MANAGER	\$	2,560	PER	YEAR	RESERVE POLICE DETAIL RATE	\$	56.15	PER	HOUR	
CERTIFIED WATER OPERATOR I	\$	1,522	PER	YEAR	DPW SEASONAL WORKER	**	STATE MIN. WAGE			
CERTIFIED WATER OPERATOR II	\$	1,903	PER	YEAR	LIBRARY PAGE	**	STATE MIN. WAGE			
ZONING BOARD OF APPEAL MEMBER	\$	174.60	PER	YEAR	BOARD OF REGISTRARS -CHAIR		\$	378.75	PER	YEAR
RESPITE CARE PROGRAM MANAGER	\$	21.03	PER	HOUR	BOARD OF REGISTRARS MEMBER		\$	116.55	PER	YEAR
RESPITE CARE ACTIVITIES COORDINATOR	**	STATE MIN. WAGE			SNOW CONTRACTOR 7AM-6PM		\$	24.21	PER	HOUR
COA VAN DRIVER	**	STATE MIN. WAGE			SNOW CONTRACTOR NIGHTS, WEEKEND		\$	36.31	PER	HOUR
COA DISPATCHER	\$	16.33	PER	HOUR	SNOW MANAGEMENT STIPEND AFTER 8 STORMS		\$	2,472.37	PER	YEAR
PLANNING BOARD MEMBER	\$	55.03	PER	YEAR	SNOW MANAGEMENT STIPEND AFTER 12 STORMS		\$	1,236.18	PER	YEAR
					BOARD OF ASSESSORS MEMBER		\$	352.60	PER	YEAR
					DEPUTY ANIMAL CONTROL WEEKEND COVERAGE		\$	97.92	PER	DAY
					DEPUTY ANIMAL CONTROL WEEKNIGHT COVERAGE		\$	23.79	PER	NIGHT

** Change to State Min Wage 1/1/2023 15.00

**TOWN OF MILLIS
PERSONNEL PLAN
SCHEDULE C
EMPLOYEE BENEFITS**

LONGEVITY

Employees are eligible for longevity payments based on the completion of years of service to the Town as follows:

At completion of five years	\$750 per year
At completion of 10 years	\$850 per year
At completion of 15 years	\$950 per year
At completion of 20 years	\$1050 per year

Longevity payments will be made $\frac{1}{2}$ on the first December payroll and $\frac{1}{2}$ on the first June payroll. For those employees whose longevity is earned for the first time, the full longevity payment will be made on the employee's anniversary date, but subsequent payments will be made on the semi-annual schedule.

Please use the following example for the first time longevity earners:

Assumed anniversary date: August 1

Assumed year in which employee reaches five years of employment: 2014

Payment on August 1, 2014: \$650

Payment on first payroll in December 2014: $\frac{5}{6}$ (for months of August — December) of \$325 = \$270.83

Payment on first payroll in June 2015 — \$325

All payments thereafter for years 5-9, \$325 in December and \$325 in June.

The next increment of longevity is attained during July through December, then $\frac{1}{2}$ of that higher increment is paid in December and $\frac{1}{2}$ in June. If an anniversary date and next increment of longevity is attained during January through June then $\frac{1}{2}$ of the 5-9 year increment is paid in December and $\frac{1}{2}$ of the 10-14 year longevity increment is paid in June. For the example, when a ten year anniversary date is completed in March, the December longevity payment would be $\frac{1}{2}$ of \$650 and the June payment would be $\frac{1}{2}$ of \$750.

Said payments shall be made on the anniversary of the employee's full time date of hire.

MATERNITY LEAVE

PARENTAL LEAVE

The Town will provide leave in accordance with Massachusetts General Laws, Chapter 149, Section 151B, Section 11A. Leave will run concurrently with the Town of Millis Family Medical Leave as outlined in policy.

An employee, upon request, shall be granted up to eight work weeks of unpaid maternity leave in accordance with Massachusetts General Law. (M.G.L. c. 149, sec. 105D and M.G.L. c. 151B, sec. 11a)

SICK LEAVE

D. ~~The Town reserves the right to request a doctor's note verifying the need for sick leave .~~

The Town Administrator reserves the right to request a doctor's note verifying the need for sick leave after three (3) consecutive days of sick leave use, or if the Town observes a pattern of abuse of sick leave. It shall do so in writing with a reason for said request.

F. **Sick Leave Buy Back.** Upon Retirement only, an employee shall be entitled to a sick leave buy back lump sum payment equal to one quarter of his or her unused accumulated sick leave, provided that such payment does not exceed \$1,800. **\$2500.00**

PAID HOLIDAYS

A. The following shall be regarded as paid holidays:

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
Presidents Day	Veterans' Day
Patriots Day	Thanksgiving Day
Memorial Day	The day after Thanksgiving
Independence Day	Christmas Day
Juneteenth	

PERSONAL LEAVE

Employees eligible for benefits under the Personnel Plan shall be granted ~~two~~ **three** personal days per fiscal year. Eligible part-time employees shall be granted two days on a pro-rated basis.

BEREAVEMENT LEAVE

A. ~~An employee shall be granted not more than three days leave with pay upon the death of the following: Spouse, Children, Stepchildren, Siblings, Parents, Stepparents, Mother-in-law, Father-in-law~~

B. ~~One day leave with pay shall be granted in the event of the death of either a grandparent or grandchildren.~~

Bereavement Leaves: Upon the death of any member of the employee's immediate family (wife, husband, father, mother, father-in-law, mother-in-law, children, stepchildren, sister, brother, stepfather, stepmother), the employee shall be granted leave with pay to the extent necessary but not to exceed three (3) working

days. One day's leave with pay shall be granted in the event of a death of the employee's grandparents, sister-in-law, brother-in-law and the employee's personal aunt or uncle or grandchild.

JURY SERVICE

~~Any employee required to be absent to serve on a jury shall be paid their regular wage, less any pay received for serving as a member of a jury (excluding allowances), for such time as the employee is required to be absent. A statement signed by the Clerk of Courts certifying each day of jury duty shall be submitted to the Town Accountant.~~

Jury Duty: If an employee is called to jury duty and required to be present in court, he or she shall be entitled to an amount equal to the difference between his or her normal compensation of eight (8) hours of pay of straight time and the amount, excluding any travel allowances, received from the court upon presentation of evidence of the amount paid by the court.

Town of Millis
May 2022 Annual Town Meeting Article List

#	Article	Amount:	Recommendation:	Funding Source:	FinCom
1	Unpaid Bills	\$3,464.51	Approve		Jon L.
				\$3,427.19 Free Cash	
				\$18.66 Water Reserves	
				\$18.66 Sewer Reserves	
2	FY22 Additional Wages and Expenses				Jon L.
3	FY23 Operating Budget	\$39,781,035.00			Pete B.
				\$37,801,118.00 Taxation	
				\$412,234.00 Ambulance Fund	
				\$332.00 Perpetual Care Interest	
				\$7,212.00 Sale of Cemetery Lots	
				\$55,224.00 Cell Tower Revenue	
				\$114,831.00 Bond Premium Release	
				\$303,449.00 Marijuana Impact Fees	
				\$375,899.00 Free Cash	
				\$247,258.00 Transfer from Sewer	
				\$302,204.00 Transfer from Water	
				\$161,274.00 Transfer from Stormwater	
4	SEIU #888, Firefighters Local #4704 & AFSCME Contract Ratification	\$115,000.00	Approve		Sara R.
				\$100,000.00 Taxation	
				\$5,100.00 Transfer from Sewer	
				\$6,400.00 Transfer from Water	
				\$3,500.00 Transfer from Stormwater	
5	Sewer Enterprise Fund:			\$1,766,855.00 Sewer Receipts	Cathy M.
6	Water Enterprise Fund:			\$2,494,228.00 Water Receipts	Cathy M.
7	Stormwater Enterprise Fund:			\$630,273.00 Stormwater Receipts	Cathy M.
8	Consent Agenda:				John S.
	Amendments to Personnel Plan - Schedule A Salary	See Addendum			
	Board of Health Appointing Authority	N/A			
	Revolving Funds:				
	Oak Grove Farm Maintenance Fund	\$35,000.00			
	Animal Control Shelter Fund	\$3,000.00			
	Fire Alarm Fund	\$10,000.00			
	Historical Commission Fund	\$12,000.00			
	Ambulance Department Fund	\$20,000.00			
	Council on Aging Transportation Fund	\$5,000.00			
	Veterans Memorial Building Custodial/Maintenance Fund	\$6,000.00			
	School Department Food Service Fund	\$360,000.00			
	School Department Transportation Fund	\$500,000.00			
	Stormwater Management Fund	\$10,000.00			
	Board of Health Medical Services/Vaccinations Fund	\$20,000.00			
	Board of Health Rabies Clinic/Program Fund	\$2,500.00			
	School Athletic Fields Fund	\$35,000.00			
	School Extracurricular Fund	\$8,000.00			
	Library Special Use Fund	\$10,000.00			
	Tobacco Control Program	\$1,000.00			
	Community Preservation Fund:	\$152,560.00			
	FY23 Administrative Salary and Expenses	\$13,734.00			
	Long Term Debt - Principal	\$20,000.00			
	Long Term Debt - Interest	\$8,950.00			
	FY23 Estimated Revenues for Historic Resources Reserve	\$27,469.00			
	FY23 Estimated Revenues for Community Housing Reserve	\$27,469.00			
	FY23 Estimated Revenues for Open Space Reserve	\$27,469.00			
	FY23 Estimated Revenues for Budgeted Reserve	\$27,469.00			
9	Community Preservation Open Space Reserve - Soundproofing Pickleball & Tennis Courts	\$21,035.16	Approve	CPC Open Space Reserves	Joyce B.
10	Community Preservation Open Space Reserve - Town Owned Properties Inventory & Mgmt Plan		RATM		John S.
11	Community Preservation Open Space Reserve - Oak Grove Farm Trail Improvements	\$16,900.00		CPC Open Space Reserves	John S.

4/13/2022

Town of Millis
May 2022 Annual Town Meeting Article List

#	Article	Amount:	Recommendation:	Funding Source:	FinCom
12	FY23 Recertification Process - Board of Assessors	\$17,800.00	Approve	Free Cash	Sara R.
13	Capital Items:	\$264,095.00			Pete B.
	Public Safety Radio Console Update	\$112,580.00		\$169,209.00 Free Cash	
	Public Safety Radio Backup Generators	\$25,000.00		\$31,629.00 Sewer Reserves	
	DPW Chevy Silverado with Plow	\$54,416.00		\$31,629.00 Water Reserves	
	DPW Skid Steer	\$52,699.00		\$31,628.00 Stormwater Reserves	
	DPW Message Board	\$19,400.00			
14	PFAS Water Treatment Facility Bonding Amendment	\$500,000.00	Approve	Borrowing	John S.
15	Design and Construction of Sidewalks and Roads	\$160,000.00		Free Cash	Jodie G.
16	Tree Removal/Maintenance	\$50,000.00		Free Cash	Jodie G.
17	School New Computer Lease - Year One	\$69,900.00	Approve	Borrowing	Sara R.
18	Police New Cruiser Lease - Year One	\$104,000.00	Approve	Borrowing	Sara R.
19	General ByLaw - Powers and Duties of the Town Administrator	N/A			Peter U.
20	Charter Amendment - Change Town Clerk from Elected to Appointed	N/A			Peter U.
21	Zoning ByLaw Amendment - Amendment to Associate Planning Board Member	N/A			Jodie G.
22	Zoning ByLaw Amendment - Add I-P-2 District to Tables #2 & 3	N/A			Jodie G.
23	Authorization for Consolidated Town wide Facilities Maintenance	N/A			
24	Unemployment Insurance Fund	\$10,275.00		Free Cash	Jon L.
25	OPEB Fund	TBD			Jim B.
26	Stabilization Fund	N/A			Pete B.
27	Petition Article	N/A			Pete B.
28	Petition Article				

RATM = Recommend at Town Meeting

LT DEBT SUMMARY BY PROJECT

General Fund Debt FY2023 thru FY2046							
Bond Start Date	Bond End Date	ID #		Description	Outstanding Principal Jun-2022	Outstanding Interest Jun-2022	Outstanding Principal & Interest Jun-2022
2013	2033	29595	Debt Ex	Library	\$ 2,750,000.00	\$ 458,000.00	\$ 3,208,000.00
2013	2023	29599		Main Street Culvert	\$ 10,000.00	\$ 200.00	\$ 10,200.00
2013	2026	29600		Crestview/Klifford	\$ 80,000.00	\$ 6,600.00	\$ 86,600.00
2016	2036	29610	Debt Ex	Police & Fire Bldgs	\$ 6,960,000.00	\$ 1,646,606.25	\$ 8,606,606.25
2016	2037	29611		Police Site Clean-Up	\$ 880,000.00	\$ 217,425.00	\$ 1,097,425.00
2016	2025	29609		VMB Boiler	\$ 25,000.00	\$ 1,625.00	\$ 26,625.00
2016	2027	29608		Library Site Clean-Up	\$ 29,000.00	\$ 3,075.00	\$ 32,075.00
2016	2029	29607	Debt Ex	Quint Fire Truck	\$ 380,000.00	\$ 55,075.00	\$ 435,075.00
2016	2026	29606		DPW Truck	\$ 71,000.00	\$ 6,250.00	\$ 77,250.00
2016	2026	29585		Acorn Street Drainage	\$ 90,000.00	\$ 8,300.00	\$ 98,300.00
2018	2027	29613		Ambulance	\$ 110,000.00	\$ 13,000.00	\$ 123,000.00
2018	2037	29614		Street Sweeper	\$ 150,000.00	\$ 47,450.00	\$ 197,450.00
2018	2037	29615		DPW Garage Remodel	\$ 205,000.00	\$ 60,775.00	\$ 265,775.00
2018	2038	29616		Front End Loader	\$ 145,000.00	\$ 44,950.00	\$ 189,950.00
2018	2044	29617	Debt Ex	Clyde Brown Elementary School	\$ 20,795,000.00	\$ 9,379,250.00	\$ 30,174,250.00
2019	2045	29624	Debt Ex	Clyde Brown Elementary School	\$ 2,855,000.00	\$ 916,887.54	\$ 3,771,887.54
2021	2046	29625		DPW Facility (GF/Water/Sewer)	\$ 1,226,666.67	\$ 369,433.33	\$ 1,596,100.00
General Fund Debt Totals FY2023 thru FY2046					\$ 36,761,666.67	\$ 13,234,902.12	\$ 49,996,568.79

Sewer Enterprise Debt FY2023 thru FY2046							
Bond Start Date	Bond End Date	ID #		Description	Outstanding Principal Jun-2022	Outstanding Interest Jun-2022	Outstanding Principal & Interest Jun-2022
2013	2023	29596		Sewer Capacity Franklin	\$ 15,000.00	\$ 600.00	\$ 15,600.00
2016	2036	29603		Sewer Pump Station Water Street	\$ 445,000.00	\$ 102,287.50	\$ 547,287.50
2016	2027	29570		Area E Sewer Extension	\$ 375,000.00	\$ 40,875.00	\$ 415,875.00
2018	2023	29618		Sewer Infiltration & Inflow Planning	\$ 50,000.00	\$ 1,250.00	\$ 51,250.00
2021	2046	29625		DPW Facility (GF/Water/Sewer)	\$ 1,226,666.67	\$ 369,433.33	\$ 1,596,100.00
Sewer Enterprise Debt Totals FY2023 thru FY2046					\$ 2,111,666.67	\$ 514,445.83	\$ 2,626,112.50

Water Enterprise Debt FY2023 thru FY2046							
Bond Start Date	Bond End Date	ID #		Description	Outstanding Principal Jun-2022	Outstanding Interest Jun-2022	Outstanding Principal & Interest Jun-2022
2013	2033	29597		Forest Road Water Main	\$ 365,000.00	\$ 58,955.00	\$ 423,955.00
2013	2023	29598		Irving Street Water Main	\$ 10,000.00	\$ 400.00	\$ 10,400.00
2016	2024	29605		Chlorine Contact Loops	\$ 80,000.00	\$ 4,000.00	\$ 84,000.00
2016	2025	29604		Paint Farm Street Water Tank	\$ 220,000.00	\$ 16,250.00	\$ 236,250.00
2016	2036	29602		Ross Ave Water Main	\$ 155,000.00	\$ 34,312.50	\$ 189,312.50
2016	2024	29520		Paine Well Construction	\$ 145,000.00	\$ 7,125.00	\$ 152,125.00
2016	2024	29540		Well's 5 & 6	\$ 20,000.00	\$ 1,000.00	\$ 21,000.00
2018	2039	29621		Dover Road Main I	\$ 675,000.00	\$ 237,700.00	\$ 912,700.00
2018	2039	29622		Dover Road Main II	\$ 595,000.00	\$ 210,875.00	\$ 805,875.00
2018	2036	29619		Water Treatment Facility	\$ 70,000.00	\$ 20,825.00	\$ 90,825.00
2018	2039	29620		Well Improvements	\$ 85,000.00	\$ 30,125.00	\$ 115,125.00
2019	2040	29623		Dover Road Main Phase II	\$ 740,000.00	\$ 186,350.00	\$ 926,350.00
2021	2046	29625		DPW Facility (GF/Water/Sewer)	\$ 1,226,666.67	\$ 369,433.33	\$ 1,596,100.00
Water Enterprise Debt Totals FY2023 thru FY2046					\$ 4,386,666.67	\$ 1,177,350.83	\$ 5,564,017.50

CPA Debt FY2023 thru FY2046							
Bond Start Date	Bond End Date	ID #		Description	Outstanding Principal Jun-2022	Outstanding Interest Jun-2022	Outstanding Principal & Interest Jun-2022
2016	2034	29601		VMB Masonary	\$ 240,000.00	\$ 50,775.00	\$ 290,775.00
CPA Debt Totals FY2023 thru FY2046					\$ 240,000.00	\$ 50,775.00	\$ 290,775.00

Long Term Debt Totals FY2023 thru FY2046					\$ 43,500,000.00	\$ 14,977,473.79	\$ 58,477,473.79
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FISCAL YEAR	GENERAL FUND	CPA	SEWER ENT	WATER ENT	TOTALS
2023 P	\$2,136,666.67	\$20,000.00	\$226,666.67	\$441,666.67	\$2,825,000.00
2023 I	\$1,420,470.83	\$8,950.00	\$67,933.33	\$155,528.33	\$1,652,882.50
TOTAL	\$3,557,137.50	\$28,950.00	\$294,600.00	\$597,195.00	\$4,477,882.50 FY2023
2024 P	\$2,126,666.67	\$20,000.00	\$161,666.67	\$426,666.67	\$2,735,000.00
2024 I	\$1,316,637.50	\$7,950.00	\$58,000.00	\$134,020.00	\$1,516,607.50
TOTAL	\$3,443,304.17	\$27,950.00	\$219,666.67	\$560,686.67	\$4,251,607.50 FY2024
2025 P	\$2,116,666.67	\$20,000.00	\$161,666.67	\$301,666.67	\$2,600,000.00
2025 I	\$1,213,254.17	\$6,950.00	\$49,916.67	\$116,161.67	\$1,386,282.50
TOTAL	\$3,329,920.83	\$26,950.00	\$211,583.33	\$417,828.33	\$3,986,282.50 FY2025
2026 P	\$2,101,666.67	\$20,000.00	\$161,666.67	\$226,666.67	\$2,510,000.00
2026 I	\$1,118,020.83	\$6,050.00	\$43,933.33	\$105,253.33	\$1,273,257.50
TOTAL	\$3,219,687.50	\$26,050.00	\$205,600.00	\$331,920.00	\$3,783,257.50 FY2026
2027 P	\$2,046,666.67	\$20,000.00	\$161,666.67	\$221,666.67	\$2,450,000.00
2027 I	\$1,027,137.50	\$5,250.00	\$38,500.00	\$96,395.00	\$1,167,282.50
TOTAL	\$3,073,804.17	\$25,250.00	\$200,166.67	\$318,061.67	\$3,617,282.50 FY2027
2028 P	\$2,021,666.67	\$20,000.00	\$81,666.67	\$221,666.67	\$2,345,000.00
2028 I	\$938,154.17	\$4,450.00	\$34,666.67	\$87,661.67	\$1,064,932.50
TOTAL	\$2,959,820.83	\$24,450.00	\$116,333.33	\$309,328.33	\$3,409,932.50 FY2028

FISCAL YEAR	GENERAL FUND	CPA	SEWER ENT	WATER ENT	TOTALS
2029 P	\$2,011,666.67	\$20,000.00	\$81,666.67	\$221,666.67	\$2,335,000.00
2029 I	\$849,920.83	\$3,650.00	\$30,883.33	\$77,588.33	\$962,042.50
TOTAL	\$2,861,587.50	\$23,650.00	\$112,550.00	\$299,255.00	\$3,297,042.50 FY2029
2030 P	\$1,961,666.67	\$20,000.00	\$81,666.67	\$216,666.67	\$2,280,000.00
2030 I	\$767,537.50	\$2,850.00	\$27,100.00	\$67,905.00	\$865,392.50
TOTAL	\$2,729,204.17	\$22,850.00	\$108,766.67	\$284,571.67	\$3,145,392.50 FY2030
2031 P	\$1,961,666.67	\$20,000.00	\$81,666.67	\$216,666.67	\$2,280,000.00
2031 I	\$692,679.17	\$2,050.00	\$23,316.67	\$59,341.67	\$777,387.50
TOTAL	\$2,654,345.83	\$22,050.00	\$104,983.33	\$276,008.33	\$3,057,387.50 FY2031
2032 P	\$1,961,666.67	\$20,000.00	\$81,666.67	\$216,666.67	\$2,280,000.00
2032 I	\$624,177.08	\$1,425.00	\$19,795.83	\$51,420.83	\$696,818.75
TOTAL	\$2,585,843.75	\$21,425.00	\$101,462.50	\$268,087.50	\$2,976,818.75 FY2032
2033 P	\$1,961,666.67	\$20,000.00	\$81,666.67	\$216,666.67	\$2,280,000.00
2033 I	\$559,921.88	\$900.00	\$17,975.00	\$45,075.00	\$623,871.88
TOTAL	\$2,521,588.55	\$20,900.00	\$99,641.67	\$261,741.67	\$2,903,871.88 FY2033

FISCAL YEAR	GENERAL FUND	CPA	SEWER ENT	WATER ENT	TOTALS
2034 P	\$1,701,666.67	\$20,000.00	\$81,666.67	\$186,666.67	\$1,990,000.00
2034 I	\$493,604.18	\$300.00	\$16,041.67	\$38,641.67	\$548,587.51
TOTAL	\$2,195,270.84	\$20,300.00	\$97,708.33	\$225,308.33	\$2,538,587.51 FY2034
2035 P	\$1,701,666.67		\$81,666.67	\$186,666.67	\$1,970,000.00
2035 I	\$434,258.34		\$14,108.33	\$33,008.33	\$481,375.01
TOTAL	\$2,135,925.01		\$95,775.00	\$219,675.00	\$2,451,375.01 FY2035
2036 P	\$1,696,666.67		\$81,666.67	\$186,666.67	\$1,965,000.00
2036 I	\$375,012.51		\$12,175.00	\$27,375.00	\$414,562.51
TOTAL	\$2,071,679.18		\$93,841.67	\$214,041.67	\$2,379,562.51 FY2036
2037 P	\$1,201,666.67		\$51,666.67	\$171,666.67	\$1,425,000.00
2037 I	\$323,213.55		\$10,691.67	\$21,966.67	\$355,871.88
TOTAL	\$1,524,880.21		\$62,358.33	\$193,633.33	\$1,780,871.88 FY2037
2038 P	\$1,126,666.67		\$51,666.67	\$171,666.67	\$1,350,000.00
2038 I	\$279,908.33		\$9,658.33	\$16,758.33	\$306,325.00
TOTAL	\$1,406,575.00		\$61,325.00	\$188,425.00	\$1,656,325.00 FY2038
2039 P	\$1,120,000.00		\$50,000.00	\$165,000.00	\$1,335,000.00
2039 I	\$237,850.00		\$8,625.00	\$11,625.00	\$258,100.00
TOTAL	\$1,357,850.00		\$58,625.00	\$176,625.00	\$1,593,100.00 FY2039
2040 P	\$1,120,000.00		\$50,000.00	\$90,000.00	\$1,260,000.00
2040 I	\$195,925.00		\$7,625.00	\$8,125.00	\$211,675.00
TOTAL	\$1,315,925.00		\$57,625.00	\$98,125.00	\$1,471,675.00 FY2040
2041 P	\$1,120,000.00		\$50,000.00	\$50,000.00	\$1,220,000.00
2041 I	\$153,843.75		\$6,625.00	\$6,625.00	\$167,093.75
TOTAL	\$1,273,843.75		\$56,625.00	\$56,625.00	\$1,387,093.75 FY2041

FISCAL YEAR	GENERAL FUND	CPA	SEWER ENT	WATER ENT	TOTALS
2042 P	\$1,115,000.00		\$50,000.00	\$50,000.00	\$1,215,000.00
2042 I	\$111,675.00		\$5,625.00	\$5,625.00	\$122,925.00
TOTAL	\$1,226,675.00		\$55,625.00	\$55,625.00	\$1,337,925.00 FY2042
2043 P	\$1,115,000.00		\$50,000.00	\$50,000.00	\$1,215,000.00
2043 I	\$69,450.00		\$4,500.00	\$4,500.00	\$78,450.00
TOTAL	\$1,184,450.00		\$54,500.00	\$54,500.00	\$1,293,450.00 FY2043
2044 P	\$1,115,000.00		\$50,000.00	\$50,000.00	\$1,215,000.00
2044 I	\$27,225.00		\$3,375.00	\$3,375.00	\$33,975.00
TOTAL	\$1,142,225.00		\$53,375.00	\$53,375.00	\$1,248,975.00 FY2044
2045 P	\$170,000.00		\$50,000.00	\$50,000.00	\$270,000.00
2045 I	\$3,900.00		\$2,250.00	\$2,250.00	\$8,400.00
TOTAL	\$173,900.00		\$52,250.00	\$52,250.00	\$278,400.00 FY2045
2046 P	\$50,000.00		\$50,000.00	\$50,000.00	\$150,000.00
2046 I	\$1,125.00		\$1,125.00	\$1,125.00	\$3,375.00
TOTAL	\$51,125.00		\$51,125.00	\$51,125.00	\$153,375.00 FY2046

TOTALS	\$49,996,568.79	\$290,775.00	\$2,626,112.50	\$5,564,017.50	\$58,477,473.79
	-		-	-	ALL DEBT
					58,477,473.79 proof
					-

Principal Totals as of FY2023	\$36,761,666.67	\$240,000.00	\$2,111,666.67	\$4,386,666.67	\$43,500,000.00
Interest Totals as of FY2023	\$13,234,902.12	\$50,775.00	\$514,445.83	\$1,177,350.83	\$14,977,473.79
Remaining Principal & Interest FY2023	\$49,996,568.79	\$290,775.00	\$2,626,112.50	\$5,564,017.50	\$58,477,473.79
	-	-	-	-	-

	A	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	A	AC	AD
1	FEBRUARY 2013 BOND				JULY 2016 BOND								NOVEMBER 2018 BOND					OCTOBER 2019 BOND		APRIL 2021 BOND						
2	Debt Ex				Debt Ex		Debt Ex					Refunded from 2003 DPW Garage Remodel Acorn Street Drainage		Debt Ex					Debt Ex		DPW Facility GF/Water/Sewer	General Fund NOT EXCLUDED		General Fund		
6	FISCAL YEAR	Library	Main Street Culvert	Crestview/ Klifford	Police & Fire Buildings	Police Site Clean-Up	VMB Boiler	Library Site Clean-Up	Quint Fire Truck	DPW Truck			Ambulance	Street Sweeper	DPW Garage Remodel	Front End Loader	Clyde Brown Elementary School	Clyde Brown Elementary School		TOTALS						
9	2023 P	\$250,000.00	\$10,000.00	\$20,000.00	\$500,000.00	\$60,000.00	\$10,000.00	\$6,000.00	\$55,000.00	\$19,000.00		\$20,000.00	\$25,000.00	\$10,000.00	\$15,000.00	\$10,000.00	\$950,000.00	\$125,000.00	\$51,666.67	\$2,136,666.67	\$256,666.67	\$1,880,000.00	-			
10	2023 I	\$81,875.00	\$200.00	\$2,800.00	\$252,437.50	\$31,650.00	\$1,000.00	\$1,200.00	\$15,475.00	\$2,925.00		\$3,800.00	\$4,875.00	\$6,450.00	\$8,875.00	\$6,250.00	\$874,250.00	\$91,950.00	\$34,458.33	\$1,420,470.83	\$104,483.33	\$1,315,987.50	-			
11	TOTAL	\$331,875.00	\$10,200.00	\$22,800.00	\$752,437.50	\$91,650.00	\$11,000.00	\$7,200.00	\$70,475.00	\$21,925.00		\$23,800.00	\$29,875.00	\$16,450.00	\$23,875.00	\$16,250.00	\$1,824,250.00	\$216,950.00	\$86,125.00	\$3,557,137.50	FY2023	\$361,150.00	\$3,195,987.50	-		
12	2024 P	\$250,000.00		\$20,000.00	\$500,000.00	\$60,000.00	\$10,000.00	\$6,000.00	\$55,000.00	\$19,000.00		\$25,000.00	\$25,000.00	\$10,000.00	\$15,000.00	\$10,000.00	\$945,000.00	\$125,000.00	\$51,666.67	\$2,126,666.67	\$251,666.67	\$1,875,000.00	-			
13	2024 I	\$71,875.00		\$2,000.00	\$227,437.50	\$28,650.00	\$500.00	\$900.00	\$12,725.00	\$1,975.00		\$2,675.00	\$3,625.00	\$5,950.00	\$8,125.00	\$5,750.00	\$826,875.00	\$85,700.00	\$31,875.00	\$1,316,637.50	\$92,025.00	\$1,224,612.50	-			
14	TOTAL	\$321,875.00		\$22,000.00	\$727,437.50	\$88,650.00	\$10,500.00	\$6,900.00	\$67,725.00	\$20,975.00		\$27,675.00	\$28,625.00	\$15,950.00	\$23,125.00	\$15,750.00	\$1,771,875.00	\$210,700.00	\$83,541.67	\$3,443,304.17	FY2024	\$343,691.67	\$3,099,612.50	-		
15	2025 P	\$250,000.00		\$20,000.00	\$500,000.00	\$60,000.00	\$5,000.00	\$7,000.00	\$55,000.00	\$18,000.00		\$25,000.00	\$20,000.00	\$10,000.00	\$15,000.00	\$10,000.00	\$945,000.00	\$125,000.00	\$51,666.67	\$2,116,666.67	\$241,666.67	\$1,875,000.00	-			
16	2025 I	\$61,875.00		\$1,200.00	\$202,437.50	\$25,650.00	\$125.00	\$575.00	\$9,975.00	\$1,050.00		\$1,425.00	\$2,500.00	\$5,450.00	\$7,375.00	\$5,250.00	\$779,625.00	\$79,450.00	\$29,291.67	\$1,213,254.17	\$79,891.67	\$1,133,362.50	-			
17	TOTAL	\$311,875.00		\$21,200.00	\$702,437.50	\$85,650.00	\$5,125.00	\$7,575.00	\$64,975.00	\$19,050.00		\$26,425.00	\$22,500.00	\$15,450.00	\$22,375.00	\$15,250.00	\$1,724,625.00	\$204,450.00	\$80,958.33	\$3,329,920.83	FY2025	\$321,558.33	\$3,008,362.50	-		
18	2026 P	\$250,000.00		\$20,000.00	\$500,000.00	\$60,000.00		\$5,000.00	\$55,000.00	\$15,000.00		\$20,000.00	\$20,000.00	\$10,000.00	\$15,000.00	\$10,000.00	\$945,000.00	\$125,000.00	\$51,666.67	\$2,101,666.67	\$226,666.67	\$1,875,000.00	-			
19	2026 I	\$54,375.00		\$600.00	\$179,937.50	\$22,950.00		\$300.00	\$7,500.00	\$300.00		\$400.00	\$1,500.00	\$4,950.00	\$6,625.00	\$4,750.00	\$732,375.00	\$73,200.00	\$28,258.33	\$1,118,020.83	\$70,633.33	\$1,047,387.50	-			
20	TOTAL	\$304,375.00		\$20,600.00	\$679,937.50	\$82,950.00		\$5,300.00	\$62,500.00	\$15,300.00		\$20,400.00	\$21,500.00	\$14,950.00	\$21,625.00	\$14,750.00	\$1,677,375.00	\$198,200.00	\$79,925.00	\$3,219,687.50	FY2026	\$297,300.00	\$2,922,387.50	-		
21	2027 P	\$250,000.00			\$500,000.00	\$60,000.00		\$5,000.00	\$55,000.00				\$20,000.00	\$10,000.00	\$15,000.00	\$10,000.00	\$945,000.00	\$125,000.00	\$51,666.67	\$2,046,666.67	\$171,666.67	\$1,875,000.00	-			
22	2027 I	\$46,875.00			\$159,937.50	\$20,550.00		\$100.00	\$5,300.00				\$500.00	\$4,450.00	\$5,875.00	\$4,250.00	\$685,125.00	\$66,950.00	\$27,225.00	\$1,027,137.50	\$62,950.00	\$964,187.50	-			
23	TOTAL	\$296,875.00			\$659,937.50	\$80,550.00		\$5,100.00	\$60,300.00				\$20,500.00	\$14,450.00	\$20,875.00	\$14,250.00	\$1,630,125.00	\$191,950.00	\$78,891.67	\$3,073,804.17	FY2027	\$234,616.67	\$2,839,187.50	-		
24	2028 P	\$250,000.00			\$500,000.00	\$60,000.00			\$55,000.00					\$10,000.00	\$15,000.00	\$10,000.00	\$945,000.00	\$125,000.00	\$51,666.67	\$2,021,666.67	\$146,666.67	\$1,875,000.00	-			
25	2028 I	\$39,375.00			\$139,937.50	\$18,150.00			\$3,100.00					\$3,950.00	\$5,125.00	\$3,750.00	\$637,875.00	\$60,700.00	\$26,191.67	\$938,154.17	\$57,166.67	\$880,987.50	-			
26	TOTAL	\$289,375.00			\$639,937.50	\$78,150.00			\$58,100.00					\$13,950.00	\$20,125.00	\$13,750.00	\$1,582,875.00	\$185,700.00	\$77,858.33	\$2,959,820.83	FY2028	\$203,833.33	\$2,755,987.50	-		
27	2029 P	\$250,000.00			\$495,000.00	\$60,000.00			\$50,000.00					\$10,000.00	\$15,000.00	\$10,000.00	\$945,000.00	\$125,000.00	\$51,666.67	\$2,011,666.67	\$146,666.67	\$1,865,000.00	-			
28	2029 I	\$33,375.00			\$120,037.50	\$15,750.00			\$1,000.00					\$3,450.00	\$4,375.00	\$3,250.00	\$590,625.00	\$54,450.00	\$23,608.33	\$849,920.83	\$50,433.33	\$799,487.50	-			
29	TOTAL	\$283,375.00			\$615,037.50	\$75,750.00			\$51,000.00					\$13,450.00	\$19,375.00	\$13,250.00	\$1,535,625.00	\$179,450.00	\$75,275.00	\$2,861,587.50	FY2029	\$197,100.00	\$2,664,487.50	-		

	A	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD		
1	FEBRUARY 2013 BOND				JULY 2016 BOND								NOVEMBER 2018 BOND					OCTOBER 2019 BOND	APRIL 2021 BOND									
2																												
3	Debt Ex				Debt Ex				Debt Ex									Debt Ex										
4																												
5					Police & Fire Buildings				Quint Fire Truck				Refunded from 2003					Clyde Brown Elementary School										
6					Police Site Clean-Up				VMB Boiler				DPW Garage Remodel		Acorn Street Drainage		Ambulance		DPW Garage Remodel	Front End Loader	Clyde Brown Elementary School							
7	FISCAL YEAR	Library	Main Street Culvert	Crestview/ Klifford																								
8																												
88	Remaining Principal & Interest FY2023	\$3,208,000.00	\$10,200.00	\$86,600.00	\$8,606,606.25	\$1,097,425.00	\$26,625.00	\$32,075.00	\$435,075.00	\$77,250.00	\$0.00	\$98,300.00	\$123,000.00	\$197,450.00	\$265,775.00	\$189,950.00	\$30,174,250.00	\$3,771,887.54	\$1,596,100.00	\$49,996,568.79								

	A	B	C	D	E	F	G	H	I
1	JULY 2016								
2	BOND								
3									
4	VMB								
5	FISCAL YEAR	Masonary	TOTALS	VMB					
6				FISCAL YEAR Masonary TOTALS					
7	2023 P	\$20,000.00	\$20,000.00	2027 P \$20,000.00 \$20,000.00					
8	2023 I	\$8,950.00	\$8,950.00	2027 I \$5,250.00 \$5,250.00					
9	TOTAL	\$28,950.00	\$28,950.00 FY2023	TOTAL \$25,250.00 \$25,250.00 FY2027					
10	2024 P	\$20,000.00	\$20,000.00	2028 P \$20,000.00 \$20,000.00					
11	2024 I	\$7,950.00	\$7,950.00	2028 I \$4,450.00 \$4,450.00					
12	TOTAL	\$27,950.00	\$27,950.00 FY2024	TOTAL \$24,450.00 \$24,450.00 FY2028					
13	2025 P	\$20,000.00	\$20,000.00	2029 P \$20,000.00 \$20,000.00					
14	2025 I	\$6,950.00	\$6,950.00	2029 I \$3,650.00 \$3,650.00					
15	TOTAL	\$26,950.00	\$26,950.00 FY2025	TOTAL \$23,650.00 \$23,650.00 FY2029					
16	2026 P	\$20,000.00	\$20,000.00	2030 P \$20,000.00 \$20,000.00					
17	2026 I	\$6,050.00	\$6,050.00	2030 I \$2,850.00 \$2,850.00					
18	TOTAL	\$26,050.00	\$26,050.00 FY2026	TOTAL \$22,850.00 \$22,850.00 FY2030					
19	2031 P \$20,000.00 \$20,000.00								
20	2031 I \$2,050.00 \$2,050.00								
21	TOTAL \$22,050.00 \$22,050.00 FY2031								
22	2032 P \$20,000.00 \$20,000.00								
23	2032 I \$1,425.00 \$1,425.00								
24	TOTAL \$21,425.00 \$21,425.00 FY2032								
25	2033 P \$20,000.00 \$20,000.00								
26	2033 I \$900.00 \$900.00								
27	TOTAL \$20,900.00 \$20,900.00 FY2033								
28	2034 P \$20,000.00 \$20,000.00								
29	Principal Totals as of FY2023		\$240,000.00	2034 I \$300.00 \$300.00					
30	Interest Totals as of FY2023		\$50,775.00	TOTAL \$20,300.00 \$20,300.00 FY2034					
31	Remaining Principal & Interest FY2023		\$290,775.00						
32									
33							TOTAL	\$290,775.00	\$290,775.00
34									CPA
35									
36									
37									
38									

	A	D	E	F	G	H	I	J
1	FEB 2013 BOND		JULY 2016 BOND		NOVEMBER 2018 BOND	APRIL 2021 BOND		
2	FISCAL YEAR	Sewer Capacity Franklin	Sewer Pump Station Water St	<div>Refunded from 2006 Area E Sewer Extension</div>	Sewer Infiltration & Inflow Planning	DPW Facility GF/Water/Sewer	TOTALS	
3								
4								
5								
6								
7								
8	2023 P	\$15,000.00	\$35,000.00	\$75,000.00	\$50,000.00	\$51,666.67	\$226,666.67	
9	2023 I	\$600.00	\$16,250.00	\$15,375.00	\$1,250.00	\$34,458.33	\$67,933.33	
10	TOTAL	\$15,600.00	\$51,250.00	\$90,375.00	\$51,250.00	\$86,125.00	\$294,600.00 FY2023	
11	2024 P		\$35,000.00	\$75,000.00		\$51,666.67	\$161,666.67	
12	2024 I		\$14,500.00	\$11,625.00		\$31,875.00	\$58,000.00	
13	TOTAL		\$49,500.00	\$86,625.00		\$83,541.67	\$219,666.67 FY2024	
14	2025 P		\$35,000.00	\$75,000.00		\$51,666.67	\$161,666.67	
15	2025 I		\$12,750.00	\$7,875.00		\$29,291.67	\$49,916.67	
16	TOTAL		\$47,750.00	\$82,875.00		\$80,958.33	\$211,583.33 FY2025	
17	2026 P		\$35,000.00	\$75,000.00		\$51,666.67	\$161,666.67	
18	2026 I		\$11,175.00	\$4,500.00		\$28,258.33	\$43,933.33	
19	TOTAL		\$46,175.00	\$79,500.00		\$79,925.00	\$205,600.00 FY2026	
20	2027 P		\$35,000.00	\$75,000.00		\$51,666.67	\$161,666.67	
21	2027 I		\$9,775.00	\$1,500.00		\$27,225.00	\$38,500.00	
22	TOTAL		\$44,775.00	\$76,500.00		\$78,891.67	\$200,166.67 FY2027	
23	2028 P		\$30,000.00			\$51,666.67	\$81,666.67	
24	2028 I		\$8,475.00			\$26,191.67	\$34,666.67	
25	TOTAL		\$38,475.00			\$77,858.33	\$116,333.33 FY2028	

	A	D	E	F	G	H	I	J
1	FISCAL YEAR	FEB 2013 BOND Sewer Capacity Franklin	JULY 2016 BOND		NOVEMBER 2018 BOND	APRIL 2021 BOND	TOTALS	
2			Sewer Pump Station Water St	Refunded from 2006 Area E Sewer Extension	Sewer Infiltration & Inflow Planning	DPW Facility GF/Water/Sewer		
3								
4								
5								
6								
7								
26	2029 P	\$30,000.00			\$51,666.67	\$81,666.67		
27	2029 I	\$7,275.00			\$23,608.33	\$30,883.33		
28	TOTAL	\$37,275.00			\$75,275.00	\$112,550.00 FY2029		
29	2030 P	\$30,000.00			\$51,666.67	\$81,666.67		
30	2030 I	\$6,075.00			\$21,025.00	\$27,100.00		
31	TOTAL	\$36,075.00			\$72,691.67	\$108,766.67 FY2030		
32	2031 P	\$30,000.00			\$51,666.67	\$81,666.67		
33	2031 I	\$4,875.00			\$18,441.67	\$23,316.67		
34	TOTAL	\$34,875.00			\$70,108.33	\$104,983.33 FY2031		
35	2032 P	\$30,000.00			\$51,666.67	\$81,666.67		
36	2032 I	\$3,937.50			\$15,858.33	\$19,795.83		
37	TOTAL	\$33,937.50			\$67,525.00	\$101,462.50 FY2032		
38	2033 P	\$30,000.00			\$51,666.67	\$81,666.67		
39	2033 I	\$3,150.00			\$14,825.00	\$17,975.00		
40	TOTAL	\$33,150.00			\$66,491.67	\$99,641.67 FY2033		
41	2034 P	\$30,000.00			\$51,666.67	\$81,666.67		
42	2034 I	\$2,250.00			\$13,791.67	\$16,041.67		
43	TOTAL	\$32,250.00			\$65,458.33	\$97,708.33 FY2034		
44	2035 P	\$30,000.00			\$51,666.67	\$81,666.67		
45	2035 I	\$1,350.00			\$12,758.33	\$14,108.33		
46	TOTAL	\$31,350.00			\$64,425.00	\$95,775.00 FY2035		
47	2036 P	\$30,000.00			\$51,666.67	\$81,666.67		
48	2036 I	\$450.00			\$11,725.00	\$12,175.00		
49	TOTAL	\$30,450.00			\$63,391.67	\$93,841.67 FY2036		
50	2037 P				\$51,666.67	\$51,666.67		
51	2037 I				\$10,691.67	\$10,691.67		
52	TOTAL				\$62,358.33	\$62,358.33 FY2037		
53	2038 P				\$51,666.67	\$51,666.67		
54	2038 I				\$9,658.33	\$9,658.33		
55	TOTAL				\$61,325.00	\$61,325.00 FY2038		
56	2039 P				\$50,000.00	\$50,000.00		
57	2039 I				\$8,625.00	\$8,625.00		
58	TOTAL				\$58,625.00	\$58,625.00 FY2039		
59	2040 P				\$50,000.00	\$50,000.00		
60	2040 I				\$7,625.00	\$7,625.00		

	A	D	E	F	G	H	I	J	
1		FEB 2013 BOND	JULY 2016 BOND		NOVEMBER 2018 BOND	APRIL 2021 BOND	TOTALS		
2			Sewer Pump Station Water St	Refunded from 2006 Area E Sewer Extension	Sewer Infiltration & Inflow Planning	DPW Facility GF/Water/Sewer			
3									
4									
5									
6	FISCAL YEAR	Sewer Capacity Franklin							
7									
61	TOTAL					\$57,625.00	\$57,625.00	FY2040	
62	2041 P					\$50,000.00	\$50,000.00		
63	2041 I					\$6,625.00	\$6,625.00		
64	TOTAL					\$56,625.00	\$56,625.00	FY2041	
65	2042 P					\$50,000.00	\$50,000.00		
66	2042 I					\$5,625.00	\$5,625.00		
67	TOTAL					\$55,625.00	\$55,625.00	FY2042	
68	2043 P					\$50,000.00	\$50,000.00		
69	2043 I					\$4,500.00	\$4,500.00		
70	TOTAL					\$54,500.00	\$54,500.00	FY2043	
71	2044 P					\$50,000.00	\$50,000.00		
72	2044 I					\$3,375.00	\$3,375.00		
73	TOTAL					\$53,375.00	\$53,375.00	FY2044	
74	2045 P					\$50,000.00	\$50,000.00		
75	2045 I					\$2,250.00	\$2,250.00		
76	TOTAL					\$52,250.00	\$52,250.00	FY2045	
77	2046 P					\$50,000.00	\$50,000.00		
78	2046 I					\$1,125.00	\$1,125.00		
79	TOTAL					\$51,125.00	\$51,125.00	FY2046	
80									
81	TOTALS	\$15,600.00	\$547,287.50	\$415,875.00	\$51,250.00	\$1,596,100.00	\$2,626,112.50		
82								SEWER ENTERPRISE	
86									
87	Principal Totals as of FY2023	\$15,000.00	\$445,000.00	\$375,000.00	\$50,000.00	\$1,226,666.67	\$2,111,666.67		
88	Interest Totals as of FY2023	\$600.00	\$102,287.50	\$40,875.00	\$1,250.00	\$369,433.33	\$514,445.83		
89	Remaining Principal & Interest FY2023	\$15,600.00	\$547,287.50	\$415,875.00	\$51,250.00	\$1,596,100.00	\$2,626,112.50		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
1	FEBRUARY 2013 BOND			JULY 2016 BOND				NOVEMBER 2018 BOND				OCTOBER 2019 BOND	APRIL 2021 BOND	TOTALS				
2																		
3																		
4																		
5																		
6				Chlorine	Paint	Ross Ave	2003 Refunding		Dover Road	Dover Road	Water		Dover Road				DPW	
7	FISCAL YEAR	Forest Road	Irving St	Contact	Farm St	Water	Paine	Well's	Water Main	Water Main	Treatment	Well	Water Main	Facility	GF/Water/Sewer			
8		Water Main	Water Main	Loops	Water Tank	Main	Construction	5 & 6	I	II	Facility	Improvements	Phase II					
9	2023 P	\$35,000.00	\$10,000.00	\$40,000.00	\$75,000.00	\$15,000.00	\$75,000.00	\$10,000.00	\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$45,000.00	\$51,666.67	\$441,666.67			
10	2023 I	\$10,920.00	\$400.00	\$3,000.00	\$9,125.00	\$5,700.00	\$5,375.00	\$750.00	\$28,800.00	\$25,375.00	\$3,025.00	\$3,625.00	\$24,975.00	\$34,458.33	\$155,528.33			
11	TOTAL	\$45,920.00	\$10,400.00	\$43,000.00	\$84,125.00	\$20,700.00	\$80,375.00	\$10,750.00	\$68,800.00	\$60,375.00	\$8,025.00	\$8,625.00	\$69,975.00	\$86,125.00	\$597,195.00	FY2023		
12	2024 P	\$35,000.00		\$40,000.00	\$75,000.00	\$15,000.00	\$70,000.00	\$10,000.00	\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$45,000.00	\$51,666.67	\$426,666.67			
13	2024 I	\$9,520.00		\$1,000.00	\$5,375.00	\$4,950.00	\$1,750.00	\$250.00	\$26,800.00	\$23,625.00	\$2,775.00	\$3,375.00	\$22,725.00	\$31,875.00	\$134,020.00			
14	TOTAL	\$44,520.00		\$41,000.00	\$80,375.00	\$19,950.00	\$71,750.00	\$10,250.00	\$66,800.00	\$58,625.00	\$7,775.00	\$8,375.00	\$67,725.00	\$83,541.67	\$560,686.67	FY2024		
15	2025 P	\$35,000.00			\$70,000.00	\$15,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$45,000.00	\$51,666.67	\$301,666.67			
16	2025 I	\$8,120.00			\$1,750.00	\$4,200.00			\$24,800.00	\$21,875.00	\$2,525.00	\$3,125.00	\$20,475.00	\$29,291.67	\$116,161.67			
17	TOTAL	\$43,120.00			\$71,750.00	\$19,200.00			\$64,800.00	\$56,875.00	\$7,525.00	\$8,125.00	\$65,475.00	\$80,958.33	\$417,828.33	FY2025		
18	2026 P	\$35,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$45,000.00	\$51,666.67	\$226,666.67			
19	2026 I	\$7,070.00				\$3,625.00			\$22,800.00	\$20,125.00	\$2,275.00	\$2,875.00	\$18,225.00	\$28,258.33	\$105,253.33			
20	TOTAL	\$42,070.00				\$13,625.00			\$62,800.00	\$55,125.00	\$7,275.00	\$7,875.00	\$63,225.00	\$79,925.00	\$331,920.00	FY2026		
21	2027 P	\$35,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$221,666.67			
22	2027 I	\$6,020.00				\$3,225.00			\$20,800.00	\$18,375.00	\$2,025.00	\$2,625.00	\$16,100.00	\$27,225.00	\$96,395.00			
23	TOTAL	\$41,020.00				\$13,225.00			\$60,800.00	\$53,375.00	\$7,025.00	\$7,625.00	\$56,100.00	\$78,891.67	\$318,061.67	FY2027		
24	2028 P	\$35,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$221,666.67			
25	2028 I	\$4,970.00				\$2,825.00			\$18,800.00	\$16,625.00	\$1,775.00	\$2,375.00	\$14,100.00	\$26,191.67	\$87,661.67			
26	TOTAL	\$39,970.00				\$12,825.00			\$58,800.00	\$51,625.00	\$6,775.00	\$7,375.00	\$54,100.00	\$77,858.33	\$309,328.33	FY2028		
27	2029 P	\$35,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$221,666.67			
28	2029 I	\$4,130.00				\$2,425.00			\$16,800.00	\$14,875.00	\$1,525.00	\$2,125.00	\$12,100.00	\$23,608.33	\$77,588.33			
29	TOTAL	\$39,130.00				\$12,425.00			\$56,800.00	\$49,875.00	\$6,525.00	\$7,125.00	\$52,100.00	\$75,275.00	\$299,255.00	FY2029		
30	2030 P	\$30,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$216,666.67			
31	2030 I	\$3,255.00				\$2,025.00			\$15,000.00	\$13,300.00	\$1,300.00	\$1,900.00	\$10,100.00	\$21,025.00	\$67,905.00			
32	TOTAL	\$33,255.00				\$12,025.00			\$55,000.00	\$48,300.00	\$6,300.00	\$6,900.00	\$50,100.00	\$72,691.67	\$284,571.67	FY2030		
33	2031 P	\$30,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$216,666.67			
34	2031 I	\$2,475.00				\$1,625.00			\$13,400.00	\$11,900.00	\$1,100.00	\$1,700.00	\$8,700.00	\$18,441.67	\$59,341.67			
35	TOTAL	\$32,475.00				\$11,625.00			\$53,400.00	\$46,900.00	\$6,100.00	\$6,700.00	\$48,700.00	\$70,108.33	\$276,008.33	FY2031		
36	2032 P	\$30,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$216,666.67			
37	2032 I	\$1,650.00				\$1,312.50			\$11,800.00	\$10,500.00	\$900.00	\$1,500.00	\$7,900.00	\$15,858.33	\$51,420.83			
38	TOTAL	\$31,650.00				\$11,312.50			\$51,800.00	\$45,500.00	\$5,900.00	\$6,500.00	\$47,900.00	\$67,525.00	\$268,087.50	FY2032		
39	2033 P	\$30,000.00				\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$216,666.67			
40	2033 I	\$825.00				\$1,050.00			\$10,200.00	\$9,100.00	\$700.00	\$1,300.00	\$7,075.00	\$14,825.00	\$45,075.00			
41	TOTAL	\$30,825.00				\$11,050.00			\$50,200.00	\$44,100.00	\$5,700.00	\$6,300.00	\$47,075.00	\$66,491.67	\$261,741.67	FY2033		
42	2034 P					\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$186,666.67			
43	2034 I					\$750.00			\$8,600.00	\$7,700.00	\$500.00	\$1,100.00	\$6,200.00	\$13,791.67	\$38,641.67			
44	TOTAL					\$10,750.00			\$48,600.00	\$42,700.00	\$5,500.00	\$6,100.00	\$46,200.00	\$65,458.33	\$225,308.33	FY2034		
45	2035 P					\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$186,666.67			
46	2035 I					\$450.00			\$7,000.00	\$6,300.00	\$300.00	\$900.00	\$5,300.00	\$12,758.33	\$33,008.33			
47	TOTAL					\$10,450.00			\$47,000.00	\$41,300.00	\$5,300.00	\$5,900.00	\$45,300.00	\$64,425.00	\$219,675.00	FY2035		
48	2036 P					\$10,000.00			\$40,000.00	\$35,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$51,666.67	\$186,666.67			
49	2036 I					\$150.00			\$5,400.00	\$4,900.00	\$100.00	\$700.00	\$4,400.00	\$11,725.00	\$27,375.00			
50	TOTAL					\$10,150.00			\$45,400.00	\$39,900.00	\$5,100.00	\$5,700.00	\$44,400.00	\$63,391.67	\$214,041.67	FY2036		
51	2037 P								\$40,000.00	\$35,000.00		\$5,000.00	\$40,000.00	\$51,666.67	\$171,666.67			
52	2037 I								\$3,800.00	\$3,500.00		\$500.00	\$3,475.00	\$10,691.67	\$21,966.67			
53	TOTAL								\$43,800.00	\$38,500.00		\$5,500.00	\$43,475.00	\$62,358.33	\$193,633.33	FY2037		
54	2038 P								\$40,000.00	\$35,000.00		\$5,000.00	\$40,000.00	\$51,666.67	\$171,666.67			
55	2038 I								\$2,200.00	\$2,100.00		\$300.00	\$2,500.00	\$9,658.33	\$16,758.33			
56	TOTAL								\$42,200.00	\$37,100.00		\$5,300.00	\$42,500.00	\$61,325.00	\$188,425.00	FY2038		
57	2039 P								\$35,000.00	\$35,000.00		\$5,000.00	\$40,000.00	\$50,000.00	\$165,000.00			
58	2039 I								\$700.00	\$700.00		\$100.00	\$1,500.00	\$8,625.00	\$11,625.00			
59	TOTAL								\$35,700.00	\$35,700.00		\$5,100.00	\$41,500.00	\$58,625.00	\$176,625.00	FY2039		
60	2040 P												\$40,000.00	\$50,000.00	\$90,000.00			
61	2040 I												\$500.00	\$7,625.00	\$8,125.00			
62	TOTAL												\$40,500.00	\$57,625.00	\$98,125.00	FY2040		
63	2041 P													\$50,000.00	\$50,000.00			
64	2041 I													\$6,625.00	\$6,625.00			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2		FEBRUARY 2013 BOND			JULY 2016 BOND				NOVEMBER 2018 BOND				OCTOBER 2019 BOND	APRIL 2021 BOND			
3																	
4																	
5																	
6																	
7	FISCAL YEAR	Forest Road	Irving St	Chlorine	Paint	Ross Ave	2003 Refunding		Dover Road	Dover Road	Water		Dover Road	DPW			
8		Water Main	Water Main	Contact	Farm St	Water	Paine		Water Main	Water Main	Treatment		Water Main	Facility			
9				Loops	Water Tank	Main	Well	Well's	I	II	Facility	Improvements	Phase II	GF/Water/Sewer	TOTALS		
10							Construction	5 & 6									
65	TOTAL													\$56,625.00	\$56,625.00	FY2041	
66	2042 P													\$50,000.00	\$50,000.00		
67	2042 I													\$5,625.00	\$5,625.00		
68	TOTAL													\$55,625.00	\$55,625.00	FY2042	
69	2043 P													\$50,000.00	\$50,000.00		
70	2043 I													\$4,500.00	\$4,500.00		
71	TOTAL													\$54,500.00	\$54,500.00	FY2043	
72	2044 P													\$50,000.00	\$50,000.00		
73	2044 I													\$3,375.00	\$3,375.00		
74	TOTAL													\$53,375.00	\$53,375.00	FY2044	
75	2045 P													\$50,000.00	\$50,000.00		
76	2045 I													\$2,250.00	\$2,250.00		
77	TOTAL													\$52,250.00	\$52,250.00	FY2045	
78	2046 P													\$50,000.00	\$50,000.00		
79	2046 I													\$1,125.00	\$1,125.00		
80	TOTAL													\$51,125.00	\$51,125.00	FY2046	
81																	
82																	
83	TOTALS	\$423,955.00	\$10,400.00	\$84,000.00	\$236,250.00	\$189,312.50	\$152,125.00	\$21,000.00	\$912,700.00	\$805,875.00	\$90,825.00	\$115,125.00	\$926,350.00	\$1,596,100.00	\$5,564,017.50	WATER ENTERPRISE	
84																	
85																	
86																	
87																	
88																	
89	Principal Totals as of FY2023	\$365,000.00	\$10,000.00	\$80,000.00	\$220,000.00	\$155,000.00	\$145,000.00	\$20,000.00	\$675,000.00	\$595,000.00	\$70,000.00	\$85,000.00	\$740,000.00	\$1,226,666.67	\$4,386,666.67		
90	Interest Totals as of FY2023	\$58,955.00	\$400.00	\$4,000.00	\$16,250.00	\$34,312.50	\$7,125.00	\$1,000.00	\$237,700.00	\$210,875.00	\$20,825.00	\$30,125.00	\$186,350.00	\$369,433.33	\$1,177,350.83		
91	Remaining Principal & Interest FY2023	\$423,955.00	\$10,400.00	\$84,000.00	\$236,250.00	\$189,312.50	\$152,125.00	\$21,000.00	\$912,700.00	\$805,875.00	\$90,825.00	\$115,125.00	\$926,350.00	\$1,596,100.00	\$5,564,017.50		
92																	

Water Enterprise 7100

	A	B	C	D	E	F	G	H	I
1			FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2023
2			ACTUAL	ACTUAL	ACTUAL	ACTUAL	TM ADOPTED	REQUESTS	PROPOSED
3	WATER ENTERPRISE								
29									
30	<i>Personnel Services</i>								
31		Salary Department Head	\$42,817	\$48,967	\$51,941	\$54,259	\$55,615	\$59,892	\$59,892
32		Salaries Clerical	\$29,715	\$30,026	\$32,187	\$32,932	\$43,707	\$47,982	\$47,982
33		Salaries Clerical Overtime	\$1,996	\$1,954	\$4,379	\$5,585	\$5,000	\$5,000	\$5,000
34		Wages	\$190,010	\$204,280	\$193,982	\$215,248	\$234,177	\$206,117	\$206,117
35		Water License Fee	\$7,665	\$7,626	\$7,967	\$7,695	\$1,456	\$1,492	\$1,492
36		Wages Overtime	\$45,693	\$63,087	\$34,755	\$61,849	\$50,000	\$50,000	\$50,000
37		Longevity	\$1,458	\$0	\$2,108	\$2,591	\$2,941	\$2,591	\$2,591
38		Stipends	\$8,970	\$9,163	\$9,185	\$9,390	\$17,620	\$17,620	\$17,620
39									
40		Total	\$328,323	\$365,102	\$336,504	\$389,548	\$410,515	\$390,694	\$390,694
41									
42	<i>Expenses</i>								
43		Testing Water	\$9,310	\$9,069	\$42,435	\$66,329	\$30,000	\$80,000	\$80,000
44		Services Engineering	\$15,694	\$14,485	\$44,152	\$58,971	\$30,000	\$50,000	\$50,000
45		Police Details	\$5,119	\$5,524	\$815	\$1,414	\$9,000	\$9,000	\$9,000
46		Training	\$470	\$2,240	\$1,016	\$925	\$4,000	\$4,000	\$4,000
47		Inspections	\$0	\$170	\$1,800	\$0	\$4,000	\$4,000	\$4,000
48		Equipment Hired	\$28,785	\$38,883	\$19,964	\$31,117	\$33,000	\$40,000	\$40,000
49		Supplies & Expenses	\$111,717	\$129,506	\$111,159	\$77,238	\$110,000	\$110,000	\$110,000
50		Propane Gas	\$5,632	\$5,851	\$2,505	\$5,863	\$7,331	\$7,331	\$7,331
51		Stormwater		\$3,744	\$0	\$3,532	\$0	\$3,744	\$3,744
52		Water/Sewer	\$612	\$661	\$684	\$600	\$0	\$0	\$0
53		Telephone	\$5,036	\$4,839	\$4,524	\$3,641	\$7,000	\$9,000	\$9,000
54		Electricity	\$106,764	\$97,156	\$96,287	\$93,139	\$106,651	\$106,651	\$106,651
55		Postage	\$1,948	\$2,683	\$3,326	\$3,255	\$4,450	\$4,450	\$4,450
56		Clothing	\$2,986	\$3,917	\$3,436	\$3,152	\$5,000	\$5,000	\$5,000
57		Advertising	\$557	\$1,068	\$495	\$5,361	\$2,000	\$4,000	\$4,000
58		Membership	\$770	\$895	\$1,008	\$595	\$1,000	\$1,000	\$1,000
59		Equipment	\$7,708	\$11,996	\$23,409	\$23,505	\$22,000	\$22,000	\$22,000
60		Vehicle Supply/Repair	\$9,367	\$4,742	\$7,111	\$10,600	\$12,000	\$15,000	\$15,000
61		Diesel Fuel	\$5,484	\$10,744	\$9,906	\$11,164	\$10,000	\$10,000	\$10,000
62		Farm & Walnut St Tank Maintenance					\$214,000	\$214,000	\$214,000
63		Miscellaneous Expense	\$23,168	\$22,088	\$22,346	\$39,325	\$28,958	\$28,958	\$28,958
64		Water LTD Principal	\$287,645	\$292,080	\$392,843	\$418,000	\$448,334	\$571,667	\$571,667
65		Water STD Principal	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
66		Water LTD Interest	\$91,581	\$83,902	\$186,132	\$174,189	\$195,876	\$251,529	\$251,529
67		Water STD Interest	\$13,110	\$0	\$13,165	\$3,250	\$0	\$0	\$0
68		Special Projects						\$200,000	\$200,000
69		Reserve Fund				\$0	\$50,000	\$50,000	\$50,000
70		Transfer to General		\$241,436	\$247,840	\$261,248	\$294,833	\$302,204	\$302,204
71									
72									
73		Total	\$783,462	\$987,680	\$1,236,356	\$1,296,410	\$1,629,433	\$2,103,534	\$2,103,534
74									
75									
76		Total Budget	\$1,111,786	\$1,352,783	\$1,572,859	\$1,685,958	\$2,039,948	\$2,494,228	\$2,494,228
77									
105									
106									
107									
108									
109									
110									

Sewer Enterprise 7000

	A	B	C	D	E	F	G	H	I
1			FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2023
2			ACTUAL	ACTUAL	ACTUAL	ACTUAL	TM ADOPTED	REQUESTS	PROPOSED
3	SEWER ENTERPRISE								
24									
25	<i>Personnel Services</i>								
26		Salary Department Head	\$25,064	\$28,664	\$30,405	\$31,761	\$33,369	\$35,059	\$35,059
27		Salaries Clerical	\$22,398	\$23,272	\$25,127	\$25,631	\$33,061	\$37,664	\$37,664
28		Salaries Clerical Overtime	\$1,305	\$1,460	\$2,729	\$3,448	\$3,000	\$3,000	\$3,000
29		Wages	\$158,982	\$168,798	\$165,848	\$183,341	\$192,576	\$191,380	\$191,380
30		Wages Overtime	\$12,762	\$13,350	\$11,225	\$17,932	\$15,392	\$15,392	\$15,392
31		Longevity	\$832	\$750	\$1,723	\$2,171	\$2,521	\$2,171	\$2,171
32		Sewer License Fees							
33		Stipends	\$8,220	\$9,163	\$9,469	\$9,390	\$9,300	\$9,300	\$9,300
34									
35		Total	\$229,563	\$245,457	\$246,524	\$273,674	\$289,219	\$293,966	\$293,966
36									
37	<i>Expenses</i>								
38		Services Engineering	\$14,686	\$11,011	\$24,942	\$20,913	\$24,000	\$45,000	\$45,000
39		Maintenance Contract	\$0	\$3,583	\$7,400	\$2,252	\$12,000	\$0	\$0
40		Police Details	\$0	\$0	\$0	\$303	\$4,000	\$4,000	\$4,000
41		Sewer Cleaning	\$0	\$0	\$795	\$2,290	\$10,175	\$10,175	\$10,175
42		EQUIPMENT HIRED	\$3,000	\$0	\$0	\$737	\$0	\$0	\$0
43		Supplies & Expenses	\$36,658	\$19,419	\$38,311	\$40,508	\$30,000	\$45,000	\$45,000
44		Stormwater		\$1,085	\$0	\$1,024	\$0	\$15,000	\$15,000
45		Water/Sewer	\$612	\$661	\$684	\$600	\$0	\$0	\$0
46		Telephone	\$2,996	\$3,316	\$3,527	\$5,052	\$4,000	\$5,500	\$5,500
47		Electricity	\$18,933	\$20,608	\$19,180	\$15,286	\$21,850	\$21,850	\$21,850
48		Natural Gas/Oil				\$1,630	\$0	\$0	\$0
49		Postage	\$1,948	\$1,934	\$2,053	\$1,605	\$2,000	\$2,000	\$2,000
50		Clothing	\$2,349	\$2,813	\$2,756	\$2,513	\$3,075	\$3,075	\$3,075
51		Equipment	\$6,999	\$995	\$12,308	\$456	\$5,000	\$5,000	\$5,000
52		Equipment Repairs & Maintenance	\$1,608	\$1,629	\$554	\$30,030	\$13,620	\$20,000	\$20,000
53		Gasoline	\$0	\$323	\$0	\$0	\$2,000	\$3,000	\$3,000
54		Vehicle Supply/Repairs						\$5,000	\$5,000
55		CRPCD O&M Costs	\$247,728	\$312,300	\$276,580	\$290,676	\$354,000	\$372,390	\$372,390
56		CRPCD Assessment	\$228,279	\$241,880	\$230,000	\$178,150	\$196,520	\$184,040	\$184,040
57		Sewer LTD Principal	\$244,000	\$195,000	\$253,290	\$240,000	\$228,333	\$226,667	\$226,667
58		Sewer STD Principal	\$12,677	\$0	\$0	\$0	\$0	\$0	\$0
59		Sewer LTD Interest	\$158	\$61,075	\$68,140	\$51,975	\$97,631	\$67,934	\$67,934
60		Sewer STD Interest	\$67,465	\$0	\$0	\$3,250	\$0	\$0	\$0
61		Special Projects						\$140,000	\$140,000
62		Reserve Fund	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
63		Transfer to General Fund	\$173,719	\$197,539	\$202,778	\$213,749	\$241,227	\$247,258	\$247,258
64									
65									
66		Total	\$1,063,816	\$1,075,170	\$1,143,297	\$1,102,998	\$1,299,431	\$1,472,889	\$1,472,889
67									
68		TOTAL BUDGET	\$1,293,379	\$1,320,627	\$1,389,822	\$1,376,672	\$1,588,650	\$1,766,855	\$1,766,855
69									
70									
96									

Stormwater Enterprise 7200

	A	B	C	D	E	F	G	H	I
1									
2			FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2023
3			ACTUAL	ACTUAL	ACTUAL	ACTUAL	TM ADOPTED	REQUESTS	PROPOSED
4	STORMWATER ENTERPRISE 7200								
19	<i>Personnel Services</i>								
20		Salary Department Head		\$21,498	\$22,803	\$23,821	\$24,417	\$26,294	\$26,294
21		Salaries Clerical		\$7,317	\$7,725	\$7,910	\$15,085	\$15,085	\$15,085
22		Salaries Clerical Overtime				\$910	\$2,000	\$2,000	\$2,000
23		Wages		\$103,398	\$112,015	\$92,824	\$116,204	\$118,642	\$118,642
24		Wages Overtime		\$2,357	\$1,570	\$3,820	\$23,000	\$23,000	\$23,000
25		Longevity		\$0	\$918	\$954	\$1,000	\$1,000	\$1,000
26		Stormwater License Fees		\$0	\$0	\$0	\$0		
27									
28		Total		\$134,570	\$145,031	\$130,238	\$181,706	\$186,021	\$186,021
29									
30	<i>Expenses</i>								
31		SERVICES ENGINEERING		\$34,005	\$87,072	\$66,676	\$74,000	\$84,000	\$84,000
32		POLICE DETAILS		\$2,761	\$3,508	\$4,782	\$3,000	\$5,000	\$5,000
33		TRAINING		\$5,825	\$4,066	\$3,825	\$4,000	\$4,000	\$4,000
34		INSPECTIONS		\$6,594	\$12,350	\$6,442	\$23,000	\$23,000	\$23,000
35		EQUIPMENT HIRED		\$22,688	\$19,089	\$16,349	\$24,080	\$24,080	\$24,080
36		SUPPLIES & EXPENSES		\$9,579	\$2,573	\$8,190	\$10,000	\$15,000	\$15,000
37		HEAT & FUEL		\$0	\$0	\$0	\$9,563	\$9,563	\$9,563
38		GASOLINE						\$3,000	\$3,000
39		POSTAGE		\$2,510	\$116	\$1,329	\$2,500	\$2,500	\$2,500
40		UNIFORM/CLEANING		\$1,517	\$1,632	\$1,435	\$1,600	\$1,600	\$1,600
41		PUBLIC ED & OUTREACH		\$20,501	\$13,553	\$0	\$12,000	\$12,000	\$12,000
42		VEHICLE SUPPLY/REPAIR		\$8,206	\$9,326	\$7,499	\$25,000	\$25,000	\$25,000
43		MISCELLANEOUS EXPENSE		\$2,493	\$15,685	\$2,058	\$4,298	\$10,000	\$10,000
44		STORMWATER ST PRINCIPAL						\$0	\$0
45		STORMWATER ST INTEREST						\$14,235	\$14,235
46		RESERVE FUND				\$0	\$50,000	\$50,000	\$50,000
47		TRANSFER TO GENERAL FUND		\$129,272	\$132,266	\$139,173	\$157,340	\$161,274	\$161,274
48									
49									
50									
51		Total	\$0	\$245,951	\$301,237	\$257,758	\$400,381	\$444,252	\$444,252
52									
53									
54		Total Budget	\$0	\$380,521	\$446,269	\$387,996	\$582,087	\$630,273	\$630,273
55									
71								-	
72									

Enterprise Indirects FY23

				45%	55%		100%	
			Enterprise					
	FY23 Total	Indirect Allocation Rate	Allocation Amount			Indirect Allocation		
Department	Budget	Water/Sewer	Water/Sewer	Sewer	Water	Rate Storm Water	Storm Water	
Town Admin/BOS Office	\$510,172	10.0%	\$51,017	\$22,958	\$28,059	3.3%	\$16,836	
Legal	\$95,000	10.0%	\$9,500	\$4,275	\$5,225	3.3%	\$3,135	
Accounting	\$284,967	10.0%	\$28,497	\$12,823	\$15,673	3.3%	\$9,404	
Treasurer/Collector	\$285,720	20.0%	\$57,144	\$25,715	\$31,429	6.7%	\$19,143	
Assessor	\$174,581	5.0%	\$8,729	\$3,928	\$4,801	1.8%	\$3,055	
IT Administration	\$293,869	5.0%	\$14,693	\$6,612	\$8,081	1.8%	\$5,143	
Contract Neg Related	\$0 mix		\$0	\$0	\$0 mix		\$0	
<i>Subtotal Department</i>			<u>\$169,580</u>	<u>\$76,311</u>	<u>\$93,269</u>		<u>\$56,716</u>	
Expenses								
Health Insurance	\$3,516,956	3.10%	\$109,026	\$49,062	\$59,964	0.85%	\$29,805	
Pension	\$2,391,581	12.30%	\$294,164	\$132,374	\$161,790	3.42%	\$81,903	
Worker's Com	135,000	3.10%	\$4,185	\$1,883	\$2,302	0.85%	\$1,144	
<i>Subtotal Expenses</i>			<u>\$407,375</u>	<u>\$183,319</u>	<u>\$224,056</u>		<u>\$112,852</u>	
Total Indirect Allocation			<u>\$576,955</u>	<u>\$259,630</u>	<u>\$317,325</u>		<u>\$169,568</u>	<u>\$746,523</u>
FY2023 Indirect Allocations based on 2.5% Increase from FY2022			<u>\$549,461</u>	<u>\$247,258</u>	<u>\$302,204</u>		<u>\$161,274</u>	<u>\$710,735</u>
Variance			<u>\$27,494</u>	<u>\$12,372</u>	<u>\$15,122</u>		<u>\$8,294</u>	<u>\$35,788</u>

Enterprise Indirects FY22

				45%	55%		100%
			Enterprise				
	FY22 Total	Indirect Allocation	Allocation Amount			Indirect Allocation	
Department	Budget	Rate Water/Sewer	Water/Sewer	Sewer	Water	Rate Storm Water	Storm Water
Town Admin/BOS Office	\$410,075	10.0%	\$41,008	\$18,453	\$22,554	3.3%	\$13,532
Legal	\$95,000	10.0%	\$9,500	\$4,275	\$5,225	3.3%	\$3,135
Accounting	\$270,842	10.0%	\$27,084	\$12,188	\$14,896	3.3%	\$8,938
Treasurer/Collector	\$271,887	20.0%	\$54,377	\$24,470	\$29,908	6.7%	\$18,216
Assessor	\$143,895	5.0%	\$7,195	\$3,238	\$3,957	1.8%	\$2,518
IT Administration	\$290,645	5.0%	\$14,532	\$6,540	\$7,993	1.8%	\$5,086
Contract Neg Related	\$0 mix		\$0	\$0	\$0 mix		\$0
<i>Subtotal Department</i>			<u>\$153,696</u>	<u>\$69,163</u>	<u>\$84,533</u>		<u>\$51,426</u>
Expenses							
Health Insurance	\$3,352,591	3.10%	\$103,930	\$46,769	\$57,162	0.85%	\$28,412
Pension	\$2,229,677	12.30%	\$274,250	\$123,413	\$150,838	3.42%	\$76,359
Worker's Com	134,939	3.10%	\$4,183	\$1,882	\$2,301	0.85%	\$1,144
<i>Subtotal Expenses</i>			<u>\$382,364</u>	<u>\$172,064</u>	<u>\$210,300</u>		<u>\$105,914</u>
Total Indirect Allocation			<u>\$536,060</u>	<u>\$241,227</u>	<u>\$294,833</u>		<u>\$157,340</u>
							\$693,400

Enterprise Indirects FY21 Adj

45%

55%

100%

Department	FY21 Total Budget	Indirect Allocation Rate Water/Sewer	Enterprise Allocation Amount Water/Sewer	45%		55%		100%	
				Sewer	Water	Indirect Allocation Rate Storm Water	Storm Water	Storm Water	
Town Admin/BOS Office	\$346,457	10.0%	\$34,646	\$15,591	\$19,055	3.3%	\$11,433		
Legal	\$81,000	10.0%	\$8,100	\$3,645	\$4,455	3.3%	\$2,673		
Accounting	\$246,537	10.0%	\$24,654	\$11,094	\$13,560	3.3%	\$8,136		
Treasurer/Collector	\$246,554	20.0%	\$49,311	\$22,190	\$27,121	6.7%	\$16,519		
Assesor	\$126,838	5.0%	\$6,342	\$2,854	\$3,488	1.8%	\$2,220		
IT Administration	\$198,010	5.0%	\$9,901	\$4,455	\$5,445	1.8%	\$3,465		
Contract Neg Related	\$0 mix		\$0	\$0	\$0 mix		\$0		
<i>Subtotal Department</i>			<u>\$132,953</u>	<u>\$59,829</u>	<u>\$73,124</u>		<u>\$44,446</u>		
Expenses									
Health Insurance	\$3,109,023	3.10%	\$96,380	\$43,371	\$53,009	0.85%	\$26,348		
Pension	\$1,964,883	12.30%	\$241,681	\$108,756	\$132,924	3.42%	\$67,291		
Worker's Com	128,513	3.10%	\$3,984	\$1,793	\$2,191	0.85%	\$1,089		
<i>Subtotal Expenses</i>			<u>\$342,044</u>	<u>\$153,920</u>	<u>\$188,124</u>		<u>\$94,727</u>		
Total Indirect Allocation			<u>\$474,997</u>	<u>\$213,749</u>	<u>\$261,248</u>		<u>\$139,173</u>		
							\$614,170		
						FY21B Estimate	\$597,456		
							\$16,714		

Finance Committee Meeting

April 6, 2022 7:00 PM EST
Veterans Memorial Building – Room #229
Millis, MA 02054

Committee Members In Attendance:

Pete Berube, Chair
Jodie Garzon, Vice Chair
Peter Underhill, Clerk
Joyce Boiardi
Jim Borgman
Jonathan Loer
Cathy MacInnes
Sara Reyes
John Steadman

Invited Guest:

Michael Guzinski, Town Administrator
Carol Johnston, Finance Director
Peter Jurmain, Select Board Chair
James McKay, DPW Director
Jonathan Barry, Capital Planning Committee Chair
Brutus Cantoreggi, Millis Tree Warden
Ellen Rosenfeld

Pete Berube called the Finance Committee Meeting to order at 7:04 PM.

Article #16 – Tree Removal/Maintenance:

This article would appropriate \$50,000.00 to remove hazardous trees throughout town. There is \$31,000.00 remaining from the funds appropriated at the November 2021 Town Meeting. The daily cost for the contractor is \$7,500.00. The DPW has a list of residents' requests for the removal of town trees.

The town has a good rapport with Eversource. In conjunction with the Town Tree Warden and DPW, the utility company provides a plan to trim trees dangerously close to power lines. Typically, the stumps of the trees removed are not ground out due to the expense to do so. The town has improved its plan for tree removal in the last five years; it's a great investment. It is anticipated that in the future, less funding for tree removal will be needed.

The Millis Tree Warden has jurisdiction on determining what trees are on town property and whether or not the tree poses a hazard and needs to be removed/trimmed.

Capital Planning Committee Recommendations:

Jon Barry provided the Capital Planning Committee's Report outlining the Capital needs of the town based on their prioritization ranking:

Highest:

- Public Safety Radio Backup Generators: \$ 25,000.00
- Public Safety Radio Console Update: \$112,580.00
- Sidewalk Design and Road Repair: \$160,000.00
- DPW Chevy Silverado with Plow: \$ 54,416.00
- School District Server Replacement: \$112,288.00

Medium:

- DPW Skid Steer: \$ 52,699.00
- Library Lighting Management System: \$ 30,000.00
- School Pickup Truck with Plow: \$ 61,470.00
- School Skid Steer: \$ 62,820.00

Lower:

- School John Deere Tractor: \$ 51,399.00
- DPW Message Board: \$ 19,400.00
- Recreation Pickleball Court Sound Proofing: \$ 19,122.00

It was noted the Capital Planning Committee does not choose items for consideration at Town Meetings; the Select Board decides what items are placed on the Town Meeting Warrant for consideration at Town Meetings. The Finance Committee then makes their recommendations to Town Meeting after discussion and deliberation on available funds and what is in the best interest of the town.

A Summary of Capital Needs was provided totaling \$78,049,280.00. Included are \$15,000,000.00 for a new Council on Aging Facility and \$8,503,500.00 in School Department Renovations; the Middle/High School. The School Committee is working with the State to obtain funding for the necessary renovations, similar to the Elementary School Project. The committee's biggest challenge is attempting to utilize the town's resources and equipment more efficiently; School and DPW for example. Ellen Rosenfeld commented that the town needs to further utilize town owned equipment and personnel in order to optimize on its resources. The Finance Committee and Select Board have members that participate and weigh in on the Capital Planning Committee considerations and recommendations. The committee hopes to transition its summary from an Excel Spreadsheet to better software.

The Town Administrator has made great strides with optimizing resources for Town Building Maintenance. Moving forward, Town Building Maintenance is proposed to be centralized in the School Department, eliminating Town Hall, Library, Fire and Police Department outsourcing custodial services of each facility. Snow removal however, is a more complex situation.

In adopting a Capital Planning Committee, the town is better prepared in reviewing and planning for the future. The time and effort put forth by the members is greatly appreciated.

FY23 Operating Budget Proposal:

Carol Johnston provided the committee with a proposed FY23 Operating Budget and outlined the significant increases and decreases in each line item:

- General Government – Line Item #1
 - The Executive Office Budget reflects a 26.91% increase due to the anticipated approval of an Assistant Town Administrator/Municipal Human Resource Director, the addition of an Administrative Assistant I; eighteen hours per week to assist with Meeting Minutes for the Capital Planning Committee and Human Resource Administration, a reduction to the Administrative Assistant II weekly hours to facilitate Friday's off and the incorporation of the Annual Audit, \$37,000.00. To offset some of the cost, approximately \$9,200.00 in Marijuana HCA (Host Community Agreement) Funds will be appropriated towards the budget as well as \$35,000.00 for a town-wide Social Worker. Currently, several Human Resource functions are distributed between the Treasurer and Finance departments, moving forward, those functions will primarily be administered through the Executive Office. The proposal of an Assistant Town Administrator/Human Resource Director will alleviate the Town Administrator's time from Collective Bargaining Agreement Negotiations, grievances and discipline of town employees.
 - The Assessor's budget includes a 12.87% increase largely due to including Annual Inspections and Recertification line items.
 - The Elections Budget has been increased for additional staffing to facilitate upcoming elections, specifically, early voting. The town hopes to obtain grants to offset the cost.
 - The Town Buildings Budget has been reduced by 25.9% due to the transition from building maintenance to the School Department; the School Department's budget has been increased by \$130,000.00 in order to maintain all Town Owned Buildings.
- Public Safety – Line Item #2
 - The 10.88% increase is due to contractual salary increases as well as the addition of Police Cruiser replacement included in the Operating Budget. In the past, the funding of replacements was considered a Capital Item; the town is moving toward incorporating such costs into department budgets. The Town Meeting Article for (2) Police Cruisers is requesting the authorization to enter into a Lease Agreement; funding is already included in the budget.
 - Fire and Rescue has been reduced by 3.02% due to anticipated reduction in overtime.
- Millis Schools – Line Item #3
 - The School Department is facing a shortfall of \$361,000.00 due to including the below in their Operating Budget:
 - \$130,000.00 in Shared Custodial Services
 - \$90,000.00 in School Bus Leases
 - \$69,000.00 in School Computer Leases
 - \$5,000.00 for Medicaid Reimbursement
 - \$67,000.00 for SPED (Special Education) TransportationThe Select Board has voted unanimously to approve additional funds above the 4% in order to bridge the gap. HCA Funds are being used for a Social and Emotional Adjuster, \$35,000.00 and Metal Detectors, \$21,000.00.

- Tri-County – Line Item #4
 - The town is assessed an amount to reflect the number of students that attend Tri-County as well as the Capital Needs of the institution.
- Public Works – Line Item #5
 - A reduction to line items includes reduced funds in Tree Care due to the Town Meeting Warrant, reduction in Office Cleaning due to the collaboration between the Town and School Department to centralize custodial services and a reduction in Landfill Monitoring.
 - The Snow and Ice Budget is in deficit but will be included in the Tax Recap. Ultimately, the cost is factored into the taxpayer's annual rate.
- Health and Human Services – Line Item #6
 - Increased hours for Council on Aging Staff.
 - Additional hours for the Town's Nursing Services as well as cellphone costs and an E-cigarette Program.
- Culture and Recreation – Line Item #7
 - Includes a Teen Coordinator for the Recreation Department funded by HCA Funds
 - Extended hours at the Library funded by HCA Funds
 - Oak Grove Farm Improvements for ground maintenance, specifically trails funded by Community Preservation Act Funds as well as \$17,055.00 funded by HCA Funds.

The Town is proposing to fully fund the Recreation Director's Salary. In order to do so, the Recreation Department's Revolving Fund will be eliminated. As a result, all revenues collected by the Recreation Department, estimated at \$100,000.00 annually, will be deposited into the General Fund. It was noted that while this will be a temporary blip in the department's capability to jungle funds while providing programs, the overall concept has been long overdue.

- Debt Service – Line Item #8
 - This line item reflects the town's obligation for previously approved Capital Items as well as Water/Sewer/Stormwater projects and infrastructure improvements.
 - The Town's Levy Limit is 2.5% also known as Proposition 2 ½. New Growth could offset the 2.5% increase.

The Town Administrator's FY23 Proposed Operating Budget totals \$40,247,557.96. Available Revenues total \$40,255,205.83; the difference is \$7,647.87.

The Town's Stabilization Fund Policy requires 5% of the General Fund Operating Budget as a "rainy day fund" and impacts the Town's Bond Rating. Mike Guzinski recommends deferring funding the Stabilization Fund until the November Town Meeting. HCA Funds are included in the Operating Budget and those funds will expire which would impact the 5% Stabilization Fund Policy. The committee voiced their concerns with including HCA Funded Positions in the Operating Budget; HCA Fund's are not perpetual revenues unlike New Growth.

ARPA (American Rescue Plan Act):

The Select Board's priority is to use ARPA Funds to offset the cost to construct a new Water Treatment Plant in an effort to mitigate PFAS in the drinking water. The Town Administrator and Select Board Members are working with State Officials to acquire additional funding for the project.

May 2022 Town Meeting Warrant Article Discussion and Recommendations:

Article #1 Unpaid Bills – This a standard article at each Town Meeting to authorize payment of invoices from prior fiscal years.

Jodie Garzon made a motion to recommend approval of Article #1 Unpaid Bills in the amount of \$3,464.51 of which \$3,427.19 is funded by Free Cash, \$18.66 from Water Enterprise Reserves and \$18.66 from Sewer Enterprise Reserves; Cathy MacInnes seconded. Vote: 9/0 motion carries unanimously.

Article #2 FY22 Additional Wages and Expenses – Deferred until the April 13, 2022 Meeting when more information is available.

Article #3 FY23 Operating Budget – Deferred until the April 13, 2022 Meeting after the Select Board make their recommendations.

Article #4 SEIU #888, Firefighters Local #4704, AFSCME Council 93 Local #1301 Contract Ratifications

Jodie Garzon made a motion to recommend approval of Article #4, Contract Ratifications, in the amount of \$115,000.00 of which \$100,000.00 from Taxation, \$5,100.00 from Sewer Enterprise Reserves, \$6,400.00 from Water Enterprise Reserves and \$3,500.00 from Stormwater Enterprise Reserves; Jonathan Loer seconded. Vote: 9/0 motion carries unanimously.

Article #5 Sewer Enterprise Fund – Deferred until the April 13, 2022 Meeting.

Article #6 Water Enterprise Fund – Deferred until the April 13, 2022 Meeting.

Article #7 Stormwater Enterprise Fund – Deferred until the April 13, 2022 Meeting.

Article #8 Consent Agenda:

- Amendments to the Personnel Plan
- Board of Health Appointing Authority
- Revolving Funds
- Community Preservation Fund

Deferred until the April 13, 2022 Meeting.

Article #9 Community Preservation Open Space/Recreation Reserve Fund – Soundproofing the Pickleball/Tennis Courts

Joyce Boiardi made a motion to recommend approval of Article #9 in the amount of \$21,035.16; Jim Borgman seconded. Vote: 9/0 motion carries unanimously.

Article #10 Community Preservation Open Space/Recreation Reserve Fund – Town-Owned Properties Inventory and Management Plan – This article will be recommended at Town Meeting.

Article #11 Community Preservation Open Space/Recreation Reserve Fund – Oak Grove Farm Trail Improvement Project – Deferred until the April 13, 2022 Meeting when more information will be available.

Article #12 FY23 Recertification Process – Board of Assessors

Jodie Garzon made a motion to recommend approval of Article #12 in the amount of \$17,800.00 from Free Cash; Joyce Boiardi seconded. Vote 9/0 motion carries unanimously.

Article #13 Capital Items – This article would fund the following:

○ Public Safety Radio Console Update	\$112,580.00
○ Public Safety Radio Backup Generator	\$ 25,000.00
○ DPW Chevy Silverado with Plow	\$ 54,416.00
○ DPW Skid Steer	\$ 52,699.00
○ DPW Message Board	<u>\$ 19,400.00</u>
Total:	<u>\$264,095.00</u>

The above items would be funded by Free Cash \$169,209.00, Sewer Enterprise Reserves \$31,629.00, Water Enterprise Reserves \$31,629.00 and Stormwater Enterprise Reserves \$31,628.00.

Select Board Chair, Pete Jurmain, noted the Public Safety Equipment is out of date and do pose an immediate concern; spare parts are no longer available.

The Lion's Club is working to obtain funding for a Message Board that will be located in front of the Veterans Memorial Building; the DPW Message Board would be used throughout town to notify residents of Water Main Breaks, Hydrant Flushing, Road Closures, etc. The School District Server Replacement in the amount of \$112,288.00 will hopefully be funded at the November Town Meeting. Jodie Garzon noted that the Town does not have to appropriate all of the Free Cash Available; it would roll over into the next Fiscal Year.

The committee decided to defer voting a recommendation on Article #13 until their next meeting after they have had time to digest the Operating Budget, etc.

Article #14 PFAS Water Treatment Bonding Amendment

John Steadman made a motion to recommend approval of Article #14 in the amount of \$500,000.00; Jodie Garzon seconded. Vote: 8/1 motion carries.

Article #15 Design and Construction of Sidewalks and Road Improvements

The committee discussed the need for investment in Town Roads and Sidewalks and until their Final Recommendations are made in terms of Free Cash Appropriations, this article is deferred until the April 13, 2022 Meeting.

Article #16 Tree Removal/Maintenance

The committee discussed encouraging the Select Board to shift funds from Article #16 to Article #15 due to the significant amount of funds the Town has expended in Tree Care in the past 5 years. This Article is deferred until the April 13, 2022 Meeting.

Article #17 Authorize New Computer Lease

Sara Reyes made a motion to recommend approval of Article #17; Jodie Garzon seconded. Vote: 9/0 motion carries unanimously.

Article #18 Authorize New Police Cruisers Lease

Sara Reyes made a motion to recommend approval of Article #18; Jodie Garzon seconded. Vote: 9/0 motion carries unanimously. The Police Department receives numerous grants to equip their fleet with the necessary equipment.

Article #19 – 28 were deferred until the April 13, 2022 Meeting.

Article #29 Citizen's Petitioned Article – Election of Enterprise Funds Commissioners

Article #30 Citizen's Petitioned Article – General ByLaw Addition – Enterprise Funds Commissioners Powers and Duties

Article #29 and 30 were petitioned by a resident in an effort to ensure Enterprise Funds were not being used to fund General Fund items; DPW Staff and Town Hall Staff. The Town contracted Community Paradigm who will present their findings at the upcoming Select Board Meeting. Article #29, if approved at the May Town Meeting, will then be a Town Ballot Question at the May 2023 Town Election.

Mike Guzinski outlined his experience with working with Elected Water and Sewer Commissioners. Most often, The Select Board and Water and Sewer Commissioners had different philosophies with advancing Water and Sewer Infrastructure and Economic Development. Select Board Chair, Pete Jurmain, provided the committee with his response to both Petitioned Articles outlining the concerns. The Town Administrator and Select Board Chair received feedback from other communities that have Elected Water and Sewer Commissioners, the majority advised against the concept. Having an Elected Water and Sewer Commission has caused dissention in certain towns, power struggles, etc. It was unclear if the Select Board Chair's response was the position of the Select Board.

Brutus Cantoreggi, Town Tree Warden, implored the committee not to reduce the \$50,000.00 Tree Maintenance Warrant Article. With additional funding, the plan is to address the trees on Rt 115 from the Holliston town line to the Norfolk town line. The town has invested in tree removal over the last few years, that investment will payoff with less funding needed in future years.

Review and Approve Bills Payable:

Cathy MacInnes made a motion to recommend approval of payment to the Millis Postmaster in the amount of \$736.00 for postage to deliver the Finance Committee Report to residents; Jodie Garzon seconded. Vote: 9/0 motion carries unanimously.

Finance Committee Meeting Minutes Approval:

Jodie Garzon made a motion to approve the Finance Committee's Meeting Minutes from March 30, 2022; Jonathan Loer seconded. Vote: 9/0 motion carries unanimously.

Jonathan Loer made a motion to approve the Finance Committee's Meeting Minutes from March 23, 2022; Cathy MacInnes seconded. Vote: 8/0 1 abstained motion carries.

Adjourn Meeting:

Joyce Boiardi made a motion to adjourn the Finance Committee Meeting at 10:19 PM; Jodie Garzon seconded. Vote: 9/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore