		FORM #1			
7 BUDGET	DEPARTMENT SUMMARY				
COLLECTION/T	REASURY				
FY14	FY15	FY16	FY17	TA	
ACTUAL	ACTUAL	BUDGET	REQUEST	RECMD	
176,741	182,248	185,873	179,466		
27,475	27,955	27,745	26,845		
204,216	210,203	213,618	206,311		
	FY14 ACTUAL 176,741 27,475	COLLECTION/TREASURY FY14 FY15 ACTUAL ACTUAL 176,741 182,248 27,475 27,955	7 BUDGET DEPARTMENT COLLECTION/TREASURY FY14 FY15 FY16 ACTUAL ACTUAL BUDGET 176,741 182,248 185,873 27,475 27,955 27,745	TRUDGET DEPARTMENT SUMMARY	

BUDGET COMMENTS:

The Treasurer/Collector's office consists of 4 staff members - the Treasurer/Collector, Assistant Treasurer/Collector and 2 part-time (28 hours per week) Department Assistant II positions. Salaries decreased by \$6,424 due to open Assistant T/C position and appointment of position at a lower step increase.

TOWN OF MILLIS FORM #2

FISCAL YEAR 2017 BUDGET BUDGET NARRATIVE*

DESCRIPTION OF FUNCTION OR ACTIVITY

Please describe the overall mission or purpose of your department.

As the Town Treasurer, it is my responsibility to receive and safeguard all funds belonging to the Town of Millis, to issue all town debt authorized at the Town Meeting and to pay the bills and payrolls of the Town in an efficient and timely manner. The office works closely with the various departments in depositing and recording local receipts. It reconciles its account records to that of the various banking institutions where it does business. The office acts as a liaison between the Group Insurance Commission and Town employees.

As the Town Collector, it is my mission to ensure efficient and timely collection of all monies due to the Town while providing professional courteous service to all. The department will answer all inquiries in a timely manner and take all necessary steps, allowable by law, to collect on all accounts. The department works closely with tax service bureaus, attorneys, the Deputy Tax Collector and the Assessing Department.

STATEMENT OF SPENDING HIGHLIGHTS FOR FISCAL 2017

Please describe your goals and initiatives for FY2017 and how these translate to expenses.

The goal of the Treasurer/Collector's office is to perform the duties required by the town in a courteous and efficient manner and to ensure that Town Funds are properly secured and that the best return is received on these funds. The following are goals/initiatives:

- 1)Continue with Tax Title Project No Additional Expense
- 2) Implement Investment Policy, measurably increase interest earnings No Additional Expense
- 3) Increase the cost of Municipal Lien Certificate (MLC) fee to \$50 No Additional Expense

FUNDING PLAN

Please provide information regarding the user fees your department charges and other revenue, other than the General Fund, through which your department is funded.

The Treasurer/Collector's office collects a \$25 administration fee charge on return checks, \$25 Municipal Lien Certificate Fee, \$4.00 Betterment Release Fees, \$20.00 Motor Vehicle Flagging Fees, \$5.00 Demand Fees and \$10.00 Warrant Fees. The Treasurer collects a variety of fees placed on tax title accounts. These fees are all collected when an account pays in full and are posted back to the general fund.

Please provide statistics and/or information regarding the level of services, workload, efficiency, as well as achievement measures.

- 1. As of 6-30-15, the last day of 2015 fiscal year, 98% of the FY2015 real estate tax levy had been collected.
- 2. The Treasurer/Collector's Office is committed to maintaining its records in an audit ready condition.
- 3. The Treasurer/Collector's Office is committed to cross training positions to ensure first rate service to all residents and business in Millis.

11/09/2015 15:24:00

TOWN OF MILLIS FISCAL YEAR 2017 BUDGET REQUESTS ***FORM 3***

PAGE 11

GENERAL FUND	FY 2014 ACTUAL EXPENDITURES	FY 2015 ACTUAL EXPENDITURES	FY 2016 REVISED ***BUDGET***	FY 2017 DEPARTMENT REQUEST	
TREASURER/COLLECTOR EXPENSE					
EXPENSES					
0114552 520101 SERVICES NOTE CERTIFICATION	.00	1,500.00	1,300.00	1500	
0114552 540100 PRINTING	792.35	1,563.09	3,200.00	2,000	
0114552 540400 SUPPLIES & EXPENSES	3,249.37	3,552.37	3,400.00	3,400	
0114552 540450 POSTAGE	11,166.36	9,565.07	11,250.00	11,250	·
0114552 540500 ADVERTISING	309.59	537.39	825.00	825	1
0114552 540700 DUES & SUBSCRIPTIONS	716.80	676.80	650.00	680	
0114552 540710 MEETINGS	783.63	1,291.57	600.00	800	
0114552 540800 EQUIPMENT	5,040.24	5,040.24	5,250.00	5,250	-
0114552 570050 TAX TITLE	532.00	2,059.25	1,000.00	1,140	
TOTAL TREASURER/COLLECTOR EXPENSE	22,590.34	25,785.78	27,475.00	26, 845	

11/09/2015 15:24:00

TOWN OF MILLIS FISCAL YEAR 2017 BUDGET REQUESTS ***FORM 3***

PAGE 10

GENERAL FUND	FY 2014 ACTUAL EXPENDITURES	FY 2015 ACTUAL EXPENDITURES	FY 2016 REVISED ***BUDGET***	FY 2017 DEPARTMENT REQUEST
TREASURER/COLLECTOR SALARY				
SALARIES				
0114551 510200 SALARY DEPARTMENT HEAD	86,150.53	77,856.19	79,641.64	81,449.16
0114551 510300 SALARIES CLERICAL	102,747.99	103,901.58	105,781.36	98,016.52
0114551 510350 WAGES CLERICAL OVERTIME	153.21	39.54	.00	
0114551 510600 LONGEVITY	300.00	450.00	450.00	
TOTAL TREASURER/COLLECTOR SALARY	189,351.73	182,247.31	185,873.00	179, 465.68

DEPARTMENT: Treasurer/Collector DESCRIPTION DESCRIPTION SUDGET # Treasurer/Collector DESCRIPTION SUDGET # Treasurer/Collector SUDGET # REQUEST SOUND Note Certification - Fee for preparation and electronic filing of the Annual Report and year-end financial information to comply with Continuing Disclosure as required by the Municipal Securities Rulemaking fyt & Expenditures 1500 Sound Printing - Primarily Tax And Utility Bill Printing Printing cost for Real Estate, Personal Property Bills and Inserts for various announcements fyt & YTD 680.56 Yet Stependitures 1563.09 Supplies & Expenses - Customary Office Supplies Office supplies, printer cartridges, adding machine tape, ribbonoshape rolls, stationary, printer/coper pages, toner cartridges, receipt books, etc. Yet 6 3400 Approximately 25.0000 pieces Printing) Tax, Utility Bill, AP Fyrian 1 1250 Yet Stependitures 353.39 Seldon Delinquent Real Estate Accounts Prior To Tax Taking, Tax Lien Auction Ad Yet 6 825 Yet Stependitures 557.39 Sound Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription Massachusetts Collectors and Treasurers Association Wall Street Journal Verbanc - Provides bank safety retings, research and analysis on U.S. financial institutions Yet 6 650 Yet Stependitures 676.8 Sound Meetings - Quarterly Association Meetings And Training/Seminars U.Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting Yet 6 520 Yet 6 520 Yet 5 Expenditures 676.8 Fyoria Budget, Provides and Frager Institutions Sound Fronting Seminars as they are scheduled - DLS Workshop, OPEB Meeting Yet 6 520 Yet 6 520 Yet 5 Seponditures 6 760.024 Yet 6 520 Yet 6 520 Yet 5 Seponditures 7 520 Yet 6 520 Yet 6 520 Yet 6 520 Yet 5 Seponditures 7 520 Yet 6 520 Yet 7 520 Yet 6 7 520 Yet 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	TOWN OF MILLIS FISCAL YEAR 201	7 BUDGET	FORM #4 - EXPENSE JUSTIFICATION & SUPPORTING DETAIL	
DESCRIPTION DESCRIPTION Stock Solid Note Certification - Fee for preparation and electronic filing of the Annual Report and year-end financial information to comply unith Certification Disordours as required by the Municipal Securities Rulemaking 1500 (https://doi.org/16/18/penditures 1500) Fee for preparation and electronic filing of the Annual Report and year-end financial information to comply unith Certification 1500 Frinting - Primarily Tax And Utility Bill Printing Printing Cost for Real Estate, Personal Property Bills and Inserts for various announcements 1514 (Fee TT) Solution 1514 (Fe				
Note Certification - Fee for preparation and electronic filing of the Annual Report and year-end financial information to comply with Continuing Disclosure as required by the Municipal Securities Rulemaking 1/16 Expenditures 1500 1/16 Expenditures 1500.09 1/16 Expenditures 1500.00 1/16 Expenditures 1500.00 1/17 Expenditures 15				
Fee for preparation and electronic filing of the Annual Report and year-end financial information to comply with Continuing Disclosure as required by the Municipal Securities Rulemaking fyle Expenditures 1500 540100 Printing - Primarily Tax And Utility Bill Printing Printing cost for Real Estate, Personal Property Bills and Inserts for various announcements fyle YTD 880.56 fyl 5 Expenditures 150.309 540400 Supplies & Expenses - Customary Office Supplies, printer cartridges, adding machine tape, ribbons/tape rolls, stationary, printer/copier paper, toner cartridges, receipt books, etc. fyl 3400 fyl 5 Expenditures 3552 540450 Postage 400 fyl 5 Expenditures 3552 540450 Postage 400 Advertising 400 Advertising 50000 pieces Primarily Tax, Utility Bill, AP fyl 6 fyl 6 for 825 fyl 5 Expenditures 9565.07 540500 Advertising 517.39 540700 Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription 61 Massachusetts Collectors and Treasurers Association Wall Street Journal Verbane - Provides bank safely raings, research and analysis on U.S. financial institutions fyl 6 for 1915 Expenditures 650 fyl 5 Expenditures 650 fyl 5 Expenditures 676.8 540710 Meetings - Cuuarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fyl 6 for 1915 Expenditures 1291.57 540800 Equipment 5ervice contracts on postage machine, paper folder/envelope stuffer fyl 6 for 1915 Expenditures 1291.57 540800 Tax Title - 750.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fixed FY2016 Budget Request FY2016 Budget FY2016 Budget Request FY201	0001	BESONII HON		REGOLO!
to comply with Continuing Disclosure as required by the Municipal Securities Rulemaking fly16 Expenditures 1500 1540100 Printing - Primarily Tax And Utility Bill Printing Printing cost for Real Estate, Personal Property Bills and Inserts for various announcements fly16 YTD 880.56 1540400 Supplies & Expenses - Customary Office Supplies Office supplies, printer carridges, adding machine tape, ribbons/tape rolls, stationary, printer/copier paper, toner carridges, receipt books, etc. 1540400 Postage Approximately 25,0000 pieces Primarily Tax, Utility Bill, AP fly16 1250 1540500 Advertising Delinquent Real Estate Accounts Prior To Tax Taking, Tax Lien Auction Ad fly16 825 1540700 Dues & Subscriptions - Profession Org. And Wall Street Journal Subscription Massachusetts Collectors and Treasurers Association Wall Street, Journal Verbinor-Provides bank safely ratings, research and analysis on U.S. financial institutions fly16 fly16 Expenditures 676.8 540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fly16 500 1715 Expenditures 1291.57 540800 Equipment Service Office Paper In 1910 Face of Tax Title - \$75.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry 1716 Face of Tax Title - \$75.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry 1716 Increase (53	520101	Note Certification -		1500
Printing cost for Real Estate, Personal Property Bills and Inserts for various announcements ty 16 YTD 680.56 fy 15 Expenditures 1563.09 540400 Supplies & Expenses - Customary Office Supplies Office supplies, printer cartridges, adding machine tape, ribbons/tape rolls, stationary, printer/copier paper, toner cartridges, receipt books, etc. ty 16 for https://doi.org/10 for https://doi.o		to comply with Continuing Disclosure as required by fy16 Expenditures 1500		
ty16 YTD Sependitures 1553.09 540400 Supplies & Expenses - Customary Office Supplies Office supplies, printer cartridges, adding machine tape, ribbons/tape rolls, stationary, printer/copier paper, toner cartridges, receipt books, etc. ty16 ty16 ty16 ty15 Expenditures 3552 540450 Postage 11,25 Approximately 25,0000 pieces Primarily Tax, Utility Bill, AP ty16 ty16 ty16 ty16 ty16 ty16 ty16 ty16	540100	Printing - Primarily Tax And Utility Bill Printing	3	2,000
Office supplies, printer cartridges, adding machine tape, ribbons/tape rolls, stationary, printer/copier paper, toner cartridges, receipt books, etc. 1/16 1/16 3400 1/15 Expenditures 3552 540450 Postage 11.25 Approximately 25,0000 pieces Primarily Tax, Utility Bill, AP 1/15 1/15 Expenditures 9555.07 540500 Advertising Delinquent Real Estate Accounts Prior To Tax Taking, Tax Lien Auction Ad 1/16 825 1/15 Expenditures 537.39 540700 Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription Massachusetts Collectors and Treasurers Association Wall Street Journal Verbanc - Provides bank sately ratings, research and analysis on U.S. financial institutions 1/16 650 1/15 Expenditures 650 1/15 Expenditu		fy16 YTD 680.56	ills and Inserts for various announcements	
printer/copier paper, toner cartridges, receipt books, etc. 1/16 1/16 1/16 3400 1/15 Expenditures 3552 540450 Postage 11.2t Approximately 25,0000 pieces Primarily Tax, Utility Bill, AP 1/16 1/1250 1/16 Expenditures 9565.07 540500 Advertising 2 Delinquent Real Estate Accounts Prior To Tax Taking, Tax Lien Auction Ad 1/16 825 1/15 Expenditures 537.39 540700 Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription 66	540400	Supplies & Expenses - Customary Office Supp	olies	3,400
printer/copier paper, toner cartridges, receipt books, etc. 1/16 1/16 1/16 3400 1/15 Expenditures 3552 540450 Postage 11.2t Approximately 25,0000 pieces Primarily Tax, Utility Bill, AP 1/16 1/1250 1/16 Expenditures 9565.07 540500 Advertising 2 Delinquent Real Estate Accounts Prior To Tax Taking, Tax Lien Auction Ad 1/16 825 1/15 Expenditures 537.39 540700 Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription 66		Office supplies, printer cartridges, adding machine	e tape, ribbons/tape rolls, stationary.	
Approximately 25,0000 pieces Primarily Tax, Utility Bill, AP		printer/copier paper, toner cartridges, receipt book fy16 3400		
Primarily Tax, Utility Bill, AP fy16 fy16 11250 fy15 Expenditures 9565.07 540500 Advertising Delinquent Real Estate Accounts Prior To Tax Taking, Tax Lien Auction Ad fy16 825 fy15 Expenditures 537.39 540700 Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription Massachusetts Collectors and Treasurers Association Wall Street Journal Verbanc - Provides bank safety ratings, research and analysis on U.S. financial institutions fy16 650 fy15 Expenditures 676.8 540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 fy15 Expenditures 1291.57 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request FY2016 Increase (63	540450	Postage		11,250
fy15 Expenditures 9565.07 Advertising Delinquent Real Estate Accounts Prior To Tax Taking, Tax Lien Auction Ad fy16 825 (ry15 Expenditures 537.39) 540700 Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription Massachusetts Collectors and Treasurers Association Wall Street Journal Veribanc - Provides bank safety ratings, research and analysis on U.S. financial institutions fy16 650 (ry15 Expenditures 676.8) 540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 (ry15 Expenditures 1291.57) 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 (ry15 Expenditures 5040.24) 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) (Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request FY2016 Increase (63)		Primarily Tax, Utility Bill, AP		
fy16 s25 fy15 Expenditures 537.39 540700 Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription Massachusetts Collectors and Treasurers Association Wall Street Journal Veribanc - Provides bank safety ratings, research and analysis on U.S. financial institutions fy16 650 fy15 Expenditures 676.8 540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 fy15 Expenditures 1291.57 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request FY2016 Budget FY2016 Budget FY2016 Increase (63	540500	fy15 Expenditures 9565.07		825
Dues & Subscriptions - Professional Org. And Wall Street Journal Subscription Massachusetts Collectors and Treasurers Association Wall Street Journal Veribanc - Provides bank safety ratings, research and analysis on U.S. financial institutions fy16 650 fy15 Expenditures 676.8 540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 fy15 Expenditures 1291.57 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request FY2016 Budget FY2016 Budget FY2016 Increase (63		fy16 825	king, Tax Lien Auction Ad	
Massachusetts Collectors and Treasurers Association Wall Street Journal Veribanc - Provides bank safety ratings, research and analysis on U.S. financial institutions fy16 650 fy15 Expenditures 676.8 540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 fy15 Expenditures 1291.57 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request 26,88 FY2016 Budget 27,47 FY2016 Increase (63	540700		Well Charact January Corb assisting	
Veribanc - Provides bank safety ratings, research and analysis on U.S. financial institutions fy16 650 fy15 Expenditures 676.8 540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 fy15 Expenditures 1291.57 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request 26,84 FY2016 Budget 27,47 FY2016 Budget 27,47 FY2016 Increase (63	540700	Massachusetts Collectors and Treasurers Associa		680
540710 Meetings - Quarterly Association Meetings And Training/Seminars U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 fy15 Expenditures 1291.57 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request 26,88 FY2016 Budget 27,47 FY2016 Increase (63)		Veribanc - Provides bank safety ratings, research and a fy16 650	analysis on U.S. financial institutions	
U-Mass Annual Education Conference MCTA Fall Conference Various meetings seminars as they are scheduled - DLS Workshop, OPEB Meeting fy16 600 fy15 Expenditures 1291.57 540800 Equipment Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request 26,8x FY2016 Budget 27,47 FY2016 Increase (63	540710		d Training/Seminars	800
FY2017 Budget Request FY2016 Increase (63)		U-Mass Annual Education Conference MCTA Fall Conference		
Service contracts on postage machine, paper folder/envelope stuffer fy16 5250 fy15 Expenditures 5040.24 570050 Tax Title - \$76.00 For Each Parcel Of Land Recorded At Registry (Estimated 15) 1,12 Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request 26,84 FY2016 Budget 27,47 FY2016 Increase (63		fy16 600	3 - DLS Worksnop, OPEB Meeting	
fy16	540800		ler/envelone stuffer	5,250
Estimating 15 parcels @ 76 per parcel to record at Registry fy16 1000 FY2017 Budget Request 26,84 FY2016 Budget 77,47 FY2016 Increase (63)		fy16 5250	ierrenvenope stuner	
FY2017 Budget Request 26,8 FY2016 Budget 27,47 FY2016 Increase (63	570050	Estimating 15 parcels @ 76 per parcel to record a		1,140
		1,10	FY2016 Budget FY2016 Increase	26,845 27,475 (630) -2.35%

TOWN OF MILLIS	IDOFT			DEDO	ONNEL CUI	11.4.4.D.V	FORM 6				
FISCAL YEAR 2017 BI		1 2			ONNEL SUN		0	0	10	11	12
1	2	3	4	5	6	7	8	9	10	11	12
NAME	DOCITION DAY ITEM	CURRENT TOTAL	HRS/	CDADE	CTED	ANNIV	ANNUAL SALARY	BASE	OTHER	LON-	TOTAL
NAME	POSITION-PAY ITEM	ANNUAL SALARY	WEEK	GRADE	STEP	DATE	# WKS/HRS @ SAL	SALARY	PAY	GEVITY	SALARY
Scannell, Jennifer	Treasurer/Collector	\$79,641.00	40	14	6/7	10/4/2013	13wksX40hrsX\$38.499/hr	\$20,019.48			
							39wksX40hrsX\$39.378/hr	\$61,429.68			\$81,449.16
C!#- E M	A 14 75 (C. 1)	¢20.252.12	25	7	2/2	2/22/2017	00l.= V05b == V004 04/b=	¢04 / 47 70			
Smith-Frye, Mary	Ass't Treas./Coll.	\$29,352.12	35	7	2/3	2/22/2016	33wksX35hrsX\$21.34/hr	\$24,647.70			
							19wksX35hrsX\$21.82/hr	\$14,510.30			\$39,158.00
											400,100000
Burruss, Allison	Dep't Assistant II	\$30,019.36	28	6	4/5	8/6/2012	5wksX28hrsX20.66/hr	\$2,892.40			
							47wksX28hrsX\$21.13/hr	\$27,807.08			\$30,699.48
Open	Dep't Assistant II	\$0.00	28	6	1/2	_	52wksX28hrsX\$19.34/hr	\$28,159.04			
Орол	Dep t Assistant II	ψ0.00	20	,	1/2		52 WKG/(2011/3/W 13.04/111	Ψ20,107.04			
						<u> </u>					\$28,159.04
SUBTOTAL/TOTAL								\$179,465.68	\$0.00	\$0.00	\$179,465.68
	I		1		1	1		+	40.00	40.00	\$1.77.00.00