

DATA PROCESSING 01155*Personnel Services*

	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUALS	FY2019 TM ADOPTED	FY2020 REQUESTS	FY2020 PROPOSED
Salary Department Head	\$13,164	\$13,164	\$13,559	\$13,966	\$13,966	\$13,966	
Assistant Salary	\$2,308	\$2,308	\$2,377	\$2,449	\$2,449	\$2,449	
Total	\$15,472	\$15,472	\$15,936	\$16,415	\$16,415	\$16,415	

Expenses

Hardware Maintenance	\$3,819	\$4,104	\$5,529	\$6,042	\$7,515	\$0	
Software Maintenance	\$91,077	\$100,925	\$96,870	\$104,694	\$112,606	\$111,920	
Email Annual License Fees						\$12,003	
Consulting Services	\$2,593	\$1,025		\$0	\$2,000	\$2,000	
Supplies and Expenses	\$5,402	\$5,333	\$7,080	\$1,808	\$6,000	\$6,000	
Meetings	\$0			\$0	\$1,000	\$1,000	
Equipment Repairs	\$5,701	\$4,618	\$12,872	\$1,602	\$1,500	\$1,500	
Total	\$108,592	\$116,005	\$122,351	\$114,145	\$130,621	\$134,423	

TOTAL BUDGET

	\$124,064	\$131,477	\$138,287	\$130,560	\$147,036	\$150,838	
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DATA PROCESSING BUDGET**at 7/1/2019**

ACCOUNT		BUDGET			
SALARY					
DEPARTMENT HEAD	0115551-510200	13,966.00		13,966.00	Open Position
ASSISTANT	0115551-510500	2,449.00		2,449.00	
		16,415.00	0.00	0.00	16,415.00
EXPENSES					
MAINTENANCE FOR HARDWARE	0115552-520810	0.00			No longer have a printer maintenance contract
			0.00		
			0.00		
			0.00	0.00	0.00
				0.00	
MAINTENANCE FOR SOFTWARE	0115552-520820	111,919.72			
TYLER (MUNIS)			47,611.72	Received Quote 2/6/19	\$11,902.93.25/qtr
TYLER (MUNIS)			21,532.00		Addn'l annual cost with added modules
					Grant to pay for Purchase/Lic/Implemt
VERIZON			1,920.00	FY2019 Cost	\$160.00/month
VISION APPRAISAL			6,015.00	Received Quote 1/30/19	Up \$345 from Fy18
ESRI			400.00	Received Quote 11/9/18	Same as FY 2019
REAL ESTATE RESEARCH			1,500.00	Received Quote 11/9/18	Same as FY 2019
CARTOGRAPHICS WEBGIS SUPPORT			2,400.00	Received Quote 1/3/19	Same as FY 2019
CARTOGRAPHICS PWIM SUPPORT			600.00	Received Quote 1/3/19	Same as FY 2019
CIVICPLUS (VIRTUAL TOWN HALL)			3,000.00	Received Quote 1/3/19	Same as FY 2019
TCG NETWORK	New IT Company 3/2018		16,188.00	FY2019 Cost	\$1,349/month
VIPRE SECURITY	New anti Virus		1,575.00		
SWIFTREACH 911			4,995.00	year 2 of 3 years	Same as FY 2019
MESSAGE WATCHER			1,500.00	FY2019 Cost	\$125/month - Archiving
PEAK (SPORTSMAN SOFTWARE)			2,683.00	1,583 for same 2,683 to go to the Cloud	
			0.00	0.00	111,919.72
EMAIL ANNUAL LICENSE FEES					
CDW GOVERNMENT, LLC	Microsoft Enterprise 6.6 Agreement				
	Office 365 Enterprise E1		12,003.14		3 year license agreement 2019 thru 2021
					12,003.14
CONSULTUING SERVICES	0115552-530000	2,000.00			
			0.00		
			0.00		
			0.00	0.00	2,000.00
SUPPLIES & EXPENSES	0115552-540400	6,000.00			
			0.00	0.00	6,000.00
MEETINGS	0115552-540710	1,000.00			
			0.00		1,000.00
EQUIPMENT REPAIRS & SUPPLIES	0115552-540850	1,500.00			
			0.00	0.00	1,500.00
			0.00	0.00	0.00
TOTAL EXPENSES		138,834.72	0.00	0.00	150,837.86



PEOPLE
WHO
GET IT

CDW Government, LLC
Microsoft Enterprise 6.6 Agreement Pricing

Enterprise Quote
for

Town of Millis

Date 2/13/19
Account Manager Kevin Cotto

VSL Specialist Geoff Bertkau
Channel Price Sheet Month Feb-19

Unless otherwise noted, All Quotes expire upon current month's end

Annual Payment

Customer to make three annual payments to CDW-G

Microsoft Part #	Description	Level	Quantity	Price	Year 1	Year 2		Year 3	
					Extended	Price	Extended	Price	Extended
T6A-00024	O365E1 ShrdSvr ALNG SubsVL MVL PerUsr	D	102	\$ 76.37	\$ 7,789.74	\$ 76.37	\$ 7,789.74	\$ 76.37	\$ 7,789.74
AAA-10842	O365E3 ShrdSvr ALNG SubsVL MVL PerUsr	D	20	\$ 210.67	\$ 4,213.40	\$ 210.67	\$ 4,213.40	\$ 210.67	\$ 4,213.40
Total					\$ 12,003.14	Total	\$ 12,003.14	Total	\$ 12,003.14
Three Year Total					\$ 36,009.42				

Notes

Terms and conditions of sales and services projects are governed by the terms at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

Quoted on MA IT558 Contract

FW: Your Office 365 Enterprise E1 is about to expire

PC Jurmain <pete@jurmain.com>

Thu 2/14/2019 8:46 PM

To: Mike Guzinski <mguzinski@millisma.net>; Carol Johnston <cjohnston@millisma.gov>; Lisa Morin <lmorin@millisma.gov>;

Cc: Karen Bouret <kbouret@millisma.gov>;

1 attachments (122 KB)

Town of Millis 2.13.2019.pdf;

Hello all,
We need to talk about this.
Pete

Pete Jurmain
Jurmain & Partners, LLC
508-376-5499

From: Kevin Cotto <kevicot@cdwg.com>
Sent: Thursday, February 14, 2019 2:46 PM
To: Pete Jurmain <pete@millisma.gov>
Subject: FW: Your Office 365 Enterprise E1 is about to expire

Hey Pete,
Finally got some pricing over from Geoff B. please see attached. this is a 3 year annual renewal agreement with MS for the licenses you need to renew, that way you renew them all at once every year. Much easier to keep track of, too!

Best,
Kevin Cotto
Account Representative, North East State & Local Gov. | CDW-G
2 Corporate Drive #800 | Shelton, CT, 06484
Direct: 203.851.7252 | Fax: 847.465.5200



Log in to your online account here [Extranet](#) to: Create Quotes – Place Orders – Check Invoices – Track Shipments

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From: Geoff Bertkau
Sent: Wednesday, February 13, 2019 4:33 PM
To: Kevin Cotto <kevicot@cdwg.com>
Subject: RE: Your Office 365 Enterprise E1 is about to expire

Attached is an EA quote based on the quantities listed below. I don't know how this will compare to an MBG quote. It should be close, but I don't know which will end up cheaper. The EA is a 3 year commitment though.

Let me know if you have additional questions with this.

I will be attending a Software Conference from 2/18 through 2/20, returning to the office on 2/21. During this time, I will have no access to email and voicemail. My teammates will also be attending this summit which means I will have no backups during this time.

From: Kevin Cotto
Sent: Wednesday, February 13, 2019 10:52 AM
To: Geoff Bertkau <Geoff.Bertkau@cdw.com>
Subject: FW: Your Office 365 Enterprise E1 is about to expire
Importance: High

Geoff,
Please advise below:

Not sure if getting them on an EA would be cheaper, would love your thoughts on the matter:

Best,

Kevin Cotto

Account Representative, North East State & Local Gov. | CDW-G
2 Corporate Drive #800 | Shelton, CT, 06484
Direct: 203.851.7252 | Fax: 847.465.5200



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From: Pete Jurmain <pete@millisma.gov>
Sent: Wednesday, February 13, 2019 10:31 AM

To: Kevin Cotto <kevicot@cdwg.com>

Cc: Mike Guzinski <mguzinski@millisma.net>; Lisa Morin <lmorin@millisma.gov>; Karen Bouret <kbouret@millisma.gov>

Subject: RE: Your Office 365 Enterprise E1 is about to expire

Hello Kevin,

We have 102 E1 licenses and 20 E3 licenses.

Pete

Pete Jurmain

Acting Director, IT

Town of Millis, MA 02054

pete@millisma.gov

508-376-5499

From: Kevin Cotto <kevicot@cdwg.com>

Sent: Wednesday, February 13, 2019 9:19 AM

To: Pete Jurmain <pete@millisma.gov>

Subject: RE: Your Office 365 Enterprise E1 is about to expire

Hey Pete,

What's the quantity we need to renew?

Best,

Kevin Cotto

Account Representative, North East State & Local Gov. | CDW-G

2 Corporate Drive #800 | Shelton, CT, 06484

Direct: 203.851.7252 | Fax: 847.465.5200



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From: Pete Jurmain <pete@millisma.gov>

Sent: Tuesday, February 12, 2019 12:08 PM

To: Kevin Cotto <kevicot@cdwg.com>

Cc: Mike Guzinski <mguzinski@millisma.net>; Carol Johnston <cjohnston@millisma.gov>; Mike Guzinski <mguzinski@millisma.net>; Lisa Morin <lmorin@millisma.gov>

Subject: FW: Your Office 365 Enterprise E1 is about to expire

Hello Kevin,

Please send me a quote for renewing our E1 Plan licenses for the next year.

Thanks,
Pete

Pete Jurmain
Acting Director, IT
Town of Millis, MA 02054
pete@millisma.gov
508-376-5499

From: Microsoft Office 365 Team <Office365@email.microsoftonline.com>

Sent: Tuesday, February 12, 2019 5:07 AM

To: millisit@millis.net

Subject: Your Office 365 Enterprise E1 is about to expire

Renew today!

[View this email in your browser.](#)

- Your Office 365 subscription expires in 30 -
days

Thanks for using Office 365. We hope your organization has had an opportunity to experience all the benefits of Office 365 Enterprise E1 and that you'll renew your subscription today to ensure your service continues without interruption.

To renew:

- 1 - Purchase a new annual subscription from your partner or reseller.
- 2 - Follow the instructions in the email that Microsoft sends to your organization's contract administrator. These tell you how to activate your new product key.
Note: Your contract administrator can also go to the **Volume Licensing Service Center** to activate your product key.

Thanks for subscribing to Office 365. We hope to continue serving you.

Subscription information:

Organization: Acting Director IT, Town of Millis

Domain: millisma.net

Term end date: 3/14/2019

Subscription ID: 2c429a61-ab34-4deb-8b65-5d6e90699896

Global and billing admins

Admin: Peter Jurmain

User name: pete@millisma.gov

Admin: Chris Soffayer

User name: csoffayer@millisma.net

Admin: TCGtech1 Techsupport

User name: tcgtech1@millisma.net

Admin: Richard Harlow

User name: rharlow@millisma.gov

Admin: Lisa Morin

User name: lmorin@millisma.gov

Admin: Carol Johnston

User name: cjohnston@millisma.gov

Helpful resources

[How to find a partner or reseller](#)

[Learn more about Microsoft Volume Licensing](#)

[How to renew your Office 365 subscription](#)

[Get help and support for Volume Licensing Service Center](#)

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Redmond, WA
98052-6399 USA

Microsoft