FISCAL YEAR 2022 BUDGET

DEPARTMENT: ANIMAL CONTROL

BUDGET NARRATIVE

Description of Department Function

Describe the overall mission or purpose of the Department.

The purpose of Animal Control is to enforce the Town bylaws regarding domestic pets and livestock.

To answer and resolve calls pertaining to leash law violations, excessive barking complaints, etc. Animal Control also works closely with other Town departments Police, Fire, DPW, Board of Health and Town Clerk.

Animal Control removes deceased animals from roadways, domestic and wild.

Animal Control serves as the Animal Inspector for the State of Massachusetts issuing quarantines for domestic animal bites, wounds of unknown origin, etc. Also, capturing sick or injured wildlife, and those that have had contact with people or domestic animals, euthanizes them and preps them for rabies testing.

Programs and Sub-Programs

Consider and list the actual Programs and Sub-Programs Executed by the Department

Animal Control sets up and runs the Annual rabies clinic held once a year at the DPW garage.

Accomplishments

Describe the major describable accomplishments or measurable activities in FY20 or CY21. Use statistics whenever possible.

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	FY22 Departmental Goals Describe the initiatives and accomplishments planned for FY22
	Animal Control would still like to see the dog license program updated and streamlined as most other towns are. We would be happy to work with the Clerk's office to see this come to fruition.
	Spending Highlights for FY22
	Explain any significant budget changes from FY21
	Animal Control does not have any specific or significant budget changes for the upcoming FY
	Non-tax Funding List any expected non-tax revenues that will be use to fund department activities, including an estimate to be received.
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TOWN OF MILLIS

FISCAL YEAR 2022 BUDGET

PERSONNEL SUMMARY

Form 2

DEPARTMENT: ANIMAL CONTROL TOTAL OTHER LON-ANNUAL SALARY BASE **CURRENT TOTAL** HRS/ **ANNIV** SALARY SALARY PAY GEVITY DATE # WKS/HRS @ SAL STEP **ANNUAL SALARY** WEEK GRADE NAME POSITION-PAY ITEM \$63,336.00 52/40@29.83 \$62,286.00 \$1,050.00 10 (TOP) 1/28 40 PS4 F/T ACO \$62,286.00 B. HAMELIN 10/15 E. MALLETTE Deputy ACO P/T 2 days 104@ 91.37 \$9,503.00 Weekends \$549.00 6@91.37 Holidays 6 @ regular time \$1,097.00 6@182.74 6 @ double time Holidays \$2,285.00 25 Vacation days 25 @ 91.37 \$13,434.00 \$1,500.00 overnight coverage \$6,500.00 \$5,000.00 F/T ACO overtime \$1,050.00 \$83,270.00 \$82,220.00 \$0.00 SUBTOTAL/TOTAL

Form #2

TOWN OF MILLIS						Form #3			
FISCAL YEAR 2022 BUDGET			STAFFING	HISTORY					
Department: ANIMAL CONTROL									
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021			
Position	FTE	FTE	FTE	FTE	FTE	FTE			
ANIMAL CONTROL OFFICER	1.5	1.5	1.5	1.5	1.5	1.5			
				-					
SUBTOTAL/TOTAL									

TOWN OF MILLIS FISCAL YEAR 2022 BUDGET FORM #5

	EQUIPMENT DETAIL								
DEPARTMENT: ANIMAL CONTROL									
CODE	DESCRIPTION	# OF UNITS	VALUE OF TRADE	NEW OR REPLACE	BUDGET REQUEST				
	2017 FORD F-150 PICK UP TRUCK	1			(
	© ·								
				F1.4					
					- 0				