

		Fire Department						
		FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 TM ADOPTED	FY2022 REQUESTS	FY2022 PROPOSED
FIRE DEPARTMENT 012200								
<i>Personnel Services</i>								
	Holiday Pay	\$34,780	\$40,885	\$53,212	58,137	64,320	74,094	
	Salary Department Head	\$115,903	\$118,826	\$121,320	123,750	141,000	145,230	
	Fire wages	\$251,998	\$346,600	\$402,595	447,854	434,787	437,669	
	Wages Clerical		\$0	\$0	21,688	27,373	28,275	
	Rescue Wages	\$296,366	\$318,549	\$388,047	355,815	366,453	366,453	
	Paramedic		\$0	\$22,557	65,558	66,468	69,061	
	Wages Overtime	\$51,625	\$82,494	\$98,865	105,657	135,000	135,000	
	On-Call Wages	\$80,252	\$61,507	\$87,766	66,973	75,000	75,000	
	Night Differential		\$0					
	Shift Coverage	\$167,347	\$187,332	\$202,898	185,712	160,000	160,000	
	Traing Overtime	\$17,509	\$32,484	\$41,641	19,844	22,603	25,000	
	Longevity	\$5,750	\$5,575	\$5,775	6,175	6,950	7,725	
	Stipends	\$31,203	\$31,285	\$39,353	41,451	49,211	54,888	
	ALS Coordinator		\$0	\$0	-	4,000		
	Total	\$1,052,734	\$1,225,537	\$1,464,028	1,498,614	1,553,165	1,578,396	-
<i>Expenses</i>								
	EMT Certification	\$9,051	\$6,581	\$6,441	10,319	10,000	10,000	
	Training	\$100	\$24,645	\$1,716	6,398	5,750	5,750	
	Consulting Services			\$10,000	10,000	10,000	15,000	
	Printing	\$356	\$357	\$952	42	700	700	
	Supplies and Expenses	\$42,505	\$35,307	\$35,107	44,594	35,000	25,000	
	Medical Supplies						15,000	
	Telephone		\$6,329	\$8,263	8,733	8,000	8,000	
	Postage	\$30	\$26	\$149	84	100	100	
	Oxygen	\$586	\$720	\$687	910	1,500	-	
	Clothing/Uniforms	\$14,927	\$19,455	\$16,822	18,314	47,000	25,000	
	Equipment	\$12,810	\$8,129	\$8,043	14,344	16,000	16,000	
	Hazmat Truck		\$0	\$0	-	1,000	1,500	
	Equipment Repairs	\$5,529	\$6,414	\$11,813	15,622	9,000	10,000	
	Maintenance Fire	\$838	\$595	\$5,088	6,590	3,000	3,000	
	Vehicle Supply Repair	\$16,059	\$18,780	\$15,444	9,823	20,000	20,000	
	Gasoline/Oil	\$10,421	\$10,316	\$12,758	4,551	10,800	10,800	
	Administrative Expenses	\$3,250	\$9,376	\$8,713	2,662	8,000	8,000	
	Heat & Fuel		\$5,263	\$8,088	10,950	8,500	8,500	
	Water/Sewer		\$4,425	\$5,069	3,921	7,000	7,000	
	Electricity		\$19,645	\$21,740	18,713	15,000	15,000	
	Total	\$116,463	\$176,364	\$176,890	186,569	216,350	204,350	-
TOTAL BUDGET		\$1,169,197	\$1,401,901	\$1,640,918	1,685,183	1,769,515	\$1,782,746	-

DEPARTMENT:

BUDGET NARRATIVE**Description of Department Function**

Describe the overall mission or purpose of the Department.

The purpose of the Millis Fire/Rescue Department is to respond to all emergency and non-emergency calls for service from the residents of Millis and neighboring communities.

These calls include but are not limited to:

Fires	Medical Emergencies	Motor Vehicle Accidents
Hazardous Materials		Weather Related Emergencies
Carbon Monoxide Emergencies	Brush Fires	Ice/Water Rescues
Gas Emergencies	Missing Persons	Floods
Mutual Aid Fire/Medicals	Technical Rescues	Inspections Building Plan Review
Code Compliance	Public Education	Permitting

The Millis Fire/Rescue Department is staffed by 30 dedicated members. Those members make up our combination Fulltime and On Call Department. Our fulltime members handle the first emergency that is called in and On Call and off duty fulltime members respond back to the station to handle any other emergencies that come in.

Current Staffing:

1 Fulltime Fire Chief	1 On Call Deputy Chief	4 Fulltime Lieutenants
16 Fulltime Firefighter/EMT's	14 On Call Firefighter/EMT's	

Fire Chief: Monday-Friday 8am- 4pm Responds to calls as needed 24hrs/day, 365 days/yr.

On Call Deputy Chief: Responds to emergencies as needed, attends meetings and coordinates trainings

Full Time Members: Work a 4-group system, groups consist of 1 Lieutenant and 2 Firefighter/EMT's

Groups work a 24hr shift on/ 24hrs off/24 hrs. on/96hrs off.

On Call Members: Are assigned to a Group that follows the fulltime shift schedule and are responsible to cover from 6pm-6am. Additionally they must attend department trainings and meetings. Many on call members cover shifts for fulltime members when they are out.

Programs and Sub-Programs

Consider and list the actual Programs and Sub-Programs Executed by the Department

Structural Firefighting	Emergency Medical Services both BLS and ALS
Fire Prevention and Code Compliance	Fire and Public Education
CPR and First Aid	

Accomplishments

Describe the major describable accomplishments or measurable activities in FY20 or CY21. Use statistics whenever possible.

2020 Staffing for Adequate Fire and Emergency Response Grant: Funding for 4 Firefighters for 3 years \$978,000. This allowed us to meet the NFPA standard set forth for the correct staffing for our department.

Emergency Management Preparedness Grant: Funding for equipment to deal with any emergency in town, \$5,000.

Firefighter Equipment Grant: A state grant to purchase equipment for the firefighters, \$12,500.

2020 was a tough year for all departments, the Fire Rescue department had to respond to, treat and prevent the spread of COVID 19. Providing the proper PPE for my department as well as the town was the primary mission. Our members were provided with enough PPE to protect them, the testing as needed and the vaccination once it was available.

FY22 Departmental Goals

Describe the initiatives and accomplishments planned for FY22

The departments goals will be to work closely with other town departments to control the spread of COVID 19, establish clinics to vaccinate our population and reduce the amount of positive cases in our community.

One of the biggest goals the department has is to continue to strengthen staffing by filling empty On call positions.

Continually prepare for the Town growth and facilities, buildings, neighborhoods that are set to come on line in the next few years.

Spending Highlights for FY22

Explain any significant budget changes from FY21

\$5,000 increase to our Consulting Services line: To run an Ambulance in Massachusetts a department must have an Affiliate Medical Control Director from a Hospital or multiple hospitals. In Norfolk county there is a Service zone medical director that we currently contribute \$10,000 for the Doctor to oversee all EMT's & Paramedics within our service. Until last year our Affiliate Medical control Director was the same Doctor who worked for Norwood Hospital. With Norwood Hospital closing we needed to acquire a new Affiliate Medical Control Director. We were able to obtain an agreement with Dr. Morris from Metrowest Medical Center in Framingham. With this comes a fee of \$5,000 per year. Dr. Morris agreed to waive the fee during the remainder of this fiscal because we did not budget for it, but with a new fiscal budget we need to add it. Our affiliate medical control director works directly with our service zone medical director and our EMS Coordinator. They work on patient care report reviews, new policies, new medication administrations, training and discipline if necessary. We are luck because all three work very well together. Medical Control acts as guidance to EMT's & Paramedics during calls as well, certain treatments require that medical control is contacted before administering certain medications.

Supplies & Expenses -\$25,000 reduced by \$10,000, Medical Supplies- \$15,000

Oxygen-\$1,500 eliminate and include in medical line: With the increased need to track spending. This request is to add a Medical Supplies line item to the Fire Budget. Currently all supplies and expenses come out of 1 line item. This line covers all supplies and expenses from medical to building supplies and all associated expenses. Annually it is budgeted around \$35,000 and runs about \$40-\$45,000.

This request would reduce the Supplies and Expenses line to \$25,000 and add a Medical Supplies line at \$15,000. It would also eliminate the oxygen line and move it into the medical supplies line. With the increased cost in medical supplies & equipment this reduce the effect on the supplies & expenses budget and focus it to the Medical supplies line.

New Line Item for Preventative Maintenance Contracts total- \$23,000

Add a line item that funds the numerous Preventative Maintenance Contracts that we are required to have.

Under 105 CMR 170.00-Annually our ambulances are inspected by the state. We must provide them with documentation that our equipment is maintained and meets all manufacture specifications for maintenance. This requires us to have preventative maintenance contracts with manufactures to ensure that we meet this regulation. Stryker is the EMS manufacturer that we buy all our major equipment from and attached is a 3 year agreement for preventative maintenance.

All our fire department apparatus must be maintained by an Emergency Vehicle Technician (EVT). We have found several times that annual Preventative Maintenance reduces large costly repairs on much of our equipment but apparatus has been left out. This annual agreement allows for our trucks to meet the maintenance requirements set forth by the manufacturer.

Our Fire Incident reporting software also has an annual contract that includes maintenance and connectivity with the Public Safety dispatch center software.

Replace A1-\$350,000

This request is to replace our 2007 Ambulance that has 135,000 miles on it. A1 is on the Capital replacement schedule for this fiscal year.

A1 is primarily used as our secondary ambulance, with call volume increasing it is being utilized much more than as a back up. By ordering the Ambulance on this fiscal it takes approximately 200 days for building and delivery. It makes A1, 15 years old and A2, 5 years old creating a 5 year rotation schedule for our frontline ambulance and replacement after 10. A1 has been documented by the state inspector with several areas of concern. There is body rot, frame rot and other issues that make it close to not passing inspection each year.

The replacement cost is \$350,000, we purchased the last ambulance in 2016 for \$265,000 but were able to preclude the newest requirements for a power lifting system that cost approx \$50k.

With ambulance revenue projections the goal is to fund the next ambulance replacement in 2026.

Non-tax Funding

List any expected non-tax revenues that will be use to fund department activities, including an estimate to be received.

[illegible]

TOWN OF MILLIS
FISCAL YEAR 2022 BUDGET

FORM #5

EQUIPMENT DETAIL

DEPARTMENT:					
CODE	DESCRIPTION	# OF UNITS	VALUE OF TRADE	NEW OR REPLACE	BUDGET REQUEST
	SCOTT AIR PACK-SPARE BOTTLES HALF OF THE BOTTLES WERE REPLACED IN 2007 HALF HAVE REACHED THERE LIFE EXPECTANCY	24		0 2 Years Replace 10 Bottles	
	HOLMATRO JAWS TOOLS PURCHASED IN 2009, GREAT SHAPE PM CONTRACT CAN PROLONG LIFE	1		0 5 Years Replace	
	HOLMATRO JAWS TOOLS PURCHASED IN 2013, GREAT SHAPE PM CONTRACT CAN PROLONG LIFE	1		0 10 Years replace	
	PAGERS AND PORTABLES All Portables should be upgraded within the next 2 years. A federal grant has been applied for to replace all portables And add additional radio sites in town.	24 30		2 Years	
	FIRE ALARM SYSTEM SYSTEM IS OUTDATED AND COMMONLY NEEDS COSTLY REPAIRS,	1		Replace ASAP	
	FIREFIGHTERS TURNOUT GEAR All turnout gear has been replaced over a 2 year period. A state grant was received to replace the last remaining items.	30		10 years replace	
	THERMAL IMAGER- ENGINE 2	1		12 Years replace	
	THERMAL IMAGER- LADDER 1	1		5 Years replace	
	TOWN WIDE DEFIBRILLATORS	24		4 Years replace	
	MULTI GAS METERS	5		5 years replace	
	TECHNOLOGY	8		replacing as needed	
	CARDIAC MONITORS	2		5 Years replace	
					0

TOWN OF MILLIS FISCAL YEAR 2022 BUDGET		FORM #5 EQUIPMENT DETAIL			
DEPARTMENT: FIRE					
CODE	DESCRIPTION	# OF UNITS	VALUE OF TRADE	NEW OR REPLACE	BUDGET REQUEST
	ENGINE 1- 1987 E-ONE SPARTAN MILEAGE- 14,140 HOURS-3,250 CONDITION IS AVERAGE WITH SOME RUST AND REPAIRS REQ ON PUMP	1	\$5,000	1 YEAR REPLACE	
	ENGINE 2- 2009 E-ONE CYCLONE MILEAGE-12,893 CONDITION IS EXCELLENT	1	\$250,000	13 YEARS REPLACE	
	LADDER 1-2012 SMEAL QUINT MILEAGE- 10,542.40 EXCELLENT CONDITION/NEW	1	\$700,000	16 YEARS REPLACE	
	ENGINE 5-1999 FORD F-550 SD MILEAGE-14,743 TRUCK IS IN GOOD SHAPE AND HAS BEEN REWORKED TO BE MORE USEFUL TO THE DEPT	1	\$20,000	4 YEARS REPLACE	
	BRUSH 2-2005 FORD F-350 MILEAGE-21,153 TRUCK IS IN GREAT SHAPE AND ALSO HAS BEEN REWORKED TO BE MORE USEFUL TO THE DEPARTMENT	1	\$25,000	9 YEARS REPLACE	
	AMBULANCE 1-2008 CHEVY 4500 MILEAGE-121,512 TRUCK IS IN GOOD CONDITION WILL BENEFIT BY BEING THE SECOND AMB	1	\$10,000	Replace	\$350,000
	AMBULANCE 2-2016 DODGE 4500 MILEAGE-112 NEW AMBULANCE USED AS PRIMARY AMBULANCE	1	\$260,000	7 YEARS REPLACE	
	CAR 2- 2012 CHEVY TAHOE MILEAGE-27,150 TRUCK IS IN GOOD CONDITION	1	\$25,000	1 years REPLACE	
	CAR 1- 2018 CHEVY TAHOE	1		8 Years REPLACE	\$0
	STATION 1- GENERATOR 10KW SUPERIOR GENERATOR HRS-388	1	\$5,000	5 YEARS REPLACE	
	STATION 2- GENERATOR 5KW SUPERIOR GENERATOR HRS-300	1	\$5,000	MOVE TO RADIO SITE	
					350000

DEPARTMENT: **FIRE****Budget Request Above Level Service****Title:****Preventative Maintenance Contracts****Description of Request:**

Add a line item that funds the numerous Preventative Maintenance Contracts that we are required to have.

Under 105 CMR 170.00-Annually our ambulances are inspected by the state. We must provide them with documentation that our equipment is maintained and meets all manufacture specifications for maintenance. This requires us to have preventative maintenance contracts with manufactures to ensure that we meet this regulation. Stryker is the EMS manufacturer that we buy all our major equipment from and attached is a 3 year agreement for preventative maintenance.

All our fire department apparatus must be maintained by an Emergency Vehicle Technician (EVT). We have found several times that annual Preventative Maintenance reduces large costly repairs on much of our equipment but apparatus has been left out. This annual agreement allows for our trucks to meet the maintenance requirements set forth by the manufacturer.

Our Fire Incident reporting software also has an annual contract that includes maintenance and connectivity with the Public Safety dispatch center software.

Detailed Cost Impact:

1st year of a 3 year contract with Stryker- \$6,017.73

An annual contract for Vehicle maintenance with New England Fire Equipment and Apparatus-\$12,465.00

Cost associated with Fire Incident Reporting Software-\$3,861.68

Cost associated with IMC-Dispatch Software-\$637.50

New Line Item for Preventative Maintenance Contracts total- \$23,000

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

See attached



Budgetary Quote - Effective 5/20/21 to 5/19/24

Quote Number: 10292736

Version: 1
Prepared For: TOWN OF MILLIS FIRE DEPT
Attn: Brian Polimeno
bpolimeno@millisma.gov
(508) 376-2361

Remit to: **Stryker Medical**
P.O. Box 93308
Chicago, IL 60673-3308
Rep: Phil Howard
Email: phil.howard@stryker.com
Phone Number: (888) 627-9698
Mobile: (206) 617-2499 Ext 78235

Quote Date: 12/02/2020

Delivery Address		End User - Shipping - Billing		Bill To Account	
Name:	TOWN OF MILLIS FIRE DEPT	Name:	TOWN OF MILLIS FIRE DEPT	Name:	TOWN OF MILLIS FIRE DEPT
Account #:	1205613	Account #:	1205613	Account #:	1205613
Address:	885 MAIN ST	Address:	885 MAIN ST	Address:	885 MAIN ST
	MILLIS		MILLIS		MILLIS
	Massachusetts 02054		Massachusetts 02054		Massachusetts 02054

ProCare Products:

#	Product	Description	Qty	Start Date	End Date	Sell Price	Total
1.0	78000020	ProCare LUCAS Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage	1	05/20/2021	05/19/2024	\$3,790.80	\$3,790.80
2.0	71011PT	PREVENT (no batts) - Power Cot	2	12/01/2021	05/19/2024	\$2,137.14	\$4,274.28
3.0	73071PT	PREVENT - Stair Chair	1	12/01/2021	05/19/2024	\$528.21	\$528.21
4.0	78000020	ProCare LUCAS Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage	1	02/02/2022	05/19/2024	\$2,897.70	\$2,897.70
5.0	77501102	Prevent -1yr Power Load	1	02/02/2022	05/19/2024	\$3,283.64	\$3,283.64
6.0	73071PT	PREVENT - Stair Chair	1	02/02/2023	05/19/2024	\$491.24	\$491.24
7.0	78000008	ProCare LIFEPAK 15 Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage	2	07/11/2023	05/19/2024	\$1,393.66	\$2,787.32
ProCare Total:						\$18,053.19	

Price Totals:

Grand Total: \$18,053.19

\$6,017.73
per/yr



Budgetary Quote - Effective 5/20/21 to 5/19/24

Quote Number: 10292736

Version: 1
Prepared For: TOWN OF MILLIS FIRE DEPT
Attn: Brian Polimeno
bpolimeno@millisma.gov
(508) 376-2361

Quote Date: 12/02/2020

Remit to: **Stryker Medical**
P.O. Box 93308
Chicago, IL 60673-3308
Rep: Phil Howard
Email: phil.howard@stryker.com
Phone Number: (888) 627-9698
Mobile: (206) 617-2499 Ext 78235

Comments:

Term: 3-years WITH PRORATIONS
Billing: Annually at \$ 6017.73 / Year
Effective: 5/20/21 to 5/19/24
Devices:
1-ea. LUCAS w/ On-Site Prevent w/ Batteries
(EFFECTIVE 5/20/21 TO 5/19/24)
S/N: 3520L019
2-ea. Power Pro Cots w/ Prevent w/o
Batteries
(EFFECTIVE 12/1/21 TO 5/19/24 - PRORATED
FOR 900 DAYS)
S/N: 100840809 161141721
1-ea. Stair Pro Chair w/ Prevent
(EFFECTIVE 12/1/21 TO 5/19/24 - PRORATED
FOR 900 DAYS)
S/N: 161140763
1-ea. LUCAS w/ On-Site Prevent + Batteries
(EFFECTIVE 2/1/22 TO 5/19/24 - PRORATED
FOR 837 DAYS)
S/N: TBD
1-ea. Power Load w/ Prevent w/o Batteries
(EFFECTIVE 2/2/22 TO 5/19/24 - PRORATED
FOR 837 DAYS)
S/N: TBD
1-ea. Stair Pro Chair w/ Prevent
(EFFECTIVE 2/2/22 TO 5/19/24 - PRORATED
FOR 837 DAYS)
S/N: TBD
2-ea. LIFEPAK 15 w/ On-Site Prevent +
Batteries
(EFFECTIVE 7/11/23 TO 5/19/24 - PRORATED
FOR 314 DAYS)
S/N: 47400970 47401553

Prices: In effect for 60 days. Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions located at <https://techweb.stryker.com>. The terms and conditions referenced in the immediately preceding sentence do not apply where Customer and Stryker are parties to a Master Service Agreement.

New England Fire Equipment & Apparatus Corporation

10 Stillman Road
North Haven, CT 06473
Tel: 203-239-5678

QUOTE

DATE	QUOTE NO.
12/21/2020	6228

NAME / ADDRESS

MILLIS FD
885 Main Street
Millis, MA. 02054

Unit #	REP
Fleet	DJF

QTY	ITEM	DESCRIPTION	COST	TOTAL
1	Engine PM	Engine 2 2008 EONE Typhoon		
1	Transmission PM - ...	Engine PM	450.00	450.00
1	Pump Specific PM	Transmission PM with Transynd	625.00	625.00
1	DOT - Single axle	Pump Specific PM	250.00	250.00
		Federal DOT Inspection 49CFR 396.17, Wheel off visual brake inspection with photo archive.	350.00	350.00
				0.00
1	105'	Ladder 1 2012 Smeal 105 Aerial		
1	Engine PM	50/100 Hour Aerial PM - 105' Ladder	3,500.00	3,500.00
1	Transmission PM - ...	Engine PM	450.00	450.00
1	Pump Specific PM	Transmission PM with Transynd	625.00	625.00
1	DOT - Tandem	Pump Specific PM	250.00	250.00
		Federal DOT Inspection 49CFR 396.17, Wheel off visual brake inspection with photo archive.	450.00	450.00
1	Engine PM	Engine 1 1987 EONE Typhoon		
1	Transmission PM - ...	Engine PM	450.00	450.00
		Transmission PM, Dexron III Transmission Fluid included in price	450.00	450.00
1	Pump Specific PM	Pump Specific PM	250.00	250.00
1	DOT - Single axle	Federal DOT Inspection 49CFR 396.17, Wheel off visual brake inspection with photo archive.	350.00	350.00
1	Ambulance PM	A-1 2008 Chevy Kodiak 4500 Ambulance		
1	Ambulance DOT	Ambulance PM	550.00	550.00
		Ambulance DOT with wheels off brake inspection	250.00	250.00
1	Ambulance PM	A-3 2016 Dodge 4500 Ambulance		
		Ambulance PM	550.00	550.00

All Work Shall Be Done on Site, at Your Fire House

TOTAL

New England Fire Equipment & Apparatus Corporation

10 Stillman Road
North Haven, CT 06473
Tel: 203-239-5678

QUOTE

DATE	QUOTE NO.
12/21/2020	6228

NAME / ADDRESS
MILLIS FD 885 Main Street Millis, MA. 02054

Unit #	REP
Fleet	DJF

QTY	ITEM	DESCRIPTION	COST	TOTAL
1	Ambulance DOT	Ambulance DOT with wheels off brake inspection	250.00	250.00
1	Forestry PM	Engine 5 2006 Ford F350 Light Duty Diesel PM, Forestry/Utility Pump and Trans PM	650.00	650.00
1	DOT - Single axle	Federal DOT Inspection 49CFR 396.17, Wheel off visual brake inspection with photo archive.	250.00	250.00
1	Forestry PM	Brush 2 1997 Ford F350 Light Duty Diesel PM, Forestry/Utility Pump and Trans PM	650.00	650.00
1	DOT - Single axle	Federal DOT Inspection 49CFR 396.17, Wheel off visual brake inspection with photo archive.	250.00	250.00
4	OVN	Cost of all filters added to final billing Overnight Charge	75.00	300.00
8	Meals	Meals	20.00	160.00
1	FSC	Field Service Charge for Road service	155.00	155.00

All Work Shall Be Done on Site, at Your Fire House

TOTAL \$12,465.00



Please send payments to:
ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

Invoice

Date: 1/4/2021
Invoice # ESO-47358
Terms Net 30
Due Date 2/3/2021
PO#

Bill To

Millis Fire Rescue
885 Main Street
Millis MA 02054
United States
rbarrett@millisma.net

Ship To

Millis Fire Rescue
885 Main Street
Millis
MA 02054
US

Item	From	To	QTY	UOM	Total
ESO Fire Discounted Bundle	2/3/2021	2/2/2022	1	Stations	\$2,275.63
Includes ESO Fire Incidents, Personnel Management, Properties and Inspections.					
Fire Incidents CAD Integration	2/3/2021	2/2/2022	1	Incidents	\$1,586.05
Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.					

Invoice Message:

Total (Without Tax):	\$3,861.68
Tax:	\$0.00
Grand Total:	\$3,861.68
Amount Paid/Credit:	\$0.00
Total Recurring:	\$3,861.68
Total One-Time:	
Invoice Balance:	\$3,861.68

Remit Payment to:

ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

Amounts invoiced are per your agreement(s) (which may include annual escalation).

Questions? Contact:
AccountsReceivable@eso.com
866-766-9471 option 8

ESO will never e-mail you soliciting payment information. Please call us or e-mail AccountsReceivable@eso.com if you have any questions or wish to make a change.

Tax ID: 36-4566209

Pay Online

[For a 3% fee, pay via Card](#)

Direct Card Payment Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/1995281/?amount=397753.04

[Pay via Online Bank Transfer](#)

Direct Bank Transfer Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/1995281/?card=false



Invoice

Invoice No

303522

Date

12/29/2020

Page

1 of 1

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To

Millis Fire Department, MA
Millis Fire Department
885 Main Street
Millis MA 02054
United States

Ship To

Millis Fire Department, MA
Millis Fire Department
885 Main Street
Millis MA 02054
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
13696	Millis Fire Department, MA		USD	Net 30	8/16/2019

	Description	Units	Rate	Extended
Contract No. 8415				
1	CAD to 3rd Party XML 1 Additional Destination Folder Annual - Annual Maintenance Fee CAD to 3rd Party XML Maintenance: Start:9/1/2019, End: 8/31/2020	1	\$450.00	\$450.00
2	Pervasive License Annual Maintenance Fee - Annual Maintenance Fee Pervasive Maintenance: Start:9/1/2019, End: 8/31/2020	1	\$187.50	\$187.50

RB 245505

Please include invoice number(s) on your remittance advice, made payable to Tritech Software Systems

Subtotal \$637.50

Tax \$0.00

ACH:

Routing Number 121000358

Account Number 1416612641

E-mail payment details to: Accounts.Receivable@CentralSquare.com

Invoice Total \$637.50

Check:

12709 Collection Center Drive

Chicago, IL 60693

Payments Applied \$0.00

Balance Due \$637.50

DEPARTMENT: **FIRE****Budget Request Above Level Service****Title:**

Addition of a Medical Supplies Line Item

Description of Request:

With the increased need to track spending. This request is to add a Medical Supplies line item to the Fire Budget.

Currently all supplies and expenses come out of 1 line item. This line covers all supplies and expenses from medical to building supplies and all associated expenses.

Annually it is budgeted around \$35,000 and actually runs about \$40-\$45,000.

This request would reduce the Supplies and Expenses line to \$25,000 and add a Medical Supplies line at \$15,000. It would also eliminate the oxygen line and move it into the medical supplies line.

With the increased cost in medical supplies & equipment this reduce the effect on the supplies & expenses budget and focus it to the Medical supplies line.

Detailed Cost Impact:

Supplies & Expenses -\$25,000 reduced by \$10,000

Medical Supplies- \$15,000

Oxygen-\$1,500 eliminate and include in medical line.

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

DEPARTMENT: **FIRE****Budget Request Above Level Service****Title:**

Consulting Services

Description of Request:

To run an Ambulance in Massachusetts a department must have an Affiliate Medical Control Director from a Hospital or multiple hospitals. In Norfolk county there is a Service zone medical director that we currently contribute \$10,000 for the Doctor to oversee all EMT's & Paramedics within our service. Until last year our Affiliate Medical control Director was the same Doctor who worked for Norwood Hospital. With Norwood Hospital closing we needed to acquire a new Affiliate Medical Control Director. We were able to obtain an agreement with Dr. Morris from Metrowest Medical Center in Framingham. With this comes a fee of \$5,000 per year. Dr. Morris agreed to waive the fee during the remainder of this fiscal because we did not budget for it, but with a new fiscal budget we need to add it. Our affiliate medical control director works directly with our service zone medical director and our EMS Coordinator. They work on patient care report reviews, new policies, new medication administrations, training and discipline if necessary. We are luck because all three work very well together. Medical Control acts as guidance to EMT's & Paramedics during calls as well, certain treatments require that medical control is contacted before administering certain medications.

Detailed Cost Impact:

\$5,000 increase to our Consulting Services line.

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

Under 105 CMR 170.300**170.300: Affiliation Agreements**

(A) To be licensed to provide ALS services, each ambulance or EFR service must have a current written contract, called an affiliation agreement, with one or more hospitals licensed by the Department to provide medical control, in accordance with 105 CMR 170.300(D). This agreement shall contain a reasonable and effective plan for medical control and include the following features:

Medical Control means the clinical oversight by a qualified physician to all components of the EMS system, including, without limitation, the Statewide Treatment Protocols, medical direction, training of and authorization to practice for EMS personnel, quality assurance and continuous quality improvement.

Medical Direction means the authorization for treatment established in the Statewide Treatment Protocols provided by a qualified medical control physician to EMS personnel, whether on-line, via direct communication or telecommunication, or off-line, via standing orders.

CAPITAL PROJECT DETAIL SHEET

Project Title: A1 (Ambulance) Replacement								
Department: Fire Rescue				Category:				
<u>Description and Justification:</u> This request is to replace our 2007 Ambulance that has 135,000 miles on it. A1 is on the Capital replacement schedule for this fiscal year. A1 is primarily used as our secondary ambulance, with call volume increasing it is being utilized much more than as a back up. By ordering the Ambulance on this fiscal it takes approximately 200 days for building and delivery. It makes A1, 15 years old and A2, 5 years old creating a 5 year rotation schedule for our frontline ambulance and replacement after 10. A1 has been documented by the state inspector with several areas of concern. There is body rot, frame rot and other issues that make it close to not passing inspection each year. The replacement cost is \$350,000, we purchased the last ambulance in 2016 for \$265,000 but were able to preclude the newest requirements for a power lifting system that cost approx \$50k. With ambulance revenue projections the goal is to fund the next ambulance replacement in 2026.				<i>Please send a photo depicting the capital request as a separate file. Do not drop it in to this template.</i>				
RECOMMENDED FINANCING								
	Source of Funds	Total Six -Year Cost	Estimated Expenditures by Fiscal Year					
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
A. Feasibility Study								
B. Design								
C. Land Acquisition								
D. Construction								
E. Furnishings/Equipment								
F. Departmental Equipment								
G. Contingency								
H. Other		\$350,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
TOTAL		\$350,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
<u>Source of Funds Legend</u>								
(1) Operating Revenues		(3) State Aid	(5) EMS Revolving Fund Fees		(7) Sewer Enterprise Fund Fees			
(2) Municipal GO Bonds		(4) Trust Funds	(6) Free Cash / Other		(8) Water Enterprise Fund Fees			