



# TOWN OF MILLIS

**Finance Committee**  
900 Main Street • Millis, MA 02054

*Peter Berube, Chair  
Doug Riley, Clerk  
Joyce Boiardi  
Jim Borgman  
Jodie Garzon  
Cathy MacInnes  
John Steadman  
Katie Tieu  
Peter Underhill*

Date: July 14, 2021

Finance Office  
Town of Millis  
900 Main Street  
Millis MA 02054

The following vote was taken and affirmed at a duly posted meeting on July 14, 2021:

“The Finance Committee votes pursuant to MGL Chapter 41, Section 41 to authorize *either* of the following two signatures below to sign/approve payroll. It is understood that this provision does not eliminate the responsibility of the other members of the Committee.”

This vote will be required annually each **July 1<sup>st</sup>** with the same notification to the Finance Office. It is the Committee’s responsibility to withdraw any names and/or re-assign a signatory to approve payroll at any other time during the year with notification to the Finance Office stating the date of the duly posted meeting and the vote taken.

A majority of your board is still required to sign all Bills Payable Schedules.

The following signatures are authorized to approve/sign payroll on behalf of the Finance Committee:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)