

SPRING 2020 TOWN MEETING ARTICLE LIST

1. Unpaid Bills
2. FY20 Additional Wages and Expenses
3. FY21 Operating Budget
4. Sewer Enterprise Fund
5. Water Enterprise Fund
6. Stormwater Enterprise Fund
7. Amendments to the Personnel Plan
8. Independent Annual Audit
9. Board of Health Appointing Authority
10. Revolving Funds
11. Capital Items
12. New Computers Lease
13. Reallocation of DPW Capital Project Expenses
14. Ratify Water Infrastructure Maintenance Contract
15. Community Preservation Fund
16. Community Preservation Historic Resource Reserve Fund
17. Community Preservation Memorial Field Improvements Project*
18. Board of Assessors – FY21 Personal Property Interim Year Inspections
19. Senior Tax Exemption Clause 41C
20. Senior Exemption Clause 41A
21. Surviving Spouse, Minor Child, Elderly Person Tax Exemption Clause 17D
22. Town Bylaw Change to Alter Date of Annual Town Meeting
23. Town Bylaw Change Requiring Sewer Hookup
24. Medicare/Medicaid Reimbursement Services
25. Unemployment Insurance Fund
26. OPEB Funding
27. Stabilization Fund

TOWN OF MILLIS

June 29, 2020 SPRING ANNUAL TOWN MEETING WARRANT

ARTICLE 1. To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of **\$1,056.32** to pay the following **unpaid bills** incurred by Town departments from previous fiscal year(s), or take any other action in relation thereto.

DPW General Fund	\$204.48	Millis Police Detail
DPW General Fund	\$223.60	Millis Police Detail
DPW General Fund	\$473.62	Town of Millis
DPW Sewer Enterprise	\$154.62	Power Up Generator

(Submitted by The Select Board)

ARTICLE 2. To see if the Town will vote to transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **additional wages or expenses** not sufficiently funded under Article 4, Operating Budget, of the May 13, 2019 Annual Town Meeting, or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 3. To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, by transfer from available funds, and/or the Stabilization Fund to **defray charges and expenses to the Town, including debt and interest, and a reserve fund**, for the fiscal year beginning July 1, 2020, or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the sewer enterprise fund beginning July 1, 2020**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the water enterprise fund beginning July 1, 2020**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the stormwater enterprise fund beginning July 1, 2020**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 7. To see if the Town will vote to adopt **amendments to Schedule A-Salary Plan of the Town of Millis Personnel Plan** effective July 1, 2020, as shown in the FY21 Finance Committee Report, or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for **an independent audit** of all accounts of all departments of the Town, or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 9. To see if the Town will vote in accordance with M.G.L., Chapter 41, section 4A, and Chapter 268A, to **authorize the Board of Health to appoint any of its members to another town office or position for which it has appointing authority**, for the term provided by law, if any, otherwise for a term not exceeding one year, and fix the salary of such appointee, notwithstanding the provision of M.G.L. Chapter 41, Section 108, or act in any manner in relation thereto.

(Submitted by the Board of Health)

ARTICLE 10. To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E½, to establish the following fiscal year spending limit for the Town's established revolving funds for Fiscal year 2021:

AUTHORIZED REVOLVING FUNDS	FISCAL YEAR EXPENDITURE LIMIT
Oak Grove Farm Maintenance Fund	\$35,000.00
Animal Control Shelter Fund	\$3,000.00
Fire Alarm Fund	\$10,000.00
Historical Commission Fund	\$12,000.00
Ambulance Department Fund	\$20,000.00
Council on Aging Transportation Fund	\$5,000.00
VMB Custodial/Maintenance Fund	\$6,000.00
Food Service Fund	\$4,500.00
BOH Medical Servs./Vaccination Fund	\$8,500.00
BOH Rabies Clinic/Program Fund	\$2,500.00
School Athletic Fields Fund	\$35,000.00
School Extracurricular Fund	\$8,000.00
Library Special Use Fund	\$10,000.00
Recreation Fund	\$200,000.00
Tobacco Control Program	\$1,000.00

Or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds, by transfer from the Stabilization Fund, or by borrowing the sum of **\$448,433 to fund the following capital items:**

Department	Capital Item	Amount
Schools	Committed Bus Leases	\$89,999
Schools	Committed Computer Leases	\$46,600
Police	Committed Police Cruiser Leases	\$31,913
Police	Crosswalk Signals (4)	\$40,000
Water EF	Drinking Water Risk/Resilience Assessment	\$40,000
Water EF	Water Tank(s) Assessment/Management Program	<u>\$199,921</u>
Total		\$448,433

Or take any other action in relation thereto.

(Submitted by The Select Board)

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of **\$23,300** for new and previously approved lease/purchase(s) for **computers for the Millis Schools**, or take any other action in relation thereto.

(Submitted by the School Committee)

ARTICLE 13. To see if the Town will appropriate unexpended money, originally appropriated under (i) Article 9 of the warrant for the November 5, 2012 town meeting to finance DPW HVAC repairs, (ii) Article 24 of the warrant for the November 2, 2015 town meeting to finance DPW roof repairs, and (iii) Article 30 of the warrant for the May 9, 2016 town meeting to finance DPW garage repairs, to instead pay a portion of the costs of the DPW facility construction, renovation, and remodeling project approved under Article 13 of the warrant at the May 13, 2019 town meeting, including the payment of all costs incidental and related thereto, as permitted by Chapter 44, Section 20 of the General Laws; or take any other action relative thereto.

(Submitted by Select Board)

Article 14. To see if the Town will vote, in accordance with G.L .c 40 §§62-69 to authorize the Select Board to enter into a contract up to twenty years for the purpose of inspecting, maintaining, repairing, modifying and providing asset management services for the Town's water tanks at Farm Street and Walnut Street on terms and conditions the Board deems in the best interest of the Town, or take any action relative thereto.

(Submitted by Select Board)

ARTICLE 15. To see if the Town will vote to raise and appropriate a sum of money or reserve a sum of money from the **Community Preservation Fund**, for the Historic Resources Reserve, the Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve from annual revenues in the amounts recommended by the Community Preservation Committee for administrative expenses, community preservation projects and/or other expenses in fiscal year 2021, with each item to be considered a separate appropriation or act in any manner in relation thereto.

Appropriations:

From 2021 estimated revenues for Committee Administrative Expenses	\$10,746.00
(To be divided equally: \$5,373.00 CPC Salary Account: \$5,373.00 CPC Expenses)	
From Undesignated Fund Balance for Long Term Debt- Principal	\$25,000.00
From Undesignated Fund Balance for Long Term Debt- Interest	\$11,075.00

Reserves:

From FY2021 estimated revenues for Historic Resources Reserve	\$21,492.00
From FY2021 estimated revenues for Community Housing Reserve	\$21,492.00
From FY2021 estimated revenues for Open Space Reserve	\$21,492.00
From FY2021 estimated revenues for Budgeted Reserve	\$80,000.00

(Submitted by the Community Preservation Committee)

ARTICLE 16. To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund for the **Preservation & Rehabilitation of the Henry F. Walling Map**, or take any other action in relation thereto.

(Submitted by the Community Preservation Committee)

ARTICLE 17. To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund Open Space Reserve and/or the Community Preservation Fund Budgeted Reserve and/or Undesignated Fund for the **Memorial Fields Improvements Project**, or take any other action in relation thereto.

(Submitted by the Community Preservation Committee)

ARTICLE 18. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the stabilization fund, the sum of **\$15,600 for Fiscal Year 2021 Personal Property interim year inspections and Real Estate interim year revaluations**, or act in any manner relating thereto.

(Submitted by Board of Assessors)

ARTICLE 19. To see if the Town of Millis will vote to decrease the age requirement from the age of 70 as of July 1st for the applicable fiscal year to the age of 65 as of July 1st for the applicable fiscal year for eligibility for the **Senior Tax Exemption Clause 41C under Chapter 184 §51 of the Acts of 2002.**

(Submitted by Board of Assessors)

ARTICLE 20. To see if the of Town of Millis will vote to increase the gross receipts that seniors may have in the prior calendar year to be eligible to **defer property taxes under M.G.L.c.59 §5, Clause 41A (Acts of 2005) from \$20,000 to \$40,000**, which such increase to be effective for tax deferrals granted for any fiscal year beginning on or after July 1, 2020

(Submitted by Board of Assessors)

ARTICLE 21. To see if the of Town of Millis will vote to **increase the value of the whole estate (excluding value of domicile) available to surviving spouse, minor child, elderly person owning real property pursuant to M.G.L. Chapter 59 §5, Clause 17D**, by approving to increase whole estate value by Consumer Price Index with the Department of Revenue to inform the Town annually with the amount of this increase beginning with Fiscal Year 2021.

(Submitted by Board of Assessors)

ARTICLE 22. To see if the Town will vote to **amend ARTICLE I, Section 1 of the Town's General Bylaws** by deleting the first sentence and replacing it with the following:

"The Annual Town Meeting for the transaction of business will be held on the first Monday of May, and the Annual Meeting for the election of officers and such other matters as may be voted on the official ballot will be held on the second Monday in May".

(Submitted by the Select Board)

ARTICLE 23. To see if the Town will vote to Amend its General Bylaws by adding a new Section as follows:

Sewer Connection Bylaw

1. Connections: Property owners who are entitled to a sewer connection are required to connect, to the Town's sewer system, any buildings on their property that are presently served by a private septic system. Such connection must be made within one year from either the effective date of this bylaw or the date that the Town's sewer service is fully constructed and becomes available to said property, whichever is later. Such connection shall be in full accordance with all regulations and policies of the Town's Sewer Commissioners.
2. Enforcement: Failure to comply with the requirements of this bylaw shall be punishable by a fine of ten (\$10.00) dollars per day, for each day of non-compliance. Such fines may be imposed by the Sewer Commissioners or an agent thereof, via the non-criminal disposition pursuant to G.L. c. 40, §21D. Enforcement may also be obtained via injunctive relief in a court of competent jurisdiction.
3. Exemptions:
 - a. In the event that a property owner has installed a new complying septic system within five (5) years prior to the effective date of this bylaw, such property owner shall not be required to connect to the sewer system for a period of 10 years from the septic system's installation date. Upon the expiration of such ten-year period, or in the event that the property is sold or otherwise transferred (other than to a member of the owner or occupant's immediate family) prior thereto, or upon the failure of said system under Title V, whichever comes first, the owner or occupant will be required to connect to the municipal sewer system.
 - b. In the event that genuine financial hardship precludes a property owner from connecting to the sewer system, said property owner may apply to the Sewer Commissioners for an extension for an extension of time to connect to the sewer system, to be for not more than three (3) years. It shall be the property owner's burden to demonstrate such hardship and the granting of an exemption shall be in the sole discretion of the sewer commissioners.

4. Regulations: The Sewer Commissioners may adopt regulations for the implementation of this Bylaw

or take any other action in relation thereto.

(Submitted by the Select Board)

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **Medicare/Medicaid Reimbursement Services**, or take any other action in relation thereto.

(Submitted by the Select Board)

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of **\$75,000.00 for the Unemployment Insurance Fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds, **a sum of money for the Other Post-Employment Benefits (OPEB) fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the **Stabilization Fund**, or take any other action in relation thereto.

(Submitted by the Select Board)