



TOWN OF MILLIS

Recreation Department
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Kris Fogarty
Recreation Director
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To: Michael Guzinski, Town Administrator
From: Kris Fogarty
Date: April 29, 2020
Re: Recreation Department COVID-19 Update

I would like to give you an update of the Recreation Department since the COVID-19 crisis. We have been working mostly remotely from home and are relying heavily on social media to communicate with the public.

Daily Functions:

- Communication with instructors and residents to keep everyone updated on program status.
- Communication with Town Organizations. (ie; baseball, flag football, softball)
- Communication with Town Employees and Officials.
- Developing guidelines for when Town is ready to resume business.
- Zoom meetings regularly with MRPA, NRPA and Metrowest colleagues.
- Zoom specialty meetings on procedures.
- Regular communication with surrounding town Recreation Departments to share ideas and information to navigate through this process.
- Processing Credits and Refunds.
- Extensive research for future programming under the "new normal" concept.
- Monitoring the Revolving Fund.
- Maintaining Website.
- Update Activities on Sportsman.
- Monitor fields and playgrounds.
- Social Media has at least 2 posts each day. (Facebook or Instagram)

Virtual Video:

- Sewing
- Braiding
- Line Dancing
- Origami
- Crafts
- Coloring Pages

- Crossword Puzzle
- Drawing
- Exercise
- Field Trips
- Yoga
- Tiny Tots Dance
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Events:

3/19/20 – Build A Fort
 3/24/20 – Red Heart 1st Responders
 3/26/20 – Chalk Your Walk
 4/11/20 – Bunny Hop Parade (Made the local tv news)
 4/18/20 – Spring Snowman Challenge
 4/22/20 – “Nailed It” Baking Challenge
 5/1/20 – You Are My Sunshine (with COA)
 5/4/20 – May the 4th Be With You
 5/5/20 – Cinco de Mayo
 5/10/20 – Mother of the Year Contest

We have recently partnered with the Council on Aging for the following program that will take place over the next 6 weeks:

You Are My Sunshine Club

Millis Recreation and Council on Aging are partnering up to spread some happiness to those who are quarantined. Once a week you can make a card, write a poem, draw a picture or write a letter to an “adopted grandparent” from the Meals on Wheels program. Once you register, we will assign you a name. Drop off your notes of joy on Fridays at the box at Town Hall. Your letters of love will be delivered the following week with the meals to your designated senior citizen. Let’s keep connected during the COVID-19 crisis and be someone’s Ray of Light! Register through Millis Recreation at www.millis.org. Program set to run from May 8th – June 12th.

We have found that if you put too much information on Social Media people will not participate or pay attention. Having a couple of quality ideas has been very successful and positive. We are also planning programs for summer and fall including contingencies to adhere to social distancing guidelines.

Although we are not generating any funds at the moment we are confident the department will be ready to hit the ground running once we start to phase back to normal. Staying present and relevant has kept our community engaged mentally and physically with our outreach. Millis Recreation will continue to come up with ideas and stay in touch with our residents. The department welcomes any suggestions or feedback.