

Finance Committee Meeting

January 17, 2024 7:00 PM EST
Veterans Memorial Building – Room #229
900 Main Street Millis, MA 02054

Committee Members In Attendance:

Pete Berube, Chair
Jodie Garzon, Vice Chair
Peter Underhill, Clerk
Joyce Boiardi
Michael Krone
Jonathan Loer
Cathy MacInnes
Sara Reyes
Jen Zarutskie

Invited Guest in Attendance:

Michael Guzinski, Town Administrator
Craig Schultze, Select Board Chair
Robert Cantoreggi, Town Moderator

Pete Berube called the Finance Committee Meeting to order at 7:01 PM and made the attendees aware the meeting is being recorded.

Reorganization of the Committee:

The vote for Chair, Vice Chair and Clerk will be an open vote. Although it was suggested the votes be anonymous, under MA General Law, anonymous votes are prohibited. The voting procedure was discussed with the Town Administrator. The procedure will start with members expressing their interest in the position and members will then have an opportunity to state why they are interested. An Open Nomination Period will follow and nominations will be accepted for Chair, Vice Chair and Clerk. The nomination period will then be closed and motions will be made and be voted on based on the order of the nominations. If the motion fails, a motion for the second nomination will be made and voted on. If the original motion passes, voting will end. The Reorganization Voting Results will be effective upon tonight's meeting adjournment.

- Chair:

Pete Berube is not interested in remaining the Chair, Cathy MacInnes is interested, Jen Zarutskie is not interested, Michael Krone is not interested, Jodie Garzon is willing, Sara Reyes is not interested, Peter Underhill is interested, Joyce Boiardi is not interested and Jon Loer is interested.

Each member interested in being Finance Committee Chair gave a brief description of the reason they are interested. Peter Underhill withdrew his interest in favor of Mr. Loer or Ms. Garzon.

Sara Reyes nominated Jon Loer as Finance Committee Chair. Pete Berube nominated Jodie Garzon as Finance Committee Chair.

Jodie Garzon made a motion to vote Jon Loer as Chair of the Finance Committee Chair upon adjournment of tonight's meeting; Joyce Boiardi seconded. Vote: Jen Zarutskie – aye, Mike Krone – aye, Cathy MacInnes – aye, Jodie Garzon – aye, Pete Berube – abstained, Sara Reyes – aye, Peter Underhill – aye, and Jon Loer – aye. Vote: 8/0 1 abstained, motion carries.

- Vice Chair:

Mike Krone is interested and gave a brief summary of reasons he is interested.

Pete Berube nominated Mike Krone as Vice Chair of the Finance Committee.

Jodie Garzon made a motion to vote Mike Krone as Finance Committee Vice Chair upon adjournment of tonight's meeting; Pete Berube seconded. Vote: Jen Zarutskie – aye, Mike Krone – aye, Cathy MacInnes – aye, Jodie Garzon – aye, Pete Berube – aye, Sara Reyes – aye, Peter Underhill – aye, and Jon Loer – aye. Vote: 9/0, motion carries unanimously.
9/0 motion carries unanimously.

- Clerk:

Peter Underhill is interested in remaining the Clerk.

Pete Berube nominated Peter Underhill as Finance Committee Clerk.

Jodie Garzon made a motion to vote Peter Underhill as Finance Committee Clerk upon adjournment of tonight's meeting; Pete Berube seconded. Vote: Jen Zarutskie – aye, Mike Krone – aye, Cathy MacInnes – aye, Jodie Garzon – aye, Pete Berube – aye, Sara Reyes – aye, Peter Underhill – aye, and Jon Loer – aye. Vote: 9/0 motion carries unanimously.

Jodie Garzon made a motion to take a brief recess; Peter Berube seconded. Vote 9/0 motion carries unanimously. The meeting was called back to order at 7:28 PM.

FY25 Budget Recommendations/Guidance:

The topic will be an Agenda Item at a future meeting. FY25 Budget Presentations have not been scheduled. A Tri-Board Meeting: Finance Committee, School Committee and Select Board, is scheduled to meet on Tuesday, February 27, 2024. Craig Schultze notified the committee that the Select Board will be reviewing FY25 Budget Requests on Monday, February 5, 2024 from 9:00 AM to 5:00 PM. A Finance Committee Meeting will be posted for that day should committee members attend, and a quorum is met.

Review Policies and Procedures:

Pete Berube has drafted the procedures for conducting the reorganization and will forward them to the Chair, Vice Chair and Clerk. Mike Krone suggested reorganizing the committee after the Spring Town Meeting; the Chair, Vice Chair and Clerk can start the Fiscal Year, beginning July 1st, with a fresh start. Brutus Cantoreggi suggested waiting until after the Spring Election when the Moderator is on the Ballot. The committee will research MA General Laws and the Town Charter before making any changes to their Policies and Procedures.

Board and Committee Liaison Updates:

The CPC (Capital Planning Committee) is scheduled to meet on Thursday, January 25, 2024 at 7:00 PM to discuss the Spring 2024 Capital Planning Cycle.

Finance Committee Meeting Minutes Approval:

Jodie Garzon made a motion to approve the January 3, 2024 Finance Committee Meeting Minutes as written; Cathy MacInnes seconded. Vote: 7/0, 2 abstained. Motion carries unanimously.

Adjourn Meeting:

Jodie Garzon made a motion to adjourn the Finance Committee Meeting at 7:40 PM; Pete Berube seconded. Vote: 8/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore