

Finance Committee Meeting

July 11, 2018 7:00 PM EST
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Craig Schultze, Chairman
Jodie Garzon, Vice Chairman
Tayana Antin
Peter Jurmain
Doug Riley
Mike Guzinski, Town Administrator

Craig Schultze called the meeting to order at 7:05 PM

FY18 Inter Function Transfers:

Mike Guzinski: Inter Function Transfers for each fiscal year must be approved by July 15th. The transfers presented were reviewed and approved by the Board of Selectmen. This year the transfers were presented in a group format rather than line by line transfers that were common in the past. This format was recommended by the Interim Town Accountant, Hannah York, and is perfectly legal.

Many of the Sources were from several departments' budgets and articles that were underbudget at the end of the fiscal year. The Uses include unforeseen items such as overtime in several departments and other unexpected expenses.

The transfers will balance all deficits in the FY18 Operating Budget except for the Snow & Ice deficit which will be balanced at the November Town Meeting with Free Cash or on the Tax Recap.

Peter Jurmain made a motion to recommend an Inter Function Transfer in the amount of \$257,464.00 from the Sources to Uses as presented; Tayana Antin seconded. Vote: 5/0 motion carries unanimously.

Jodie Garzon made a motion to recommend approval of an Inter Functions Transfer in the amount of \$21,923.01 from Water Expenses, \$6,308.92 and Water Article, \$15,614.09 to Water Overtime; Pete Jurmain seconded. Vote: 5/0 motion carries unanimously.

Peter Jurmain made a motion to recommend approval of an Inter Function Transfer in the amount of \$1,500.00 from Conservation Expense to Conservation Salaries; Tayana Antin seconded. Vote: 5/0 motion carries unanimously.

Annual Reorganization of the Committee: Postponed

Approve Bills Payable:

Pete Jurmain made a motion to approve payment to Community Newspaper Company for advertising the May 2018 Pre-Town Meeting in the amount of \$39.91; Tayana Antin seconded. Vote: 5/0 motion carries unanimously.

Liaison to the CPC: Postponed

Minutes Approval:

Jodie Garzon made a motion to recommend approval of the May 9, 2018 Meeting Minutes as written; Pete Jurmain seconded. Vote: 4/0 1 abstained, motion carries.

Old Business/New Business:

Craig Schultze will coordinate with the Town Moderator to recruit members to the Finance Committee.

Adjourn:

Pete Jurmain made a motion to adjourn the meeting at 7:21 PM; Tayana Antin seconded. Vote 5/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore