

Finance Committee Meeting

October 24, 2018 7:30 PM EST
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Jodie Garzon, Chairman
Peter Berube, Vice Chairman
Doug Riley, Clerk
Jim Bullion
Peter Jurmain
Shawn Power
Craig Schultze
Mike Guzinski, Town Administrator
Carol Johnston, Finance Director
Erin Underhill, Town Moderator
Diane Jurmain

Jodie Garzon called the meeting to order at 7:30 PM

November Town Meeting Warrant Article Review, Discussion and Funding Sources:

Mike Guzinski:

Article #3 Sanitary Landfill Monitoring Services: Original request was for \$40,000.00, it has been reduced to \$10,000.00. After discussions it was decided the cost of this service will be included in the DPW Operating Budget starting in FY20. The monitoring cost is \$7,700.00 and remaining \$2,300.00 is for Landfill Cap repairs.

Article #9 Capital Items: After a discussion with the Business Manager of the School Department, (2) requests will be funded by State Earmarked grants:

MS/HS Auditorium Repair	\$104,605.00
MS/HS Locker Replacement	\$20,000.00

The Police Cruiser amount is reduced to \$14,871.00 for the 1st year of a 3-year lease.

Diane Jurmain conducted research into the Town Hall Telephone System. Ideally, the Town Hall should have the same telephone system as the Police and Fire Stations, Library and Schools. Currently the monthly cost of the Town Hall Telephone Systems is \$658.00. Switching to a Hosted Cloud-Based System from TPx Communications there would be a \$250.00 - \$300.00 reduction in the monthly cost. Therefore, no funding request for the upgrade will be requested at Town Meeting. This is also feasible due to a Buy One Get One offer the town could enter into leasing the telephones at the same time as the Schools.

Craig Schultze made a motion to rescind the approval recommendation of Article #9, Capital Items, in the amount of \$663,018.00; Peter Berube seconded. Vote: 7/0 motion carries unanimously.

Craig Schultze made a motion to recommend approval of Article #9, Capital Items, in the amount of \$512,141.00:

Elections	Purchase of Poll Pads & Voting Booths	\$ 20,000.00
IT	Purchase of Hardware & Software	\$ 50,000.00
Buildings/COA	Replace Flooring in Room #21 in VMB	\$ 10,000.00
Police	New Police Cruiser	\$ 14,871.00
DPW	Sewer I/I Phase V	\$169,302.00

DPW	4x4 Pickup Truck & Related Equipment	\$ 43,168.00
DPW	Pavement Management Plan	\$ 39,800.00
School	MS/HS Intercom/Phone/PA System	\$100,000.00
School	MS/HS Library Floor Replacement	\$ 45,000.00
School	MS/HS Furniture Replacement	\$ 20,000.00
Total:		\$512,141.00

of which \$314,060.34 is transferred from Free Cash, \$183,691.33 is transferred from Sewer Enterprise Reserve and \$14,389.33 is transferred from Water Enterprise Reserve and authorize the Board of Selectmen to enter into a three-year Lease/Purchase for (1) 2018 Police Interceptor Utility Vehicle; Pete Jurmain seconded. Vote: 7/0 motion carries unanimously.

Meeting Minutes Approval:

Pete Jurmain made a motion to recommend approval of the October 17, 2018 Meeting Minutes as written; Peter Berube seconded. Vote: 5/0 motion carries unanimously.

Old Business/New Business:

Jodie Garzon: Pre-Town Meeting will be held Tuesday, October 30, 2018 at 7:30 PM in Room #229 of the Veterans Memorial Building, residents are encouraged to attend. Town Meeting is Monday, November 5, 2018 at 7:30 PM at the MS/HS Auditorium. Early voting is available at Town Hall, contact the Town Clerk's office for information

Adjourn:

Peter Berube made a motion to adjourn the meeting at 7:49 PM; Pete Jurmain seconded. Vote 7/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore