

Finance Committee Meeting

September 12, 2018 7:30 PM EST
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Craig Schultze, Chairman
Jodie Garzon, Vice Chairman
Peter Berube, Clerk
Jim Bullion
Peter Jurmain
Shawn Power
Doug Riley
Mike Guzinski, Town Administrator
Erin Underhill, Town Moderator

Craig Schultze called the meeting to order at 7:32 PM

Annual Reorganization of the Committee:

Craig Schultze made a motion to nominate Jodie Garzon as Chairman; Peter Jurmain seconded. Vote: 7/0 motion carries unanimously.

Peter Jurmain made a motion to nominate Peter Berube as Vice Chairman; Doug Riley seconded. Vote: 7/0 motion carries unanimously.

Pete Jurmain made a motion to nominate Doug Riley as Clerk; Jim Bullion seconded. Vote: 7/0 motion carries unanimously.

Liaison to the Community Preservation Committee (CPC):

The Liaison is a non-voting liaison to address the CPC's Warrant Article at Town Meetings.

Peter Jurmain made a motion to nominate Shawn Power as Liaison to the CPC; Peter Berube seconded. Vote: 7/0 motion carries unanimously.

Preliminary Review of the November Town Meeting Warrant:

Mike Guzinski:

At this time, there are no written Articles for the Warrant. The Board of Selectmen will review the preliminary list at their Monday, September 24, 2018 meeting. The current list has the typical articles: Unpaid Bills, Zoning Articles etc. In two weeks, September 26, 2018, a more comprehensive list will be available.

Free Cash has been submitted to the state for certification.

New Clyde Brown School Update:

Craig Schultze: The school project is on time and it is anticipated it will be complete by the last day of the current school year. One week after completion, demolition on the old school will begin. The demolition may affect access to and use of the fields. That issue will be discussed at the next meeting.

Payroll Authorization Form FY19:

“The Finance Committee votes pursuant to MGL Chapter 41, Section 41 to authorize either of the following two signatories to sign/approve payroll. It is understood that this provision does not eliminate the responsibility of the other members of the Board/Committee/Commission”

Peter Jurmain made a motion to recommend the Chairman and Vice Chairman as payroll signatories; Peter Berube seconded. Vote: 7/0 motion carries unanimously.

Approve Bills Payable:

Peter Jurmain made a motion to recommend approval of payment to the Association of Town Finance Committees for Annual Dues in the amount of \$180.00; Doug Riley seconded. Vote: 7/0 motion carries unanimously.

Meeting Minutes Approval:

Pete Jurmain made a motion to recommend approval of the July 11, 2018 Meeting Minutes as written; Doug Riley seconded. Vote: 4/0 4 abstained. Motion carries out of necessity.

Old Business/New Business:

The committee welcomed Shawn Power to the committee.

The committee has been invited to a Tri-Board Meeting on Thursday, October 11, 2018 at 7:00 PM at the Police Station. The invitation is from Chief Soffayer; he would like to discuss the department's need and the FY20 operating budget.

Adjourn:

Pete Jurmain made a motion to adjourn the meeting at 7:56 PM; Doug Riley seconded. Vote 7/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore