

Permanent Building Committee Meeting
Minutes of Wednesday, August 25, 2021
Virtual Meeting via Zoom

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC

Diane Jurmain, Wayne Klocko, John Larkin, Jim McCaffrey, Kimberly Borst (Department Assistant)

Additional Attendees

James McKay – DPW

Dave Rachmaciej – DPW

Craig Schultze – Select Board Representative

Robert Taylor – Taylor & Burns

DPW Project Status

Kingspan panels are going on the staff building. The interior work on the staff building is moving forward. Masonry work is going on at the vehicle service building. The Kingspan panels should be going on next week. The project is projected to finish on time despite the rainy weather. A few things are behind schedule due to the weather, but they shouldn't affect the end date. Parking lot grading is taking place.

7:08 PM Craig Shultze joined meeting

Cardosi is billing at 58.27% of total complete. A question was raised about if the billing is too far along for the status of the project. The requisitions have been reviewed line by line and seem to be in line with work completed. The project is still expected to finish on time and on budget.

Masonry work is happening around the vehicle building. There is a proposed PCO for grout filling the cavities of the blocks which seems high. Solid block was suggested to start, but unavailable at the time. If the cost had been nominal to expedite it would have made sense. This PCO will need to be reviewed further.

Greenwood has been non-communicative about fixing the metal roof, so payment will continue to be withheld.

Quotes from MassCor for furniture for the DPW building were presented to the Committee. A quote for \$3,660.11 was reviewed for desk chairs, stacking chairs and stools. Additionally, the Committee reviewed a quote from MassCor in the amount of \$9,747.47 for tables and desks.

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Diane Jurmain made a motion to approve MassCor sales quote Q18012 for chairs in the amount of \$3,660.11 for chairs and MassCor sales quote Q18024 for desks and tables in the amount of \$9,747.47. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Jim McCaffrey – aye; Wayne Klocko - aye.

Bus driver chairs and transportation director desk to be paid for by the school. The Committee to approve furniture choices.

DPW Invoices

A bills payable schedule for J.J. Cardosi for construction of the new DPW facility was presented to the Committee.

Wayne Klocko made a motion to pay J.J. Cardosi \$186,542.95. Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Jim McCaffrey – aye; Wayne Klocko - aye.

A bills payable schedule for Taylor & Burns was presented to the Committee.

Diane Jurmain made a motion to pay Taylor & Burns \$13,700.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Jim McCaffrey – aye; Wayne Klocko - aye.

7:57 PM – Jim McKay, Dave Rachmaciej and Robert Taylor left the meeting.

Senior Center Feasibility Study Update

Work is continuing to move along on the Senior Center Feasibility Study. Council on Aging, Recreation Department and the Library have been asked to provide information regarding their programming, current and aspirational. Abacus Architects will help compile this information for discussion at the next work group meeting.

Minutes

Meeting minutes from 8/10/21 were presented to the Committee for approval.

Wayne Klocko made a motion to approve the meeting minutes from 8/10/21. Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Jim McCaffrey – aye; Wayne Klocko - aye.

The next meeting of the PBC will be held on Wednesday, September 22nd at 7:00 PM via Zoom.

Adjournment

Diane Jurmain made a motion to adjourn the meeting at 8:43 p.m. The motion was seconded by Jim McCaffrey. The motion passed unanimously.

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Submitted by:
Kimberly Borst
Department Assistant, Permanent Building Committee