

Permanent Building Committee Meeting
Minutes of Tuesday, November 30, 2021
Zoom Meeting

Call to Order: Diane Jurmain called the meeting to order at 7:02 p.m.

Meeting Attendees:

PBC

Diane Jurmain, John Larkin, James McCaffrey, Richard Nichols, Kimberly Borst (Department Assistant)

Additional Attendees

Catherine MacInnis

James McKay – DPW

Dave Rachmaciej – DPW

Robert Taylor – Taylor & Burns

Erin Underhill – Select Board

Craig Schultze – Select Board

DPW Update

Staff Building:

Temporary Certificate of Occupancy received last week. In the process of rounding up Final Construction Control Affidavits from engineering consultants. Punch list corrections underway, with the painter working inside and the New England Installers working on the exterior metal panels.

Jim McKay presented a quote for a washer and dryer from Jarvis Appliance.

Richard Nichols made a motion to approve the purchase of a washer and dryer from Jarvis Appliance based on the quote they supplied in the amount of \$2,137.98. James McCaffrey seconded the motion. By role call vote: John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye; Diane Jurmain – aye.

Washer/dryer appliances confirmed to fit into the space built for that purpose. Still waiting on the escape window to ship. Furnishings and staff can move in once painters leave. Demo will start on the old building once that happens.

Vehicle Building:

Fiberglass reinforced panels (FRP) will be completed in the mechanic's bay tomorrow and started in the wash bay on Thursday with a larger crew. FRP completion expected next week. Overhead door installers arrived on-site today. A few parts are needed. Completion expected next week. Lights installed in the mechanics bay today. Electrician can complete work in the wash bay after the FRP is completed next week. Gas heater connections did not happen today as expected because the plumber was a no-show. The vehicle building will be kept warm as needed for FRP installation with temporary heat as long as needed, until gas connections are completed.

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Outside Work:

Bollards installed around gas pump today. Still need to add guard rail around the retention pond and riprap swale around the back of the property.

DPW Invoices

A bills payable schedule for J.J. Cardosi for construction of the new DPW facility was presented to the Committee.

Richard Nichols made a motion to pay J.J. Cardosi \$213,850.97. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey - aye.

A bills payable schedule for Taylor & Burns for work performed in October was presented to the Committee.

Richard Nichols made a motion to pay Taylor & Burns \$3,608.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey - aye.

A bills payable schedule for DP & Sons for equipment rental was presented to the Committee.

Richard Nichols made a motion to pay DP & Sons \$8,000.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

A bills payable schedule for Power Washer Sales for a power washer was presented to the Committee.

Richard Nichols made a motion to pay Power Washer Sales \$9,050.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

A bills payable schedule for T. Miozzi for parking lot paving was presented to the Committee.

Richard Nichols made a motion to pay T. Miozzi \$94,380.630 pending Select Board approval of the addition of \$22,000.00 to their contract. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

A bills payable schedule for Tresca Brothers for stone faced blocks for the ramp was presented to the Committee.

Richard Nichols made a motion to pay Tresca Brothers \$1,820.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

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7:31 p.m. Catherine MacInnis joined the meeting.

A bills payable schedule for Medway Block for gravel mix and mason mix was presented to the Committee.

Richard Nichols made a motion to pay Medway Block \$304.79. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

A bills payable schedule for East Coast Crushing and Recycling for dumping fees was presented to the Committee.

Richard Nichols made a motion to pay East Coast Crushing and Recycling \$2,310.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

A bills payable schedule for GCG for Yankee’s testing services for the concrete for the retaining wall was presented to the Committee.

Richard Nichols made a motion to pay GCG \$950.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

7:37 PM – James McKay, Dave Rachmaciej, and Robert Taylor left the meeting.

Senior Center Update

Diane Jurmain recently met with Abacus Architects and requested renderings of the Senior/Community Center building option at the Cassidy site along with a cost update and a price to add a gym.

Additionally, Abacus Architects was asked to look at the proposed plans for the expansion of the Veteran’s Memorial Building and see if it would be adequate for a Community Center. The Department Heads will be invited to a meeting once we have new cost estimates. We will review the options with them prior to scheduling focus groups for the Town.

The next PBC meeting is scheduled for Tuesday, December 21, 2021 at 7:00 PM.

Minutes

The minutes from October 20, 2021 were reviewed by the Committee.

Richard Nichols made a motion to approve the minutes from October 20, 2021 as written. Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

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Adjournment

Diane Jurmain made a motion to adjourn the meeting at 7:43 p.m. The motion was seconded by Richard Nichols. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; James McCaffrey – aye.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee