

Permanent Building Committee Meeting
Minutes of Tuesday, February 16, 2021
Virtual Meeting via Zoom

Call to Order: Wayne Klocko called the meeting to order at 7:02 p.m.

Meeting Attendees:

PBC

Diane Jurmain, Wayne Klocko (Chairman), John Larkin, Richard Nichols, Craig Schultze, Kimberly Borst (Department Assistant)

Additional Attendees

James McKay – DPW

James McCaffery – Select Board

David Rachmaciej – DPW

Robert Taylor – Taylor & Burns

DPW Project Update

The project is emerging from the ground. Foundations are being cast. The footings are done. Backfill is complete around the staff building. Vehicle building walls have been cast but very little backfilling has been done yet. Buildings will be ready for framing soon.

Utility and sewer structures typically come with a 10-inch cap that would put the top of the structures above finish grade. The construction team is looking into different caps that would line up better with the finish grade.

The footprint of the staging site needs to be revised in order to help with logistics. It is a tight site and the next phase will bring more trades and things will get crowded. The site situation should improve once the slab is poured, some things will be able to be moved inside the building. Robert Taylor to share concerns with J.J. Cardosi and ask them to think about ways of reducing the footprint.

Three potential change orders were discussed that may come before the Committee for approval. PCO #1 for \$2,300.00 for the removal of a boulder. PCO #2 for \$26,000.00 for removal of unsuitable soils and replacing them with structural fill. PCO #3 for \$9,536.33 for winter conditions. The Committee discussed looking over the winter conditions more carefully to look for ways to reduce this expense. Ideas such as getting fuel from the Millis DPW rather than the local gas station and moving some things further out on the schedule were discussed as ways to possibly reduce winter conditions costs.

Craig Schultze left the meeting at 7:30 p.m.

DPW Invoices

A bills payable schedule for Taylor & Burns was presented to the Committee.

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Wayne Klocko made a motion to pay Taylor & Burns \$9,095.00 for services rendered. Richard Nichols seconded the motion and it passed unanimously.

By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye.

A bills payable schedule for J.J. Cardosi was presented to the Committee.

Richard Nichols made a motion to pay J.J. Cardosi \$237,260.60 for construction services. Diane Jurmain seconded the motion and it passed unanimously.

By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye.

A bills payable schedule for two GCG invoices was presented to the Committee.

Diane Jurmain made a motion to pay GCG \$7,221.00 for services rendered. Richard Nichols seconded the motion and it passed unanimously.

By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye.

A bills payable schedule for BETA was presented to the Committee.

Diane Jurmain made a motion to pay BETA \$1,370.12 for services rendered. John Larkin seconded the motion and it passed unanimously.

By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Craig Schultze – aye; Wayne Klocko – aye.

7:46 p.m. - Robert Taylor, Jim McKay, and David Rachmaciej left the meeting. Craig Schultze returns to the meeting.

Lansing Millis Project Update

The Architect's Report on the Lansing Millis Building was put on the Town website. A stone materials business in town saw the report and reached out to say that said they would be able to help source the sandstone. This business would also be interesting in occupying at least a portion of the building if it is available for commercial use. Additionally, Ellen Rosenfeld expressed interest in saving the building and being involved in the project. Both she and Dan Merrikin would be willing to come to a meeting to discuss how to preserve the building and bring it back into operation.

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Jim McCaffery requested that the PBC come to the next Select Board meeting and present an update on the project and have further conversation about the opportunity.

Lansing Millis Invoice

A bills payable schedule for SSV Architects was presented to the Committee.

Craig Schultze made a motion to pay SSV Architects \$4,000.00 for services rendered. John Larkin seconded the motion and it passed unanimously.

By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Craig Schultze – aye; Wayne Klocko – aye.

Minutes

The minutes from January 19, 2021 were reviewed by the Committee.

Wayne Klocko made a motion to approve the minutes from January 19, 2021 as written. Diane Jurmain seconded the motion and it passed unanimously.

By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Craig Schultze – aye; Wayne Klocko – aye.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:25 p.m. The motion was seconded by Diane Jurmain and it passed unanimously.

By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Craig Schultze – aye; Wayne Klocko – aye.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee