

Permanent Building Committee Meeting
Minutes of Tuesday, March 16, 2021
Virtual Meeting via Zoom

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC

Diane Jurmain, Wayne Klocko (Chairman), John Larkin, Richard Nichols, Kimberly Borst (Department Assistant)

Additional Attendees

Doug Manley – SSV Architects

James McKay – DPW

Joseph Metrano – SSV Architects

James McCaffery – Select Board

David Rachmaciej – DPW

Robert Taylor – Taylor & Burns

DPW Project Update

Work at the site continues to move along with underground plumbing and radon venting. The interior slabs have been put off until next week due to cold weather issues which will cause a small delay in framing. Overall, construction is going well and as the weather gets better, things will start happening quickly.

Exterior colors were discussed, shades of grey and white will be used for the exterior. Looking to add the official Town of Millis seal to the exterior of the building once the project is complete.

A process has been determined for building inspection fees. The Building Department will keep a log of inspection fees for this project. They will be reviewed and compared with the slips that have been collected at the site. The contractors own the cost of these inspections. The DPW building project budget will cover the fees up front and then the contractor will issue a change order credit for the total cost.

Change Order #1 was presented to the Committee for approval. This change order includes PCO #1 in the amount of \$2,300.00 for the removal of a boulder and PCO #2 in the amount of \$26,000.00 for removal of unsuitable soils and replacing them with structural fill.

Diane Jurmain made a motion to approve J.J. Cardosi Change Order #1 in the amount of \$28,300.00. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

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DPW Invoices

A bills payable schedule for Taylor & Burns was presented to the Committee.

Richard Nichols made a motion to pay Taylor & Burns \$10,245.39 for services rendered. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

A bills payable schedule for J.J. Cardosi was presented to the Committee.

Richard Nichols made a motion to pay J.J. Cardosi \$253,116.10 for construction services. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

A bills payable schedule for GCG was presented to the Committee.

Rich Nichols made a motion to pay GCG \$5,221.50 for services rendered. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

A bills payable schedule for Walco for the decommissioning of the air conditioning was presented to the Committee.

Rich Nichols made a motion to pay Walco \$640.00 for services rendered. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

A bills payable schedule for Heating Giant for work on decommissioning the air conditioning was presented to the Committee.

Rich Nichols made a motion to pay Heating Giant \$225.00 for services rendered. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

7:49 p.m. - Robert Taylor, Jim McKay, and David Rachmaciej left the meeting.

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Lansing Millis Project Update

SSV Architects presented the Committee with their final report and recommendations for immediate stabilization and long term preservation. In discussing next steps, the Committee decided that the PBC's work on this project is done. The PBC has worked with the Architect to identify the options and costs and it is now up to the Select Board and/or the Town voters to decide how to proceed from here.

SSV to finalize the numbers and send along the new slides with call outs that clearly illustrate the current situation of the Lansing Millis building exterior. Those numbers and slides will be presented to the Select Board for their consideration.

8:36 p.m. – Joseph Metrano and Doug Manley left the meeting.

Minutes

The minutes from February 16, 2021 were reviewed by the Committee.

Wayne Klocko made a motion to approve the minutes from February 16, 2021 as written. Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:55 p.m. The motion was seconded by Diane Jurmain. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee