

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, April 13, 2021**  
**Virtual Meeting via Zoom**

**Call to Order:** Wayne Klocko called the meeting to order at 7:04 p.m.

**Meeting Attendees:**

**PBC**

Diane Jurmain, Wayne Klocko (Chair), John Larkin, Richard Nichols, Craig Schultze, Kimberly Borst (Department Assistant)

**Additional Attendees**

James McKay – DPW

James McCaffery – Select Board

David Rachmaciej – DPW

Robert Taylor – Taylor & Burns

Bob Weiss – Town of Millis, Economic Development and Planning

DPW Project Update

Drainage and sewer lines are being worked on as well as the electrical duct and bank. The steel is up for the vehicle building. The steel for the roof deck will be up next week. The wood framing of the staff building is finished. The roof will go on next week with vapor barrier. Once the roof is on the interior work can start. The concrete curbs were cast today.

There was some additional cost incurred to remove some boulders on site that will likely result in a change order.

An email was drafted regarding the approximately \$19,000.00 in PCO 3 for winter conditions. Payroll needs to be verified but at this time we only have a portion of the certified payroll. Daily slips are kept for each of the contractors that includes information on crew size, equipment and materials. These slips have been provided back to J.J. Cardosi and it is up to them to deliver additional detail to verify the cost for winter conditions.

Project is on schedule.

DPW Invoices

A bills payable schedule for Taylor & Burns was presented to the Committee.

**Diane Jurmain made a motion to pay Taylor & Burns \$9,875.00 for services rendered. Rich Nichols seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Craig Schultze - aye. The motion passed unanimously.**

A bills payable schedule for J.J. Cardosi was presented to the Committee.

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**Richard Nichols made a motion to pay J.J. Cardosi \$177,593.00 for construction services. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Craig Schultze - aye. The motion passed unanimously.**

A bills payable schedule for BETA was presented to the Committee.

**Diane Jurmain made a motion to pay BETA \$1,100.13 for services rendered. Rich Nichols seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Craig Schultze - aye. The motion passed unanimously.**

A bills payable schedule for Putnam Pipe for the decommissioning of the air conditioning was presented to the Committee.

**Rich Nichols made a motion to pay Putnam Pipe \$2,936.70 for services rendered. Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Craig Schultze - aye. The motion passed unanimously.**

7:42 p.m. - Robert Taylor, Jim McKay, and David Rachmaciej left the meeting.

Lansing Millis Project Update

The Community Preservation Committee agreed to take a look at the Lansing Millis building and decided that they were not able to support the project at this time. The town administrator looked at the possibility of funding from the town for building repair. There was potential of funding from an old 2017 warrant article, but after discussing and determining that the town still did not know what they intend to do with the building, that funding was earmarked for road repair instead. The Town needs to come up with a plan for the building and then explore grant options or other possibilities for funding. The PBC recommends that in the mean time, the town regularly inspect the property and address crucial issues as they arise such as rodents, leaks, vandalism, etc.

Minutes

The minutes from March 16, 2021 were reviewed by the Committee.

**Wayne Klocko made a motion to approve the minutes from March 16, 2021 as written. Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.**

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Adjournment

**Wayne Klocko made a motion to adjourn the meeting at 8:13 p.m. The motion was seconded by Diane Jurmain. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye. The motion passed unanimously.**

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee