

Permanent Building Committee Meeting
Minutes of Tuesday, May 18, 2021
Virtual Meeting via Zoom

Call to Order: Wayne Klocko called the meeting to order at 7:30 p.m.

Meeting Attendees:

PBC

Diane Jurmain, Wayne Klocko (Chair), John Larkin, Jim McCaffrey, Richard Nichols, Kimberly Borst (Department Assistant)

Additional Attendees

James McKay – DPW

David Rachmaciej – DPW

Craig Schultze – Select Board

Robert Taylor – Taylor & Burns Architects

Jim McCaffrey has been sworn in as a member of the Permanent Building Committee to replace Craig Schultze who has been elected to the Select Board. Schultze will remain a part of the PBC as the Select Board representative.

DPW Project Update

The project is moving along well, it is approximately halfway complete in terms of timing. The site work is largely finished. Most of the underground work is done. The vehicle service building and staff building are fully framed. The staff building has the under membrane on the roof. The rough plumbing and HVAC can start. Things are progressing well, on time and on budget.

Change Orders

Change Order #2 was presented to the Committee for approval. This change order includes PCO #5 in the amount of \$801.00 for steel angles for kalwall and PCO #8r1 in the amount of \$2,066.08 for soffit detail changes.

Richard Nichols made a motion to approve J.J. Cardosi Change Order #2 in the amount of \$2,867.55.

Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Jim McCaffrey – aye; Wayne Klocko – aye. The motion passed unanimously.

Change Order #3 was presented to the Committee for approval. This change order is for the breakup and removal of ledge for sewer piping.

Diane Jurmain made a motion to approve J.J. Cardosi Change Order #3 in the amount of \$8,280.00.

Richard Nichols seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Jim McCaffrey – aye; Wayne Klocko – aye. The motion passed unanimously.

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Change Order #4 was presented to the Committee for approval. This change order includes PCO #3r2 in the amount of \$14,999.92 for winter conditions. This amount was negotiated down from the original number of approximately \$20,000.00.

Diane Jurmain made a motion to approve J.J. Cardosi Change Order #4 in the amount of \$14,999.00. Rich Nichols seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Jim McCaffrey – aye; Wayne Klocko – aye. The motion passed unanimously.

DPW Invoices

A bills payable schedule for J.J. Cardosi for construction of the new DPW facility was presented to the Committee.

Diane Jurmain made a motion to pay J.J. Cardosi \$437,334.40. Richard Nichols seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Jim McCaffrey - aye. The motion passed unanimously.

A bills payable schedule for Taylor & Burns was presented to the Committee.

Richard Nichols made a motion to pay Taylor & Burns 11,880.00. Diane Jurmain seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Jim McCaffrey - aye. The motion passed unanimously.

A bills payable schedule for GCG was presented to the Committee.

Diane Jurmain made a motion to pay Tylor & Burns \$2,967.50. Richard Nichols seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Jim McCaffrey - aye. The motion passed unanimously.

A bills payable schedule for AdPrint for hard copy plans of the new DPW building was presented to the Committee.

Rich Nichols made a motion to pay AdPrint \$622.20. Richard Nichols seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Jim McCaffrey - aye. The motion passed unanimously.

A bills payable schedule for S.M. Lorusso was presented to the Committee.

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Rich Nichols made a motion to pay S.M. Lorusso \$1,075.28. John Larkin seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Jim McCaffrey - aye. The motion passed unanimously.

8:43 PM – Jim McKay, Dave Rachmaciej and Robert Taylor left the meeting.

Sr. Center Feasibility Project Update

With COVID restrictions abating, we need to revisit attempts to get feedback from Millis citizens regarding the Senior Center Feasibility Project. In person focus groups would be the preferred next step in order to gain community input. A small working group needs to be identified to put the focus group program together. It was suggested that the Select Board host a meeting with parties involved such as Recreation Committee and Council on Aging and PBC. One or two representatives from each group should be sufficient to determine a move forward plan. The PBC representatives identified were Diane Jurmain and Jim McCaffrey.

Minutes

Meeting minutes from 4/13 and 4/27 were presented to the Committee for approval.

Wayne Klocko made a motion to approve the meeting minutes from 4/13/21 and 4/27/21. Jim McCaffrey seconded the motion. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Jim McCaffrey - aye. The motion passed unanimously.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:30 p.m. The motion was seconded by Diane Jurmain. By roll call vote – Diane Jurmain - aye; John Larkin – aye; Richard Nichols – aye; Wayne Klocko – aye, Jim McCaffrey - aye. The motion passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee