

Permanent Building Committee Meeting
Minutes of Tuesday, June 22, 2021
Town Hall, Room 207

Call to Order: Diane Jurmain called the meeting to order at 7:30 p.m.

Meeting Attendees:

PBC

Diane Jurmain, John Larkin, Jim McCaffrey, Richard Nichols, Kimberly Borst (Department Assistant)

Additional Attendees

James McKay – DPW

Craig Schultze – Select Board

DPW Project Update

The standing seam roof looks to have been crimped by hand and is not aesthetically pleasing, the contractor will fix it and crimp with a machine this time. This is not a structural issue.

The window flashing is unacceptable, that will also be fixed by the contractor.

The sewer connection is causing a delay to the project. The elevation from the vehicle building is the issue with the pitch being off to the manhole. Looking to change the elevation and cut into the tank itself to fix the problem. Other options are also being explored but that looks to be the best option at this point. This will likely result in a change order.

Wiring prices came in extremely high. The floor plans were marked with drops. Estimate from the contractor came in at \$22,362.03. Currently working on getting other prices as the quote is determined to be out of line.

Richard Nichols arrived to meeting. – 7:38 p.m.

A quote for phones was reviewed by the Committee. TPX quoted \$20 for a one-time charge and a \$39.98 a month recurring charge. This is a three-year contract.

Jim McCaffrey made a motion to recommend moving forward with the TPX service agreement for the telephones in the DPW staff building. Richard Nichols seconded the motion and the motion passed unanimously.

The Committee discussed holding PBC meetings in person rather than on Zoom moving forward. The Select Board has given each individual committee the option to decide but strongly recommends meeting in person.

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Jim McCaffrey made a motion to hold PBC meetings in person moving forward. Richard Nichols seconded the motion and the motion passed unanimously.

DPW Invoices

A bills payable schedule for J.J. Cardosi for construction of the new DPW facility was presented to the Committee.

Richard Nichols made a motion to pay J.J. Cardosi \$343,254.92. Jim McCaffrey seconded the motion. The motion passed unanimously.

A bills payable schedule for Taylor & Burns was presented to the Committee.

Richard Nichols made a motion to pay Taylor & Burns \$9,020.00. Diane Jurmain seconded the motion. The motion passed unanimously.

A bills payable schedule for GCG was presented to the Committee.

Richard Nichols made a motion to pay GCG \$870.00. Jim McCaffrey seconded the motion. The motion passed unanimously.

Minutes

Meeting minutes from 5/18/21 were presented to the Committee for approval.

Richard Nichols made a motion to approve the meeting minutes from 5/18/21. Jim McCaffrey seconded the motion. The motion passed unanimously.

Adjournment

Richard Nichols made a motion to adjourn the meeting at 8:00 p.m. The motion was seconded by Diane Jurmain. The motion passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee

The next meeting of the PBC has been scheduled for Wednesday, July 21, 2021 at 7:00 PM.