

Permanent Building Committee Meeting
Minutes of Tuesday, May 26, 2020
Virtual Meeting via Zoom

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC

Wayne Klocko (Chairman), Diane Jurmain, Patty Kayo (Ex-Officio) Bert Lannon (Ex-Officio), John Larkin, James McCaffery (Ex-Officio), Patrick Sheehan, Craig Schultze, Kimberly Borst (Department Assistant)

Additional Attendees

Helen Daly
Elizabeth Derwin
Kris Fogarty
Christine McCaffery
David Pollak
Annie Steele
Linda Stetson

Abacus Architects presented the Permanent Building Committee with three design options for the Millis Senior Center.

Option 1 was presented as a 1-story addition to the Veteran's Memorial Building. The majority of the Senior Center would be on the ground floor except for one program room on the first floor.

Option 2 was presented as a 2-story addition to the Veteran's Memorial Building (VMB). This option allows for a smaller footprint and more parking accessibility. Multi-purpose rooms on the upper floor of the addition could be shared with other town departments and organizations.

Option 3 was presented as new construction at Cassidy Farm on Exchange Street. Cassidy Farm offers a large, open site with plenty of room for parking and expanded outdoor options such as walking trails.

With options 1 & 2 comes expanded parking at the VMB and a drop off lane for the Senior Center along Park Street. A new courtyard area and main entrance would be on the Park Street

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side as well. The courtyard would be at the same level as the existing Senior Center and would be a walk-out patio area.

Options 1 & 2 suggest that the Building Department move to the Emergency Management Room with its own dedicated exterior door. The Recreation Department would move near the Council on Aging office on the ground floor. A double height lounge is proposed where the Recreation office is currently and there would be a craft room where the Building Department currently sits.

The Committee deliberated the merits of all three options as well as a fourth option that was brought up to do a renovation only project to the current space at the VMB. This fourth option was determined to be out of scope for this project because it does not meet the charge given to the PBC for this study. Most cited a downtown location as a priority. All agreed that community input is key. Next steps include tightening up these ideas and getting them out to the general public for feedback.

Invoices

An invoice from Abacus Architects was presented to the Committee.

Craig Schultze made a motion to approve the payment of \$10,500.00 to Abacus Architects for services rendered. Pat Sheehan seconded the motion. By roll call vote – John Larkin – Aye, Patrick Sheehan – Aye, Craig Schultze – Aye, Diane Jurmain – Aye, Wayne Klocko – Aye.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:25 p.m. The motion was seconded by Craig Schultze and passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee