Millis Recreation Committee

Via Zoom Meeting

Meeting Minutes

June 23, 2020 at 6:00 pm

Join Zoom Meeting

https://zoom.us/j/97754357613

Meeting ID: 977 5435 7613

**PRESENT:**

Kris Fogarty, Sue Vara, Tim Davis, Sharon Locke, Pam Mustard, Erin LeBlanc, Mike Banks

Steve Cassidy

**CALL TO ORDER:**

At 6:04 pm, Chair Mike Banks called the meeting to order.

**OLD BUSINESS:**

**Budget**

Kris Fogarty, Recreation Director, spoke with the Town Accountant on Friday regarding an inter-function transfer for the rest of this fiscal year. She was told that there is $7.60 left in her budget. There was another inter-function transfer that happened a couple of weeks ago which should cover salary and benefits until July 1st.

**Meeting with Town Administrator**

There was a meeting between Mike Banks, Kris Fogarty, Town Administrator Mike Guzinski, Finance Director Carol Johnston and a couple of Union people to discuss budget saving measures, the department assistant position, and salary out of revolving fund. In mid-August, the “team” will meet again to assess the status of the Recreation Department funds.

**Tennis Courts**

Kris Fogarty met with Diane Jurmain, who is part of the permanent building committee to get an update on the tennis courts. Hopefully, the tennis courts will be complete by July 7th. At the moment, the fencing contractor’s crew has Covid 19. They are hoping to have the fence complete within the next couple of weeks. Signage, storage box, locks, and nets were also discussed at this meeting.

**Camps**

This summer Tennis camps will be available. Kris would like to start them toward the end of July. Kris has spoken with Tom Ingraham, the instructor, regarding the spacing of kids, how many can participate at a time, the ratio between instructors and participants, and proper protocol for keeping everyone healthy through this time. Tim Davis suggested that a written plan of guidelines may be beneficial.

**Pricing**

Mike Banks suggested a sub-committee be created in order to discuss changes in pricing. The Fall brochure will be getting put together between July and mid-August, so not sure if the sub-committee would be after that.

**Other Camps**

There is a deposit ready to go of approximately $7,000 for sign-ups for upcoming programs. These include Supersports, Best Soccer, Tennis, and the new Inclusive class “Get Out and Play”. In order to host these programs, Kris purchased a forehead thermometer. Masks, sanitizers, and gloves have been donated by the Fire Department. Kris is working with the Board of Health to keep these camps safe and fun for everyone.

Kris has reached out to the various instructors for plans in writing for these upcoming programs to be sure protocol is being followed.

**Inclusive Program**

The instructor for the inclusive program along with the Recreation Director are compiling a questionnaire for the parents of special needs programming to see what the needs are and hopes for programs.

**Council on Aging/Recreation Department**

The Permanent Building Committee would welcome a nominee from the Recreation Committee to participate in meetings. Instead of a formal nominee, the Recreation Committee will be sure that someone will attend each meeting to keep the Committee updated.

Discussion included how it would work with the two departments merging. Sharon Locke volunteered to go to meetings with Tim Davis as a back-up if she cannot attend.

**Reappointment to Recreation Committee**

If you are interested in participating in the Recreation Committee, please let Kris know as our term ends on June 30th. She will try to arrange a time for the Committee to get sworn in.

**CONSENT ITEMS/OTHER BUSINESS:**

 **Tim Davis made a motion, seconded by Pam Mustard to approve the June 1, 2020 meeting minutes. The motion passed unanimously.**

**ADJOURNMENT:**

 **Mike Banks made a motion, seconded by Tim Davis to adjourn. The motion carried unanimously and the meeting adjourned at 6:47 pm.**

Respectfully submitted,

Susan K. Vara