

**Millis Recreation Committee
900 Main Street, Room 128
Millis, MA 02054
June 3, 2019, 6:30 pm
Meeting Minutes**

Present: Mike Banks, Tim Davis, Erin LeBlanc, Pam Mustard, Steve Cassidy, Sue Vara, and Kris Fogarty.

Absent: Sharon Locke

CALL TO ORDER: 6:36 PM:

Chairman, Mike Banks called the meeting to order at 6:36 PM.

NEW BUSINESS:

Fundraising Request

Student Council members from the class of 2022 were present to request permission to sell concessions at various Recreation events. They are fundraising for their class to enhance Homecoming, Prom, and Senior Week.

Discussion ensued regarding which recreation events this would work at, what type of items to be sold, what the process is with the Board of Health were included in this discussion.

Steve Cassidy stated that the Fall Recreation Soccer begins on September 25th, so this Committee will meet prior to them to vote on this. The Committee is generally in favor of this request, but will vote in the near future regarding this once more information is acquired.

Skate Park Donations Account

John Corcoran came to the meeting to discuss his dilemma pertaining to the collection of donations for the skate park. He is hoping the Recreation Department will be able to set-up a separate account through the Town in order to put the donations there.

Discussion revolved around how to potentially create this account, what would happen should the skate park not come to fruition, and if this account is created how the deposits would work.

Kris will check with accounting tomorrow to see if this is a possibility.

Motion by Tim Davis, seconded by Steve Cassidy to request the Finance Department set-up a separate account within the Recreation Department as a “gift” account to be used for the skate park or any other related recreation or recreation activities. The motion passed unanimously.

Accounts Payable Authorization

This is an annual housekeeping request. Instead of a majority of the Committee needing to come in to sign the Accounts Payable warrant, the Finance Department has requested us to vote to approve the Chair to sign the Accounts Payable warrant.

Motion by Tim Davis, seconded by Steve Cassidy to allow Mike Banks to be the authorized signature for the Recreation Committee for the Accounts Payable warrant. The motion passed unanimously.

Road Race

Brief discussion ensued pertaining to the Fall Road Race. The Police Department is having a "National Police Night" in Millis on August 6th. They are planning to ask vendors to participate in this event at no cost.

Our thought now is to just have the Road Race and not to include vendors as was the original plan. The focus will be on planning the race itself to be sure to cover the costs of the race which would include finding at least two sponsors to help offset the costs.

We will further discuss this event at an upcoming meeting.

Fields

Chairman, Mike Banks, has had discussions with the Board of Selectmen (BOS). The BOS would like the Recreation Committee to be in charge of the field(s) status which would include a proposal of funding, order of which fields getting done, maintenance schedule, and scope of work. The Community Preservation Committee (CPC) is onboard with discussing financing for this endeavor.

Bob Fogarty has volunteered to fix the wooden baseball grandstands at the Town Park. He ascertained a donation of lumber from Medway Lumber in order for these benches to be replaced.

Disability Grant

Representative David Linsky was contacted regarding start-up costs for implementing Adaptive Programming through the Recreation Department. A request of approximately \$4,000 was requested and through the House of Representatives, his request of \$10,000 was granted. At this point, the request is going to the Massachusetts Senate, where, hopefully, it will be approved and then on to the Governor's desk for a signature.

MEETING MINUTES APPROVAL:

Motion by Tim Davis and seconded by Pam Mustard to approve the meeting minutes for both the April 8th, 2019 and April 22nd, 2019 meeting minutes. The motion passed unanimously.

ADJOURNMENT 8:04 PM

Motion by Tim Davis, seconded by Erin LeBlanc to adjourn. The motion carried unanimously.

Respectfully submitted:

Susan K. Vara