

School Building Committee & Permanent Building Committee Meeting
Minutes of Wednesday, June 6, 2023
Zoom Meeting

Call to Order: Richard Nichols called the meeting to order at 7:31 p.m.

Meeting Attendees:

Mark Awdycki, Kimberly Borst, Steven Catalano, Denise Gibbons, Diane Jurmain, John Larkin, Robert Mullaney, Richard Nichols, Jeremy Stull, Erin Underhill, Terry Wiggins

School Project Update

The RFS (Request for Services) and advertisement were approved at Monday's SBC meeting. The ad ran today in the Central Register and Milford Daily News. As of today, 14 firms have requested the RFS. There will be a facility walk-through on Monday June 12th at 10 a.m. Questions on the RFS will be submitted next week and answers will be posted on the website and emailed to everyone who requested the RFS.

Concern about the project moving too quickly was recently expressed by a committee member. The point has been noted that it is an abbreviated process, but it is important to get an OPM on board as soon as possible in order to have trained professionals help us through this process. For reference, the Clyde Brown school project had an even tighter OPM selection timeline than this one.

7:37 p.m. - School Building Committee members who were not part of Permanent Building Committee left the meeting.

Lansing Millis Building Update

Diane Jurmain consolidated a list of items from the original architect's report done a few years ago. Priority items include repairing the roof, soffit, holes in the building, and siding. These items are essential to getting the building weather tight. Once the building is safe and dry, the heating system can be looked at to see if that is still in working order.

We need to go back to the state with a proposal for the repairs which includes pricing. The original architect's report will be helpful in drafting the proposal.

Minutes

The meeting minutes from 4/18/23 were reviewed by the Committee.

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Richard Nichols made a motion to approve the minutes from 4/18/23. John Larkin seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; Jeremy Stull – aye. The motion passed.

The meeting minutes from 6/5/23 were reviewed by the Committee.

Richard Nichols made a motion to approve the minutes from 6/5/23. Jeremy Stull seconded the motion. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; Jeremy Stull – aye. The motion passed.

Adjournment

Rich Nichols made a motion to adjourn the meeting at 7:57 p.m. The motion was seconded by Jeremy Stull. By roll call vote – Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; Jeremy Stull - aye. The motion passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee